



California Lutheran University

2011 Campus Security and Fire Life Safety Report

This report contains California Lutheran University security policy disclosures and crime statistics for the years 2008, 2009, and 2010 and is published and distributed annually by October 1 in accordance with the Crime Awareness and Campus Security Act (Title II of Public Law 101-542).

California Lutheran University 2011 Campus Security and Fire Life Safety Report

Table of Contents

<u>Topic</u>	<u>Page</u>
Policy for Reporting the Annual Disclosure of Crime Statistics	2
General Procedures for Reporting a Crime or Emergency	2
Voluntary Confidential Reporting	3
Confidential Reporting Procedures	3
Reporting Criminal Offenses	4
Off-Campus Criminal Activity	4
Policy Statement on Illegal Drugs	4
Alcohol and Substance Abuse Information	5
Policy Statement Addressing Alcoholic Beverages	5
Megan's Law and Sex Offender Registration Information	6
Security Awareness Programs	6
Crime Prevention Programs	7
Sexual Assault Prevention and Response	7
Security and Access Policy	8
Campus Law Enforcement Authority	8
Timely Warnings	8
Campus Emergency Response and Evacuation Procedures	9
Missing Student Procedures	11
Campus Fire Life Safety Report	12
Campus Crime and Housing Fire Statistics for 2008, 2009, 2010	12

This report can also be found on the CLU website at: http://www.callutheran.edu/safety_security

Campus Public Safety prepared this report to comply with the Jeanne Clery Disclosure of Campus Security and Police and Crime Statistics Act.

California Lutheran University 2011 Campus Security and Fire Life Safety Report

Policy for Reporting the Annual Disclosure of Crime Statistics

Campus Public Safety prepares a report to comply with the Jeanne Clery Disclosure of Campus Security and Police and Crime Statistics Act. This report is prepared with input from Residence Life and Judicial Affairs in cooperation with local law enforcement agencies surrounding the Thousand Oaks campus and the Oxnard Graduate Center. Each entity provides updated information on educational efforts and programs to comply with this Act.

Campus crime, arrests and referral statistics include those reported to Campus Public Safety, the Thousand Oaks Police Department, the Oxnard Police Department and designated campus officials including, but not limited to, directors, deans, department heads, coaches, athletic directors, designated Residence Life staff, judicial affairs officers, and advisors to recognized clubs and student organizations. These statistics may also include crimes that have occurred in private residences or businesses. The geographic reporting area used for reporting crimes for the Thousand Oaks Campus is Faculty Street to the south, Campus Drive to the west, Mt. Clef to the east and the top of the mountain area where the CLU sign is located to the north. The geographic area used for the Oxnard is the specific address of classrooms and public areas used by faculty, staff and students while the facility is in use.

These statistics, which are reported annually to the U.S. Department of Education, cover a three year period, from 2008-2010.

Section 11160 of the California Penal Code requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or as the result of an assault or abusive conduct. Campus pastors and Counseling Services staff inform their clients of the procedures to report a crime to either Campus Public Safety or local law enforcement officials on a voluntary or confidential basis. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, students are e-mailed the Web address to access this report. Faculty and staff receive a similar notice. Copies of the report may also be obtained at Campus Public Safety, located in the Welcome Center, 60 W. Olsen Road, Thousand Oaks, CA 91360, or by calling (805) 493-3208. Prospective employees may obtain a copy from Human Resources or by calling (805) 493-3185. Prospective students may obtain a copy by calling (805) 493-3208.

General Procedures for Reporting a Crime or Emergency

On the Thousand Oaks Main Campus, Public Safety Officers are on duty 24 hours a day and patrol the campus on foot, bicycle, electric cart and motorized vehicle. The Oxnard Graduate Center is serviced by the Oxnard Police Department and the Woodland Hills Center is serviced by the Los Angeles Police Department.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes and other public safety-related incidents to Campus Public Safety from campus phones at extension 3911 or (805) 493-3911 from cell phones or off-campus phones. Emergency phones are located in the East Administration Parking Lot, Buth Park, on the walkway south of Pearson Library/Preus-Brandt Forum, on the

wall outside the Welcome Center, outside the east lobby of the Gilbert Sports and Fitness Center, at the Samuelson Aquatics Center, and in the west side parking lot of Trinity Hall.

