

To: Work Team 2 (WT2) File

DRAFT

From: Christine Sellin

Date: March 28, 2011

Re: Minutes from WT2 Meeting # 5 (held Mon., Mar. 28, 2011)

Present: J. Griffin, G. Hanrahan, P. Hanson, H. Hoang, G. Lamonica, K. Odegard, D. Rowley, C. Sellin.

- 1.0 G. Hanrahan convened the meeting at 12:10 pm.
- 2.0 The Minutes (draft) from the WT2 Meeting March 23 were reviewed and minor changes made (minor re-wordings in paragraphs '5.0' and '6.0') and will be reflected in our approved version of the Minutes.
- 3.0 During our review of the Minutes, we flagged one area to discuss in our next meeting: how CLU's CORE 21 can maintain its edge in the next few years (or, how can it remain competitive with other universities' gen. ed. programs down the road?). This could be addressed more specifically and/or unpacked further.
- 4.0 Our next agenda item, ('How to best gather data and assemble a framework of CLU's current, ongoing EL initiatives, in both curricular (academic) and co-curricular (student affairs) areas?') prompted discussion. The discussion revolved around the idea of a campus-wide survey to assess what EL initiatives were already in place and the comments and ideas can be distilled to the following points:
 - 4.1 ADEP: there may be existing surveys that could be consulted;
 - 4.2 A faculty survey is needed to develop a list of current EL activities at CLU; the survey should not just focus on 'quantity', but also 'quality' (we want to pin down not only the activities, but also the pedagogy behind them).
 - 4.3 The objectives of the EL faculty survey? To build a picture of the organic process of CLU's current EL initiatives – by surveying the current offerings– and use this data to build on the strengths of CLU. Once we have clarified what we have in place already, we can then better build on the strengths we have, and better consider any new initiatives (and whether these would be sustainable). In terms of timetable, it should be noted that we cannot complete the survey necessarily by/before summer; but that we be ready to recommend a plan for development and/or implementation in Fall 2011. (When introducing the idea of an EL survey, it should be presented in the context of (or, as a step in) the Strategic Vision process: identifying and building upon various areas of strength that will help distinguish CLU from other institutions.
 - 4.4 It will be interesting to hear the perspectives of Lisa Loberg (Study Abroad) and Ed Julius, on all these points -- hopefully in our next meeting.
 - 4.5 We might be able to better convert EL students (internships specifically) to transmit knowledge to fellow students (by developing an "ambassador-peer" relationship in a given major, so that those who have undergone EL can then, in turn, disseminate this EL knowledge on to their peers).

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- 5.0 The discussion above led to our identifying several action items and points for our next meeting. Action item: begin by building a preliminary list of a small group of individuals/faculty to provide detailed and qualitative EL data, from a variety of departments on campus (a “strategic cross-sample” to begin with). To get things rolling, each WT2 member is asked to identify a person in their department/area, plus one other candidate outside their area in advance of/by our next meeting (Weds. March 30).
- 6.0 We can develop a preliminary list of questions to ask faculty about the EL initiatives already in place. These questions would include: ‘What EL initiatives are currently in place in your dept/div/area?’; ‘provide a summary of EL initiatives, in paragraph form, illustrated by examples’; Or, ‘How does your EL program work?’; ‘what barriers exist with the implementation of an EL initiative?’. Another question: ‘what barriers stand between enhancing the collaboration between curricular and co-curricular initiatives?’ These questions will be reviewed/refined in our next meeting. We may also want to ask Faculty for their reactions to the WT2 working definition of ‘EL’; what would they amend, add, or remove?
- 7.0 Meeting adjourned at 12 noon.