



# California Lutheran University 2009 Campus Security Report

This report contains California Lutheran University security policy disclosures and crime statistics for the years 2005, 2006, and 2007 and is published and distributed annually by October 1 in accordance with the Crime Awareness and Campus Security Act (Title II of Public Law 101-542).

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**Campus Public Safety prepared this report to comply with the Jeanne Clery Disclosure of Campus Security and Police and Crime Statistics Act.**

# California Lutheran University 2009 Campus Security Report

## Policy for Reporting the Annual Disclosure of Crime Statistics

Campus Public Safety prepares a report to comply with the Jeanne Clery Disclosure of Campus Security and Police and Crime Statistics Act. This report is prepared with input from Residence Life and Judicial Affairs in cooperation with local law enforcement agencies surrounding the Thousand Oaks campus and the Oxnard Graduate Center. Each entity provides updated information on educational efforts and programs to comply with this Act.

Campus crime, arrests and referral statistics include those reported to Campus Public Safety, the Thousand Oaks Police Department, the Oxnard Police Department and designated campus officials including, but not limited to, directors, deans, department heads, coaches, athletic directors, designated Residence Life staff, judicial affairs officers, and advisors to recognized clubs and student organizations. These statistics may also include crimes that have occurred in private residences or businesses. The geographic reporting area used for reporting crimes for the Thousand Oaks Campus is Faculty Street to the south, Campus Drive to the west, Mt. Clef to the east and the top of the mountain area where the CLU sign is located to the north. The geographic area used for the Oxnard is the specific address of classrooms and public areas used by faculty, staff and students while the facility is in use.

These statistics, which are reported annually to the U.S. Department of Education, cover a three year period, from 2006-2008.

Section 11160 of the California Penal Code requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or as the result of an assault or abusive conduct. Campus pastors and Counseling Services staff inform their clients of the procedures to report a crime to either Campus Public Safety or local law enforcement officials on a voluntary or confidential basis. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, students are e-mailed the Web address to access this report. Faculty and staff receive a similar notice. Copies of the report may also be obtained at Campus Public Safety, located in the Welcome Center, 60 W. Olsen Road, Thousand Oaks, CA 91360, or by calling (805) 493-3208. Prospective employees may obtain a copy from Human Resources or by calling (805) 493-3185. Prospective students may obtain a copy by calling (805) 493-3208.

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## General Procedures for Reporting a Crime or Emergency

Campus Public Safety provides 24-hour security services to the California Lutheran University main campus in Thousand Oaks. Officers patrol the campus on foot, bicycle, electric cart and vehicle. The Oxnard Graduate Center is serviced by the Oxnard Police Department.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes and other public safety-related incidents to Campus Public Safety at extension 3911 from campus phones or (805) 493-3911 from cell

phones or off-campus phones. 911 can be dialed from any campus pay phone. Emergency phones are located in the East Administration Parking Lot, Buth Park, in front of Pearson Library/Preus-Brandt Forum, outside the Welcome Center, outside the east lobby of the Gilbert Sports and Fitness Center, and at Samuelson Aquatics Center.

Life-threatening emergencies should be immediately reported to the Thousand Oaks Police Department by dialing (9) 911 from

campus telephones, or 911 from public pay phones or cell phones. At the Oxnard Graduate Center requests for emergency services can be made by dialing 911.

For routine service calls on the main campus, a Campus Safety Officer may be reached at extension 3208 from campus phones or at (805) 493-3208 from off campus and cell phones. This

business line is available 8 a.m. to 11 p.m. Monday through Friday, 9 a.m. to 5 p.m. Saturdays, and 8 a.m. to noon Sundays.

All crimes should be reported to Campus Public Safety to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices to the campus community when appropriate.

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## Voluntary Confidential Reporting

If you are the victim of a crime and do not wish to pursue action with the University or criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Public Safety can file a report of the incident without revealing your identity. The purpose of the confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and

others.

With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the University.

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## Confidential Reporting Procedures

The 1998 amendments to 20 U.S.C. Section 1092 (f) clarify who are considered to be campus security authorities. Campus Pastors and Campus Professional Counselors, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, counselors are encouraged to inform victims of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Counselors are defined as:  
Pastoral Counselor

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and functioning within the scope of that recognition as a pastoral counselor.

### Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to its members and who is functioning within the scope of his or her license or certification.

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## Reporting Criminal Offenses

From campus phones, contact Campus Public Safety at extension 3208 for non-emergencies and extension 3-9-1-1 for emergencies. Or, use the Call Box 24-hour direct dial emergency phones located across campus. (For life threatening emergencies, immediately call the Thousand Oaks Police Department by dialing (9) 9-1-1 from campus telephones or 9-1-1 from cell phones and/or pay phones.) Remember, when calling from your cell phone to 9-1-1, the

operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are located.

Any suspicious activity or person observed in the parking lots or loitering near vehicles, inside buildings or around residence halls should be reported to Campus Public Safety. In addition, crimes may be reported to the following people and/or departments:

- William Rosser, Vice President of Student Affairs/Dean of Students, (805) 493-3553
- Melinda Roper, Director of Residence Life, (805) 493-3553
- Kerri Lauchner, Director of Health Services, (805) 493-3225
- Juanita Hall, Director of Multicultural and International Programs, (805) 493-3951
- Alan Goodwin, Director of Counseling Services, (805) 493-3390

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## **Off-Campus Criminal Activity**

When a CLU student is involved in an off-campus offense, Campus Safety Officers generally are not involved with the investigation by outside law enforcement agencies. In off-campus graduate housing provided by California Lutheran University, the Thousand Oaks Police

Department maintains jurisdiction and responds to all calls for service. California Lutheran University does not operate any off-campus student organization facilities such as fraternity and sorority houses.

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## **Policy Statement on Illegal Drugs**

The campus of California Lutheran University has been designated “drug free.” The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. The Thousand Oaks Police Department and CLU’s Residence Life and Campus Public Safety departments strictly enforce these laws.

consumption or distribution of an illegal drug. All drugs and paraphernalia will be confiscated and/or destroyed.

Possession of paraphernalia is also a violation of the University drug policy. Paraphernalia includes any object that contains the residue of an illegal drug or narcotic and/or is used in the

Being under the influence of illicit drugs is also a violation of University policy. Additionally, drug-related posters, stickers, caps or lights may not be displayed in residence hall windows or outside doors.

Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

## **Alcohol and Substance Abuse Information**

The University has developed a program to assist in preventing illicit drug use and alcohol abuse by students and employees. The program provides the following services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and University disciplinary actions.

Team, Coalition to End Family Violence, and Interface Sexual Assault Treatment Services. Referral Services: Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis Team, Coalition to End Family Violence, and Interface Sexual Assault Treatment Services. University Disciplinary Actions: Student Code of Conduct

Alcohol and Drug Education: Employee Assistance Program, Health and Well-Being classes, Student Health Services, Student Life programs, Campus Safety, and Counseling Services.

State Legal Sanctions:

Counseling Services: Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis

The State of California sets 21 as the minimum age to purchase or possess an alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Department of

Campus Public Safety.

California Lutheran University standards do not allow alcoholic beverages or empty alcoholic beverage containers on campus, except where designated by the Vice President for Student Affairs/Dean of Students. Possession, use or

distribution of illegal drugs and/or narcotics is likewise prohibited. A violation of any law regarding drugs and/or alcoholic beverages is also a violation of the University Student Handbook and will be treated as a separate disciplinary matter by the University.

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## **Policy Statement Addressing Alcoholic Beverages**

The possession, consumption, manufacture, sale or furnishing of alcoholic beverages on the University campus is governed by California Lutheran University policy and California statutes. The California Department of Alcohol and Beverage Control control the laws regarding the possession, sale, consumption and furnishing of alcoholic beverages. However, the criminal enforcement of alcoholic beverage laws on campus is the primary responsibility of the Thousand Oaks Police Department.

Campus policies, which are primarily enforced by Residence Life and Campus Public Safety, prohibit the consumption, possession, sale, distribution or furnishing of alcoholic beverages on campus, except when designated by the Vice President for Student Affairs/Dean of Students. Empty alcoholic beverage containers are also

prohibited. Violations of University policy and state law regarding alcoholic beverages are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell or provide alcoholic beverages to a person under the age of 21. Further, the possession of an alcoholic beverage by anyone less than 21 years of age in a public place or location open to the public is illegal. Organizations or groups violating the University alcoholic beverage policy or state law may be subject to University sanctions.

