

Work Team 7

Meeting Minutes - July 22, 2011

Members: Gerhard Apfelthaler, Michael Arndt, Karen Davis (liaison), Rod Gilbert (liaison), Michele LeBlanc-Feltner, Zareh Marselian, Colleen McCarthy, Ron McDaniel, Melinda Roper, Barbara Rex, Ryan Van Ommeren

Not in attendance: Gerhard Apfelthaler, Michele LeBlanc, Michael Arndt

Introductions

Introductions were made amongst team members of Work Team 7. The University's current strategic plan is expiring next May and a new five year strategic plan presented to the board next May. The Strategic Planning Team (SPT) was set up to represent various areas of the University. SPT had several meetings and set up 9 Work Teams. A common focus expressed by the first 6 Work Teams was the need to look at the equity between the Undergraduate, Graduate and ADEP Programs. Experiential Learning was discussed by one work team and one of the next steps is to define what the university means by experiential learning. All work teams are advisory teams to the SPT. The SPT is advisory to the Cabinet.

Work team 7 Ground Rules:

Confidentiality in respect with who brought forward ideas in the meetings.

Be collaborative with rest of the CLU community.

Incorporate team findings of Work Teams 1-6.

Define Liaison Role

Rod Gilbert and Karen Davis are the liaisons for Work Team 7. The role of the liaisons is ensure that the work team meets, assist in bringing forth questions/comments to the SPT, and to represent the team in bringing forth the final report to the SPT. The liaisons are not chairing the work team meetings. Everyone on the team has an equal voice and all team members should feel free to present their thoughts and ideas.

Background Information on Work Teams 1-6

An overview of all Work Teams was presented (please see handouts and work team reports posted on Blackboard). Work Teams 1-6 have been meeting for several months. For future meetings we could possibly invite other liaisons from other work teams for directions.

Work Teams 8-9

Work Teams 8 and 9 have not met yet; however, there will be a lot of collaboration between these two teams and work team 7.

Work Team 7 Outcomes/Questions

The Work Team 7 Outcomes/Questions handout from the SPT was discussed.

Comments and Questions regarding facilities that came up during the discussion included the following.

- Are there changes needed to the plans for facilities in the CLU Master Plan?
- The Master Plan was really focused on the traditional Undergraduate Programs. We should also look at the Graduate and ADEP program needs.
- We need to look at how the buildings are used, and how these facilities can be used more efficiently for all programs.
- We need to take a look at what direction the University is headed in respect to on-line studies as well.
- Can we get more use out of our buildings as we currently have them?
- A list of facilities academic majors was looked at and discussed as well as projects completed since 2000 and future projects.
- We should be thoughtful as to how a graduate /ADEP program have the same experience as a traditional Undergraduate program. Would they want the same experience?
- Are there efficient facilities for ADEP/commuter students?
- The question was brought up if there is still a need for a large space for the library considering all on-line materials and technology.

Determine Educational and Other Resource Needs

Comments and Questions regarding educational and other resources that came up during the discussion included the following.

- We need to assess the technological resources to ensure we are up to date with resources.
- The in-house help desk's hours of operation needs to be extended to better align with the needs of students, faculty and staff.
- We need to look at special resources for on-line programs and determine best candidates for the growing on-line community.
- Should there be more on-line programs developed and implemented? If so, will there be a need for in-house personnel, and if so we need to determine at what point that change will take place. Or should outsourcing continue?

- We also need to take a look at disaster recovery and back-up support. The current plan is not satisfactory.
- We also need to look at a fair way to allocate overhead/non-academic dept. Costs across all academic departments to determine overall cost of delivering programs. Recommendations will need to be made in this challenging and critical matter.
- Office hours also need to be altered to better serve the community. After assessing the need perhaps changing of current hours may be an answer instead of additional staffing.

Human Resources Needs

Comments and Questions regarding Human Resource needs that came up during the discussion included the following.

- The question of tenured vs. non-tenured faculty was discussed. Should tenure status be separate for graduate programs versus undergraduate?
- Full Time versus Adjunct ratio variances between undergraduate, ADEP and graduate programs was a concern.
- What size university population are we striving to be? What resources will be needed to properly staff for that population?