

Faculty Meeting Minutes

Monday, December 8, 2003

Call to Order 4:07 p.m.

Quorum Present

Devotions by Dan Geeting: "In Praise of Lecturing"

Minutes

Approval of Nov. 10, 2003 minutes: Approved, no changes

For What it's Worth

Kristine Butcher: CLU faculty need to tell students how many hours of studying is expected of them.

Faculty Committee Reports

FADC (Kristine Butcher)

Hewlett Awards are awarded for faculty development, incl. travel to present a paper. Limitations: 1 award/year, future projects or travel only. As long as is sustainable, FADC would like to increase funding, so provide a breakdown of estimated expenses with award applications. Sabbatical money will also be increased slightly and will act as a stipend or support funds, and money is not kept separate from other Hewlett Awards.

Question: Should Hewlett Awards be given after travel? — To be considered and addressed.

FEC

Thanksgiving Week Schedule (Pam Jolicoeur): Number of faculty canceled classes on Wednesday morning & even Tuesday, to inconvenience of some students. Calendar Committee or ad hoc group might consider getting together to cancel class all day Wednesday, but if that occurs, faculty must recommit to holding class Monday & Tuesday. Suggestion: Offer quizzes and tests; make papers due in order to compel student attendance.

Final Schedule: Faculty are not permitted to change the date of the final, even with student vote, without clearing it with the Registrar. If patterns of final schedule conflicts are showing up, please report them to the Registrar. Also, please turn grades in on time (Jan. 5, 2004).

Can students be sent elsewhere to take a proctored final if there isn't room for them in the classroom?

Problem: How can student questions be answered by a proctor?

Workload: Apologies for numerous evaluations done and to come, including evaluation of deans, provost, & president. More assessment work and program reviews are coming as result of WASC review.

Challenge and engagement — how to inspire intentional learners — needs to be re-emphasized.

Retirement Plan — "the good plan" — being re-introduced and will be sent out by the holidays. Designed for people planning to retire soon. Offer won't come around again for at least five years.

Family Leave Policy update (Julia Sieger): Policy has been seen by Human Resources and is now being examined by lawyers. Copy will be available in Pat Egle's office.

EPPC (Cindy Wyels)

Core Requirements Update

Disciplinary perspectives requirements finished and back to Michael Brint. Interdisciplinary requirements also through Gen Ed: Writing Intensive & Global Perspectives are now available for faculty comment in Pat Egle's and Randy Toland's offices. Speaking Intensive and Gender/Ethnic requirements will be discussed at the February meeting.

Faculty may submit proposals for courses to meet the revised criteria after the criteria meet final approval. Will announce via e-mail.

Academic Standards Committee (Paul Williams)

"If we live long enough, we may see the day that very few students are able to graduate from CLU without honors." — Paul Williams

Motions presented today for vote at February faculty meeting.

Requirements for Honors at Graduation

1) That honors at graduation be awarded as follows: *cum laude* (with distinction) to students who earn a minimum GPA of 3.5, *magna cum laude* (with high distinction) to students who earn a minimum GPA of 3.7, and *summa cum laude* (with highest distinction) to students who earn a minimum GPA of 3.9.

It is conceivable for a student to never make Dean's List (3.5) and still graduate from CLU with honors (3.4). This seems inconsistent. Trend is that approximately 30 percent of students graduate with honors, which seems high to the committee. If motion approved, it would be effective as of Fall 2004 catalog; grandfathered for students coming in under old catalogs.

Requirements for Dean's List

2) That Dean's Honors List be awarded to students who are enrolled for 12 or more graded credits and whose GPA for a semester is a minimum of 3.5, not to exceed the top 20% of students enrolled with 12 or more graded credits.

Approximately 32 percent of students are on the dean's list as of Spring 2003, which also seems high to the committee. 12-unit (graded) requirement and acceptance only of top 20 percent of qualifying students will help distinguish this group. Discussion: Tie Dean's List membership to magna cum laude GPA (3.6 or 3.7). Opposition to 20% "lid" from several faculty, discussion of fairness to students who would otherwise make Dean's List.

GPEC (Xiang Chen)

Motion presented today for vote at February faculty meeting: **That faculty approve the Master of Science in Financial Planning proposal.**

Pros: MSFP to build on existing non-degree certificate program in financial planning; no competitors in area; high academic standards; clearly defined exit strategy. Cons: requires substantial commitment of resources, uses more adjunct faculty. Copy of proposal available with Pat Egle & Randy Toland.

Student Life (Leah Herner)

Faculty/Student Involvement survey results: faculty feel that interaction is good; several suggestions for further interaction are under discussion.

Announcements

- Faculty Friday – Dec. 12, 4-6 pm, at the home of Pam Jolicoeur and Mike Doyle
- SOE survives NCATE: All 6 standards passed. (Millie Murray-Ward)
- "Marketing Moment": Faculty are indispensable for raising visibility of CLU; several have let reporters and photographers into class & rehearsals for reporters and have spoken to reporters. (Ritch Eich)
- January Retreat – Thursday, Jan. 15, 2004 (Leanne Neilson)
- Planning commission meeting tonight, 6:30, Civic Arts Plaza

For the Good of the University

- Faculty beat students at faculty basketball game: Charles Hall, Tim Hengst, Randall Donahue, Cindy Wyels.
- 9 students in Charles Hall's "Death & Dying" class volunteered for Hospice; other students have volunteered to help out in Arboles nursing home, and gave eulogy at funeral for residents who died.

Adjournment: 5:23 p.m.

Next Meeting: February 9, 2004

Minutes submitted by:



Dru Pagliassotti

<http://www.clunet.edu/FEC/>