



**Facilities, Operations and Planning Department  
Meeting Minutes**

**CLU Quarterly Neighborhood Outreach Meeting  
March 4, 2008, 7:00 PM  
Lundring Event Center**

CLU staff members in attendance:

Ryan Van Ommeren, Associate Vice President of Facilities, Operations and Planning  
Valerie Crooks, Senior Project Manager  
Fred Miller, Director of Campus Safety and Security  
Dan Slattery, Director of Conferences and Events  
Mark Jacobsen, Director of Facilities Management  
Ritch Eich, Vice President of Marketing and Communications  
Lynda Fulford, Senior Director of Communications and Community Relations  
Cindy Keitel, Community Relations Coordinator  
Katie Binz, Marketing and Communications Coordinator  
Natasha Windle, Project Assistant

28 neighbors in attendance.

Meeting Purpose: An open forum to discuss campus construction projects and to review and resolve neighbor issues related to CLU operations and events. These meetings are hosted by CLU and offered as a community service to neighbors who live within 1,000 feet of the University.

**Introductions**

Ryan Van Ommeren, Associate Vice President of Facilities, Operations and Planning, opened the meeting and introduced the University staff in attendance.

**Groundbreaking News E-Newsletter**

Cindy Keitel, the new Community Relations Coordinator, reviewed the *Buildings and Improvements* pages on the *Neighbors and Visitors* section of the CLU Web site. She encouraged neighbors to visit the site at [http://www.callutheran.edu/neighbors/campus\\_improvements/](http://www.callutheran.edu/neighbors/campus_improvements/) and to sign-up online to receive a periodic e-newsletter, *Groundbreaking News*, on campus projects and events.

**Review of topics from last meeting (Dec 4, 2007):**

- I. A neighbor commented that the placement of “no parking” signs in the Greenridge neighborhood has helped with entering and exiting their driveways but that it wasn’t regularly enforced. Several neighbors added that Mountclef Boulevard is congested and there is not enough room for cars to travel safely along the street when there is parking along the side of the road. Fred Miller suggested that the neighbors contact the City of



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Oaks and the police department. He offered to call for the neighbors to ask police to step up patrols and ticket writing. He reminded neighbors that CLU is not authorized to conduct any traffic or law enforcement on Mountclef Boulevard because it is a public street.

2. A neighbor commented that University Village workers are parking in front of mail boxes and fire hydrants and that it is very dangerous since drivers can't see around the curve of the road. She was concerned about this continuing with the CLU construction slated for Campus Drive. One neighbor suggested getting a flagman for the S curve. Ryan Van Ommeren stated that he was confident that CLU will control construction vehicle parking better than what has occurred with the University Village construction. North campus CLU projects are smaller in scale and will have designated off-street parking for construction workers. North campus construction will include adding 113 off-street parking spaces. CLU agreed to provide flagmen during major pours of concrete and paving during the Campus Drive development construction.

Several neighbors expressed concern about parking on Campus Drive for both CLU and University Village purposes, noting that it is difficult to see people crossing the street and that people tend to drive too fast down Campus Drive. A neighbor suggested painting a stripe down the center of the street on (north) Campus Drive or placing the raised "dots" down the center of the street to keep vehicles on the right side of the road. A neighbor also suggested placing a sign at the corner of north Campus Drive and Olsen Road advising motorists that north Campus Drive has no outlet. Fred Miller, Director of Campus Safety and Security, stated CLU would follow-up with Dennis Gillette on these matters, and encouraged neighbors to continue calling the City of Thousand Oaks traffic division about these problems. CLU is unauthorized to add striping or signage or engage in traffic and law enforcement on Campus Drive because it is a public street.

3. Fred Miller offered that CLU will post city and traffic contact information online at [http://www.callutheran.edu/neighbors/campus\\_improvements/](http://www.callutheran.edu/neighbors/campus_improvements/)
4. A neighbor voiced a concern regarding weekend visitors who park along the east side of Mountclef Boulevard immediately off Olsen Road. She noted that if parking is allowed alongside the apartments that it creates a visual barrier for oncoming traffic and that there is not enough room for cars to safely travel along the street. One neighbor suggested painting the curb red in front of the apartments. Fred Miller urged neighbors to contact the City of Thousand Oaks traffic division about this issue. CLU is unauthorized to add striping or signage or engage in traffic and law enforcement on Mountclef Boulevard because it is a public street.