Driving a vehicle under the influence of alcohol or drugs (DUI) is a significant risk to the campus community. People driving under the influence are subject to arrest and University sanctions.

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## **Megan's Law and Sex Offender Registration Information**

In accordance with the Campus Sex Crimes Prevention Act of 2000, the Campus Public Safety Department provides a link to the State of California Department of Justice Sex Offender Registry. Information regarding registered sex offenders may be accessed at: <http://meganslaw.ca.gov/sexreg.htm>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the state about registered sex offenders may be obtained. It also requires sex offenders who must register in any state to provide notice to each institution of higher education where the person lives, works or attends school.

The Family Educational Rights and Privacy Act (FERPA) was amended to make it clear that institutions may disclose information received through state registration and community

notification programs, even if the sex offender is a student.

In California, persons convicted of specified sex offenses must register with the local law enforcement jurisdiction in which they reside. The Sex Offender Registry in the State of California is maintained by the California Department of Justice.

Megan's Law was enacted in 1996 and allows local law enforcement agencies to notify the public about sex offender registrants who pose a risk to the public. The information on this Web site is provided solely to protect the public. Anyone who uses this information to commit a crime or harass an offender or his or her family is subject to criminal prosecution and civil liability. Any person required to register pursuant to Penal Code Section 290 who enters this Web site is punishable by a fine not to exceed \$1,000 and/or imprisonment in a county

jail not to exceed six months. (Penal Code 290.46 (i))

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## Security Awareness Programs

At the beginning of fall semester, students are informed of services offered by Campus Public Safety. Pamphlets and presentations outline ways to maintain personal safety and residence hall security. Students are informed of crime on campus and in neighborhoods surrounding campus. Similar information is conveyed to new employees at orientation.

Crime and Sexual Assault prevention programs are offered annually. Periodically, and as needed during the academic year, Residence Life or Campus Safety work with other campus organizations and departments to present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, vandalism and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their safety as well as the safety of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness pamphlets, security alert posters and articles and advertisements in *The Echo*, the student newspaper.

When time is of the essence, information is released to the University community through security alerts posted electronically on the campus e-mail system. If necessary, security alerts are also posted in residence halls, Pearson Library, Student Union Building, Centrum, cafeteria and fitness center, and other public areas.

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## Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are available upon request by various campus departments and organizations throughout the year. The staff of Residence Life and Campus Public Safety provides programs for students, faculty, employees and student organizations. In addition, the Residence Life staff provides a variety of strategies and tips on how students can

protect themselves from sexual assault, theft and other crimes. Crime prevention brochures on a variety of topics are available in the Welcome Center.

Campus Public Safety provides an escort to students from 8 pm to midnight during the academic year, and at other times as needed.

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## Sexual Assault Prevention and Response

The University educates the student community about sexual assaults and date rape through wellness programs each fall. In addition, staff from Residence Life and Campus Public Safety offers sexual assault information programs to University students and employees upon request. Literature on date rape, battery, general safety tips and University response is available at the Welcome Center and Residence Life Office.

If you are the victim of a sexual assault at this institution, your first priority should be to get to a safe place. You should then get necessary

medical treatment. Campus Public Safety strongly encourages sexual assault victims to report the incident in a timely manner. Time is a critical factor in evidence collection and preservation. An assault should be reported to the Thousand Oaks Police Department, a University Public Safety Officer or Residence Life representative. Filing a report with the University will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. University personnel will assist the student in notifying authorities. Filing a report will:

- Ensure that a sexual assault victim receives the necessary medical examination for collection of evidence. There is no charge for this examination, but any other medical procedures unrelated to the collection of evidence may be charged to the victim. The victim may be reimbursed for additional treatments or medical procedures through the Victims of Crime Programs through the Coalition to End Family Violence or the Ventura County District Attorney's Office.
- Provide the opportunity for collection of evidence, which is helpful in prosecution and cannot be obtained later. (Ideally, a sexual assault victim should not wash, douche, use the toilet or change clothing prior to a medical/legal exam.)
- Assure the victim has access to free confidential counseling from professionals specifically trained in sexual assault crisis intervention. When a sexual assault victim contacts the police department, the Sex Crimes Unit will be notified as well. The victim may choose that the investigation be pursued through the criminal justice system and/or the Student Code of Conduct. A victim advocate from the Coalition or the District Attorney's Office will guide the victim through the available options

