

\_\_\_\_\_  
 Last Name, First Name, MI

FR SO JR SR  
 (circle one)

\_\_\_\_\_  
 ID#

**CENTER FOR ACADEMIC AND ACCESSIBILITY RESOURCES  
 CALIFORNIA LUTHERAN UNIVERSITY**

**ACADEMIC ASSISTANCE CONTRACT FOR CONDITIONALLY ADMITTED STUDENTS**

**FALL \_\_\_ SPR \_\_\_ SUM \_\_\_ 20\_\_\_**

EMAIL ADDRESS \_\_\_\_\_ CONTACT NUMBER \_\_\_\_\_

FACULTY ADVISOR \_\_\_\_\_ ADVISOR EMAIL \_\_\_\_\_ MAJOR \_\_\_\_\_

ACADEMIC COUNSELOR \_\_\_\_\_ EMAIL \_\_\_\_\_ EXT. \_\_\_\_\_

**SEMESTER SCHEDULE**

COURSE NAME	INSTRUCTOR	CREDITS	PROJECTED GRADE
1.			
2.			
3.			
4.			

GPA required for removal: \_\_\_\_\_ Goal GPA: \_\_\_\_\_

- If by **SEPTEMBER 8**, this contract has not been adhered to, I can be dropped from all my classes in which I am currently enrolled.
- I understand and will comply with the terms of this agreement.
- I also understand that failure to comply with this contract may result in suspension or eventual disqualification from CLU if my semester GPA and my cumulative GPA are not at least a 2.0 at the end of the current term.
- The following Academic Assistance is intended to improve your academic performance this term and is understood to be part of this probationary contract for your success. These actions will be followed by the above named student and compliance will be reported to the Registrar's Office at the end of the term for review. These terms are **MANDATORY. Please note that your student account will be assessed a \$1000 fee for the following year-long services within the first week of class.** This policy is in place to assist you in times of academic hardship and to ensure your continued success at California Lutheran University.
  - Meet with an Academic Counselor to sign contract before **September 8** or all classes you are currently enrolled in will be dropped.
  - Meet with an Academic Counselor during the 1<sup>st</sup> full week of school to create a master schedule and schedule future appointments. Remember to bring all of your syllabi.
  - Attend your classes regularly and on time.
  - Attend weekly meetings with your Academic Counselor to discuss work, tests, and study skills.
  - Mandatory 3 hours study time a week in the library documented by a sign-in/sign out sheet at the circulation desk.
  - Be enrolled in no more than 12 credits during your semester in AAP.
  - Pre-register for and attend one workshop each month put on by the CAAR office; each workshop attended counts for one hour towards mandatory 3 hours study time per week.
  - Attend weekly tutoring hours... i.e.. Departmental Assistants, Writing Center, Math Lab, etc. (A signature form is required.) Weekly tutoring hours count towards the mandatory 3 hours study time per week.
  - Meet with each of your professors at least once a semester,
  - Your Academic Counselor will email all professors monthly to check the status of your progress.
  - Complete exit interview and online assessment in the final meeting with your Academic Counselor.

**We have discussed the terms of this contract.**

\_\_\_\_\_  
 Student  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Academic Coordinator  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Director  
 \_\_\_\_\_  
 Date

