

Faculty Meeting Minutes
Monday, October 9, 2006
Hum 119-120

Meeting was called to order at 4:03

- Devotions were given by Michelle LeBlanc.
- Announcement by Elliott Elsner regarding the coming election and a bipartisan event taking place the Wednesday after homecoming that is open to the community.

Minutes of the September 11, 2006 faculty meeting were approved as presented

Administrative Reports

- Provost's Report (Chris Kimball)
 - Noted success of ALCF event.
 - Faculty guide to academic difficulty notices were brought to the attention of the faculty. Faculty were encouraged to submit these notices where necessary.
 - Founder's Day was discussed. It was noted that the Regents will arrive and march in their robes, and faculty were encouraged to do the same.
 - It was noted that the Dean of College of Arts and Sciences search is ongoing. A search firm has been retained and members will meet with faculty and other constituencies in October.
- Educational Effectiveness (Leanne Neilson)
 - The new look of the definition page of the Educational objectives sheet was discussed. It has been reformatted as one document that opens and has student learning outcomes inside. Faculty were asked to look over the document and see if the new wording captures the original intent.
 - A handout was distributed that detailed the timeline and preparation tasks for the WASC Educational Effectiveness Review. Faculty are asked to read the report before it is submitted to WASC and provide feedback.
 - The WASC visit is March 21-23, 2007. Faculty were encouraged to keep their calendars as free as possible on those dates. Themes of Challenge, Engagement and Diversity will likely factor heavily in these visits and meetings with faculty. Program reviews will also be important. This has been an issue with WASC in the past. Third area of focus will be provision of evidence of educational effectiveness- do students learn what you want them to learn. Meetings will be scheduled for the College/Departments and the Schools of Business/Education to discuss was of providing this evidence. Faculty are encouraged to save student products to provide evidence of learning.

Faculty Committee Reports

- ART (Jamshid Damooei)
 - Update on steps taken since discussion took place of ART rubric in Spring of 2006. It was noted that a task force has been formed, including members from FEC, ART, FADC.

- Some of the points that have surfaced in this discussion include the need for a clear set of guidelines, allowing faculty to plan professional activities years in advance, and that the new rubric should not conflict with faculty handbook, otherwise faculty approval is needed. Also, meaningful differences of expectation between levels of faculty, and various ranks were mentioned. Faculty were asked to send comments and concerns to Jamshid Damooei who will pass them on to the task force.
- EPPC (Linda Ritterbush)
 - A discussion of new proposals and how they are addressed took place. Linda noted that committees represent faculty, and recommended that faculty keep in mind cycle time when submitting changes.
- Artists and Speakers Committee (Dan Geeting)
 - It was noted that two events are to be held yet this semester. Further information on these two events is on the cultural events calendar. Dan encouraged attendance by faculty at these fine arts events.

Faculty Discussion

- Comparable Institutions (Chris Kimball and Tim Hengst)
 - Chris and Tim discussed the criteria used for comparison institution selection. They noted that there has been a move to collapse aspirant and peer groups into one comparison group, which would apply university wide. Factors used in developing the criteria were presented.
 - A handout was distributed with a list of questions for groups to discuss. Notes from the groups were collected after the discussion, and will be summarized and possibly discussed at a future faculty meeting.

Announcements were made:

- Founders Day Convocation
 - October 20th, 10:00 am Samuelson Chapel
- Gilbert Sports and Fitness Center Dedication
 - Saturday Oct. 21st, 11:00 a.m.
- Harold Stoner Clark Lectures
 - November 6th
- Academic difficulty notices
- Hewlett applications
 - Due Oct. 20th
- Community leaders auction- volunteers needed
 - Asking each area/department to create a theme basket
- Russell Stockard travel course to Belize, communication and globalization, service learning are the themes, two weeks, New Year

Meeting was adjourned at 5:36

Next Meeting: Monday November 13, 2006

Respectfully submitted,
Susan Murphy