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5. A neighbor commented that it is congested and difficult to pull her car onto Mountclef Boulevard when events at the Samuelson Aquatics Center end. Ryan Van Ommeren said CLU will continue to control the traffic leaving CLU's campus after major events.

### **Major Modification Presentation**

Valerie Crooks, Senior Project Manager, presented a PowerPoint slide presentation outlining the four construction projects submitted to the City of Thousand Oaks Planning Commission for the March 24, 2008 public hearing. They include: Trinity Residence Hall, KCLU radio station, the Early Childhood Center (preschool) and a Facilities building and yard. CLU hopes to start grading for projects on Campus Drive in May 2008.

### **Open Discussion**

One attendee inquired into the building height and roofline elevation changes of Trinity Hall. Valerie Crooks explained that the building height will be similar to Grace Hall. Overall, it is a three-story structure with one four story element that has taller sections in order to accommodate the city requirements for a stairway to the roof. The building view from the west side, where neighbors in the Virgo Court neighborhood look towards the campus, will appear to be three stories in height. Trinity Hall will match the roof heights of the buildings directly adjacent to it. The average height of the building will be 36.4 feet.

A Ridgecrest neighbor asked how close the practice fields on the north campus would be to homes and requested that event staff help with parking once these facilities are built. Valerie Crooks noted that the closest field to any home would be 50 feet but that most fields would be much further from any homes. Buildout of the practice fields on the north campus is not planned in the near future.

Fred Miller noted that neighbors trying to contact him for an immediate response should call the Welcome Center at 805-493-3208.

Several people inquired about road issues. Fred Miller clarified that the city, not CLU, takes care of speed limit signs, curb striping, repaving roads on public streets.

A Greenridge neighbor asked about planting bushes instead of trees to preserve their view of the mountains and inquired about the ultimate height of the various trees that had been planted. Valerie Crooks noted that the city required trees be planted along the street (not bushes). The oak trees are slow growing and will take many years to mature to their full height.

A neighbor commented that she has received prompt response from Camps Safety and Security when she has called about skateboarders and trespassing on CLU's campus.



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Several neighbors inquired about future plans with north campus including plans for the President's house, the riparian walkway, the football stadium, a bridge from the upper fields, practice fields, etc., in the 1999 and 2003 Master Plans. Valerie Crooks commented that these are part of the future build out of the Master Plan but no decisions have been made to move forward on these projects. If so, the plans would be brought to the Neighborhood meeting at some future date. A neighbor also asked about the sales information trailer for University Village located on the corner of Olsen Road and Campus Drive. University Village has use of that trailer until June 2009.

Neighbors asked about the secondary fire access road located on the northern end of CLU's north campus. The road connects Mountclef Boulevard with Campus Drive, and has gates on both ends. The gate on Mountclef Boulevard will always be locked, and is intended only for emergency vehicle access/egress, should it be necessary for emergency response. The CLU Master Plan includes additional parking located off the fire access road, which will only be accessed off Campus Drive. This parking will be built in conjunction with practice fields and/or a football stadium, though neither projects are planned for the near future. The gate on Mountclef Boulevard will remain closed and locked after the buildout of parking along the access road.

A neighbor asked for clarification on the number of parking spaces on the north campus. Valerie Crooks clarified that after the completion of the projects located on Campus Drive (Facilities building and yard, KCLU/Office building and Early Childhood Center), the North Campus will have a total of 583 parking spaces.

A neighbor asked about the possibility of rodents when the construction begins on Campus Drive. Valerie Crooks responded that the University will be contracting with Terminix to provide rodent control for residences on Campus Drive up to one year after the completion of construction. Neighbors should contact CLU to report rodent problems encountered after construction begins.

A neighbor inquired about the KCLU building. Valerie Crooked noted it will have classrooms, a student lab, production facilities, offices, a multi-purpose room for pledge drives, and community room. The tower is not being relocated.

A neighbor thanked CLU for planting trees and hoped we continue planting trees to block the view of the fields.

Meeting attendees were asked if they wanted future neighborhood meetings to begin at 6 p.m. or 7 p.m. The group preferred to keep the meetings at 7 p.m.

## **Adjournment**