California Lutheran University

Adult Degree Evening Program (ADEP)

Concurrent Registration Request

Non-ADEP Student (Traditional Undergraduate)

Non-ADEP students are permitted to enroll in ADEP courses only if there is a **compelling** need. Non-ADEP students are admitted on a space-available basis after ADEP students are registered, and can only be registered one week before classes start.

REQUIREMENTS: (Please check boxes as items are completed)

- ☐ Student's portion of the form must be completely filled out and signed
- ☐ This form must be accompanied by a completed ADEP registration card
- ☐ Your academic advisor must sign the form and provide a compelling reason for you to take the course.
- ☐ You must attach a current copy of your academic evaluation from WebAdvisor
- ☐ The department chair for your major must sign the form

-Please return your paperwork to the ADEP office as soon as it is complete

-Incomplete paperwork will be mailed back to you; you will not be contacted by the ADEP office

Please note: You must inform the Business Office ASAP if you plan to take an ADEP class in the Winter Term. Your Financial Aid could be seriously affected!

Name: _____ Date: _____
Last First

Current Mailing Address: _____
Address City Zip

Phone #: _____

CLU ID#: _____ Major: _____ Class Standing: _____

Request to enroll in: Course: _____

Credits: _____ Term: _____

Reason: _____

_____

_____

Student Signature: _____

Academic Advisor's Signature: _____

What is the compelling need? _____

Department Chair's Signature: _____

ADEP Director's Signature: _____

Registrar's Signature: _____