

CALIFORNIA LUTHERAN UNIVERSITY
Graduate School of Education

PUPIL PERSONNEL SERVICES CREDENTIAL CANDIDATES
APPLICATION FOR FIELD WORK

<hr/>		Indicate your cohort: (Please circle one)	
Semester / Year		Thousand Oaks	or Oxnard
<hr/>		<hr/>	
Candidate's Name		Candidate's CLU I.D. Number	
<hr/>		<hr/>	
Home Street Address	City	Zip	Email
<hr/>	<hr/>	<hr/>	<hr/>
Home Phone Number	Work Phone Number	Cell Phone Number	

PREREQUISITES FOR FIELD WORK

_____ I am a candidate for the Pupil Personnel Services credential

ACADEMIC TRAINING

_____ I have completed all of the pre-requisite courses in the Counseling and Guidance program

PREVIOUS FIELD STUDIES WORK

Please indicate the site where you completed EDCG 533 (Field Studies I)

REQUEST FOR FIELD SITE ASSIGNMENT

<hr/>			
Site Supervisor Name			
<hr/>			
Site Supervisor Name (If it appears differently on your credential- Must hold a P.P.S. credential for more than 2 years)			
<hr/>			
School Name	School Address	City	Zip
<hr/>	<hr/>	<hr/>	<hr/>
Supervisor Phone Number		Supervisor Email Address	

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SITE SUPERVISOR AGREEMENT

I agree to sponsor and direct the candidate's fieldwork as indicated in the list of field experiences for the course. I have reviewed what is expected of me as a site supervisor as well as the assignments the candidate is expected to complete during Field Studies II (EDCG 534); I will be able to adequately supervise this candidate and the candidate will be able to complete the assignments at this site. Additionally I understand that the candidate will observe me counseling and guiding students, and that the candidate, once acclimated, will work directly with students at this site. Although the candidate may perform many of the functions of a school counselor, I recognize that she/he is a counselor-in-training who requires regular supervision. Furthermore, I understand the number of field hours the candidate must complete while at this site. Finally, I understand that I must be available to meet with the University Supervisor during the semester to discuss the candidate's progress and that I will contact that supervisor if I have concerns about the candidate's performance.

Supervisor's Signature

Date

CANDIDATE'S AGREEMENT

I have reviewed the guidelines for working in schools and understand what is expected of me as a field work candidate. Additionally, I have discussed the number of hours I must complete, the list of field experiences, and my assignments with my site supervisor. I understand that if I am not able to complete my assignments or the minimum number of field hours required, I will receive a "no credit" for the course and I will have to repeat the course and field hours.

Candidate's Signature

Date

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APPROVAL BY THE REVIEW PANEL OR DIRECTOR OF P.P.S. CREDENTIAL

Authorized Signature

Date