

Faculty Meeting Minutes Monday, October 20, 2003

Call to Order 4:05 p.m.

Quorum Present

Devotions by Michael Arndt: "The masks we wear"

Minutes

Approval of Sept. 8, 2003 minutes: Approved, no changes

Administrative Reports

Budget & enrollment issues (Bob Allison & Pam Jolicoeur)

"Not a perfect storm, but a sizable squall." – Jolicoeur.

Enrollment: Period since 1996-97 has seen remarkable growth in freshman enrollment; undergraduate profile has also increased. ADEP enrollments have been more volatile and may be affected by cutbacks in employer reimbursement for tuition. Graduate enrollment has had general decline program-by-program, esp. MBA program.

CLU in top tier, according to U.S. News & World Report. Opportunities include demographic growth in CA, location, potential to appeal to out-of-state and international students, resource strains in public education system. Challenges include increased competition, parental concerns about affordability; changing demographic of high school graduates; cost of living and competitive hiring environment; poor economic climate; potential Cal Grant reductions; market position is weaker than that of competitors.

Budget: Financial aid: Undergraduate discount rate has declined from last year (to 39.5%), but budget predicted a steeper decline (to 38.5%) than that which actually occurred.

Total changes of @ +\$983,000 in expenses. Will be offset by revenue increases in gifts & bequests, graduate programs; also calling on one-time fixes, a fringe benefits budget realignment, freezing deferred maintenance projects & open positions, and deferring IT projects.

Budget challenges include CA funding for K-12 education; investment capital for programs, facilities, services; SB2 (mandated healthcare benefits, including dependents); continued competition for graduate students. Budget building for 2004-5 concerns include use of one-time funds to replace permanent funding; healthcare costs; rising travel and other operational costs; and "bridge financing" costs to cover pledges for campus development.

Strategic planning process to yield an interim plan while building North Campus and a dorm, and then a plan to take CLU out through the rest of the decade, when demographic turnaround expected to occur.

Faculty Committee Reports

FEC - Leanne Neilson

- ART election to replace Jamshid Damoeei & Mildred Murray-Ward
Roman ballot: *Paul Hanson & Julie Kuehnel elected*
- Report on Faculty Retreat evaluations: Attached to agenda.
- Honors Day Speaker: Roberto Gutierrez Feria suggested; more nominations requested.
- Location of faculty meeting: Nygreen 1 not available this semester; Richter Hall available, but seating capacity similar, requiring some to sit on stairs.
- Need committee goals from each faculty committee: email to Pagliassotti

EPPC - Cindy Wyels

- Procedure for program approval and course: Forms available on FEC website. Download “EPPC Information and Guidelines” for instructions and schedule information. Can take up to 8-14 weeks.
- Core 21 Revision: Goal to reword course criteria in terms of student outcomes (“students who successfully complete this course will...”). Go through General Ed subcommittee, team leader for each area. Writing Intensive — Joan Wines; Speaking Intensive — Beverly Kelley; Gender/Ethnic Studies — Pam Brubaker; Global Perspectives — Paul Hanson. Faculty forums will follow.

Institutional Review Board - Cynthia Jew

- IRB governs research conducted on human and animal subjects. “Pure” research surveys that will be published (rather than, e.g., in-class surveys to change instructional materials) should be submitted to IRB. Faculty members conducting research with students will file an IRB application for the entire course and act as “gatekeeper” for the course.
- To get forms: Go to CLU website — Download Documents.
<http://ww2.clunet.edu/site_index/documents.php>. (Specifically, <<http://ww2.clunet.edu/documents/IRBCLU.rtf>> and <http://ww2.clunet.edu/documents/animal_human_subjects.doc>

WASC Steering Committee - Leanne Neilson

- Proposed final draft of CLU’s educational objectives developed, based on various inputs including work during faculty retreat.
- “Mapping Student Outcomes to Programs” handout presented.
- After Core 21 objectives redefined, all courses must be resubmitted and reviewed by EPPC — Gen Ed.

Announcements

- CAR offering three-part series on disabilities in the classroom and a two-part brown bag lunch series on student advising (Catherine J. Ward)
- Summer school coming up; Study Abroad statistics presented; developing two-semester courses in which the interim travel section is incorporated as part of the larger course (Herb Gooch)
- Upcoming distinguished speaker: Jared Diamond, author of *Guns, Germs & Steel*, Nov. 10 (Guy Erwin)
- Several CLU faculty members gave presentation at Association of Lutheran College Faculties conference at Roanoke College on service learning; if interested in offering service learning, contact Silva Karayan, Nathan Tierney, or Guy Erwin. (Guy Erwin)
- David del Testa arranging potential faculty development study trip to Vietnam in late May or June 2004 (Paul Hanson)
- Academic Fair Nov. 7, 10-11:30 in Pavilion; Student Life committee encourages faculty participation in Homecoming festivities (Leah Herner)
- Community Leaders Auction needs volunteers (Millie Murray-Ward)
- Faculty Friday — Nov. 7, 4-6 p.m. at the home of Michael Brint

For the Good of the University

- Faculty roundtable forum Thursday, Oct. 30, “The Impact of the Protestant Reformation for Higher Education and Critical Thought” (Joe Everson)

Adjournment: 5:38 p.m.

Next Meeting: November 10, 2003

Minutes submitted by:

A handwritten signature in black ink, appearing to read 'Dru Pagliassotti', with a long horizontal flourish extending to the right.

Dru Pagliassotti

<http://www.clunet.edu/FEC/>