

Faculty Meeting Minutes
Monday, February 12, 2007
4p.m. – Hum 119-120

Meeting was called to order at 4:04

- Devotions were given by Tom McCambridge

Minutes from the December 11, 2006 meeting were approved as presented

Administrative Reports

- Provost's Report (Chris Kimball)
 - The search for the Dean of College of Arts and Sciences is in the recruitment phase. Preliminary interviews should commence in late March, with the finalists being interviewed in April or early May.
 - The budget committee has made preliminary recommendations regarding the faculty salary compensation pool. This recommendation must be reconciled with projections and tuition before it is finalized.
 - The proposed increase in chair compensation for next year utilizes a tiered strategy. Amounts available will depend upon the total compensation pool. The Provost emphasized that the compensation pool for faculty salary is of primary concern.
 - It was noted that President Sladek has endorsed a strategic plan timeline. A conversation will ensue during the spring semester regarding the endorsement of the proposed comparison group.
 - Matt Ward has agreed to send department chairs lists of potential students interested in their majors. He encouraged faculty members to call or email these students, as this is a good recruitment tool.
 - Faculty chairs were asked to plan courses for the entire next school year rather than just one semester.
- Associate Provost (Leanne Neilson)
 - Educational effectiveness
 - A list of FAQ's was distributed. Faculty were asked to take time to read through these, with special attention paid to the four accreditation standards.
 - Faculty were encouraged to mark their calendars with the dates of the WASC team visit (March 21-23) and to read the WASC report online.
 - Next month summaries will be distributed to refresh faculty memories regarding important WASC items.
 - New graduate program and ADEP brochures
 - New brochures that highlight the graduate and adult evening programs were distributed. It was noted that these brochures are useful for advising, or as talking points when attending events where potential students may be present.

Faculty Committee Reports

- Academic Standards Committee (Tom McCambridge)
 - A survey addressing academic dishonesty was distributed to faculty.
- President's inaugural committee (Melissa Maxwell-Doherty)
 - Dates for upcoming inaugural events were provided.
- FEC (Kristine Butcher)
 - A proposed handbook change regarding the honors subcommittee elections was distributed. This proposed change will be voted on at the March faculty meeting.
 - It was noted that as currently stated, the honors subcommittee is elected in an unusual and cumbersome way. The proposed change would simplify the process and make it similar to the other EPPC subcommittees.
 - Also provided were faculty handbook updates to the advisory and ex-officio members of EPPC subcommittees.

Action Items

- FEC (Sharon Docter)
 - Regarding the faculty vote for department chair selection, it was noted that there was no provision for this in the most recent iteration of the faculty handbook. The previous version had some references to selection.
 - There was a question from the floor regarding the procedure that the School of Education (SOE) utilizes for department chair selection. The dean of the SOE noted that there is no written documentation regarding department chairs, and that he makes those appointments in conjunction with the faculty. It was determined that this vote does not impact the Schools of Education or Business, and will apply only to the College of Arts and Sciences. In support of this, only faculty from the College of Arts and Sciences participated in the vote. The proposed handbook change was passed by voice vote.

Announcements

- Center for Equality and Justice (Greg Freeland, Adina Nack)
 - The mission statement of the center and some of the programs offered were presented. It was noted that several mini-grants of \$500 are available for faculty research. These grants stipulate that the project have something to do with race, gender or ethnicity. March 15th is the due date, and applications were made available after the meeting.
- Item for discussion
 - Chris Kimball noted that there is interest in naming the space by the new fountains in the spirit of diversity. He solicited faculty feedback and encouraged interested faculty to forward their suggestions to him.
- Festival of Scholars (Mindy Puopolo)
 - It was noted that 50-75 student submissions have been received. Student abstracts will be posted on the website, and a media guide will be created including the time, date, and location of all student presentations.
- Books and Brew (Jim Bond)

- Flyers were distributed with the spring schedule. Six books have been selected, and it was noted that the meetings are open to staff and community members as well as faculty.
- Halyna Kornuta
 - Written communication on information literacy, critical thinking, and assessing student learning outcomes was distributed. She would like faculty to contribute student papers for consideration. A writing rubric should be used in determining whether papers are appropriate, and graduate level examples are welcomed.
- Michaela Reeves
 - With regard to the freshman experience, she solicited involvement of the entire university in selecting the summer reading book

Upcoming Dates

- Presidential Inauguration February 23
- Hewlett applications due March 3.
- New Facilities Dedications
 - Ullman Stadium Sparky Anderson Field- March 10
 - Samuelson Aquatics Center – March 24

Meeting was adjourned at 5:18

Next Meeting: Monday March 12, 2007

Respectfully submitted
Susan Murphy