

ISSInfo



DISK DEFRAGMENTER

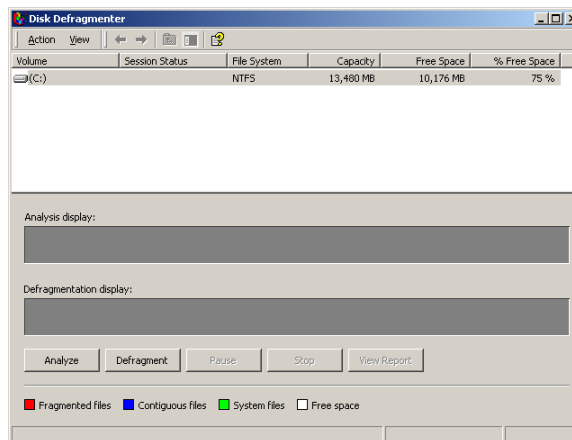
Definition

When a program is installed on your computer, the program's files may be broken up over multiple locations on your hard disk. This is called fragmentation. If fragmentation occurs on your hard disk, the performance of programs on your computer is slower. The Disk Defragmenter tool optimizes the performance of your computer by reorganizing the files on your hard disk into contiguous blocks. When the Disk Defragmenter tool completes the defragmentation of files on your hard disk, the performance of your programs is faster because the files are arranged closer together. Disk Defragmenter does not affect anything that you see on the screen, such as files in **My Documents** or shortcuts on the **Programs** menu.

To Begin Disk Defragmenter

1. Go to **Start, Programs, Accessories, System Tools, Disk Defragmenter**.
2. Disk Defragmenter will now open. In the top half of the window it will list all drives on the computer (some computers may only have one listed). Make sure that (C:) is selected and then click on the **Defragment** button on the bottom half of the screen. Defragmentation will now begin.

NOTE: This may take hours to complete depending on the condition of fragmentation existing on the computer.



3. When complete a message will pop up saying that disk defragmentation is complete. Click OK and exit the program.
4. You are finished. The computer is now defragmented.

If you have questions or need assistance, please call the Help Desk at (805) 493-3698 or send an e-mail to helpdesk@callutheran.edu.