and support his or her decision. Various counseling options are available from the University, including the Student Health Center, Counseling Services, Campus Ministries and the Employee Assistance Program. Counseling and support services outside the University system can also be obtained through the Coalition to End Family Violence. University disciplinary proceedings as well as codes of conduct for cases involving sexual misconduct are detailed in the Student Handbook. The handbook provides, in part, that the accused and the victim may have a judicial peer advisor appointed by the University present. Or, they may choose their own advisor who has no legal training. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in state court and may be suspended or expelled from the University for the first offense. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available. According to Government Code 6254 the names of victims of sexual assault will not be made public.

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## **Security and Access Policy**

During normal business hours, the University is open to students, parents, employees, contractors and guests. During non-business hours, access to University facilities is by key or access card if previously issued by policy or by a representative of Campus Public Safety, Facilities or Residence Life. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities.

Residence Halls are locked 24 hours a day and require the use of an identification access card during the academic school year and as determined by the Office of Conferences and Events during the summer. Some facilities may have individual operating hours, which may vary

at different times of the year. Examples are Pearson Library, Spies-Bornemann Center for Education and Technology, and the Fitness Center. These facilities will be secured according to a schedule provided by the department in control of the particular building.

Emergencies may necessitate changes to any posted schedules. Areas identified as security concerns will have safety surveys conducted to determine measures to enhance the area. These surveys examine security issues such as lighting, landscaping, locks, alarms and communications. Administrators from Student Life, Residence Life, Facilities and Campus Public Safety review the results.

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## **Campus Law Enforcement Authority**

CLU Public Safety Officers have the authority to ask people for identification and to determine whether they have lawful business on University

property. The officers have the authority to issue parking citations and may make arrests as a private person pursuant to Section 837 of the

California Penal Code. However, CLU Campus Safety Officers do not possess police powers as outlined in Section 830 of the California Penal Code.

CLU Campus Public Safety maintains a working relationship with the Thousand Oaks Police and Ventura County Sheriff's Department. All crime

victims and witnesses are strongly encouraged to immediately report crimes to the Thousand Oaks Police Department as well as Campus Public Safety. Prompt reporting will aid in apprehension of the offenders and ensure timely warning notices and disclosure of crime statistics.

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## **Timely Warnings**

In the event that a situation arises on or off campus that constitutes an on-going or continuing threat in the judgment of the Director of Campus Public Safety, a campus-wide "timely warning" will be issued. The warning will be issued through the University e-mail system to students, faculty and staff, and the Campus Emergency Notification Alert System that uses email, text message, and voice messages to mobile, office, and home phones. This alert system is tested annually by sending a test message to those who have registered.

If California Lutheran University learns of an immediate threat to the health or safety of students, faculty, or staff on the Campus or surrounding areas, The Director of Campus Public Safety will notify the Campus community via the Emergency Notification Alert System in not more than 30 minutes of confirmation of the threat.

Depending on the circumstances of a crime or event that is not an immediate threat, Campus Public Safety may also post a notice on the Campus Safety Web site at [http://www.callutheran.edu/safety\\_security/](http://www.callutheran.edu/safety_security/) to provide the University community with additional information. In such instances, a copy of the notice may also be posted in each residence hall, the Student Union Building, cafeteria, Centrum, Pearson Library, the Gilbert Sports and Fitness Center, and other common areas of the Campus.

Anyone with information warranting a timely warning should report the circumstances to Campus Public Safety by phone at (805) 493-3208, (805) 493-3911, or in person at Campus Safety office located in the Welcome Center. The Welcome Center is adjacent to the east parking lot off Mountclef Boulevard, next to the Administration Building.

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## **Campus Crime and Security Survey**

The following pages contain the Campus Crime and Security Survey required by the U.S. Department of Education and covers the years 2006, 2007, and 2008.

If viewing this document on-line, the Campus Crime and Security Survey can be found at:  
[http://www.callutheran.edu/safety\\_security/statistics/statistics.php](http://www.callutheran.edu/safety_security/statistics/statistics.php)