Life-threatening emergencies should be immediately reported to the Thousand Oaks Police Department by dialing (9) 911 from campus telephones, or 911 from public pay phones or cell phones. At the Oxnard Graduate and Woodland Hills Center requests for emergency services should be made by dialing 911.

For routine service calls on the main campus, a Campus Public Safety Officer may be reached by dialing extension 3208 from a campus phone dialing (805) 493-3208 from off campus and cell

phones 24 hours a day. During the undergraduate fall and spring semesters the Campus Public Safety Office is open 8 a.m. to 10 p.m. Monday through Thursday, 8 a.m. to 8 p.m. Friday, and 9 a.m. to 5 p.m. Saturdays. When classes are not in session the office closes at 5 p.m. It is also closed on holidays and holiday weekends. At the Oxnard and Woodland Hills Center, contact the onsite administrator.

All crimes, whether involving the main campus or the two centers should be reported to Campus Public Safety to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices to the campus community when appropriate.

Voluntary Confidential Reporting

If you are the victim of a crime and do not wish to pursue action with the University or criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Public Safety can file a report of the incident without revealing your identity. The purpose of the confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others.

With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the University.

Confidential Reporting Procedures

The 1998 amendments to 20 U.S.C. Section 1092 (f) clarify who are considered to be campus security authorities. Campus Pastors and Campus Professional Counselors, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, counselors are encouraged to inform victims of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Counselors are defined as:

Pastoral Counselor

An employee of an institution who is associated

with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to its members and who is functioning within the scope of his or her license or certification.

Reporting Criminal Offenses

From campus phones, contact Campus Public Safety at extension 3208 for non-emergencies and extension 3-9-1-1 for emergencies. Or, use the Call Box 24-hour direct dial emergency phones located across campus. (For life threatening emergencies, immediately call the Thousand Oaks Police Department by dialing (9) 9-1-1 from campus telephones or 9-1-1 from cell phones and/or pay phones.) Remember, when calling from your cell phone to 9-1-1, the operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are

located.

Any suspicious activity or person observed in the parking lots or loitering near vehicles, inside buildings or around residence halls should be reported to Campus Public Safety.

In addition, crimes may be reported to the following people and/or departments designated as Campus Security Authorities:

- William Rosser, Vice President of Student Affairs/Dean of Students, (805) 493-3553
- Melinda Roper, Director of Student Life, (805) 493-3553
- Kerri Lauchner, Director of Health Services, (805) 493-3225
- Juanita Hall, Director of Multicultural and International Programs, (805) 493-3951
- Alan Goodwin, Director of Counseling Services, (805) 493-3390
- Residence Life Staff
- Department Deans (or other senior student administrative personnel)
- Coaches
- Residence Hall Staff;
- Overseers and advisors to student clubs and organizations and other campus officials who have "significant responsibility for student and campus activities". These include: student housing, student discipline and campus judicial proceedings.

Off-Campus Criminal Activity

When a CLU student is involved in an off-campus offense, Campus Safety Officers generally are not involved with the investigation by outside law enforcement agencies. In off-campus graduate housing provided by California Lutheran University, the Thousand Oaks Police

Department maintains jurisdiction and responds to all calls for service. California Lutheran University does not operate any off-campus student organization facilities such as fraternity and sorority houses.

Policy Statement on Illegal Drugs

The campus of California Lutheran University has been designated "drug free." The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. The Thousand Oaks Police Department and CLU's Residence Life and Campus Public Safety departments strictly enforce these laws.

Possession of paraphernalia is also a violation of the University drug policy. Paraphernalia includes any object that contains the residue of an illegal drug or narcotic and/or is used in the consumption or distribution of an illegal drug. All drugs and paraphernalia will be confiscated and/or destroyed.

Being under the influence of illicit drugs is also a violation of University policy. Additionally, drug-related posters, stickers, caps or lights may not be displayed in residence hall windows or

outside doors. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

Alcohol and Substance Abuse Information

The University has developed a program to assist in preventing illicit drug use and alcohol abuse by students and employees. The program provides the following services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and University disciplinary actions.

Alcohol and Drug Education: Employee Assistance Program, Health and Well-Being classes, Student Health Services, Student Life programs, Campus Safety, and Counseling Services.

Counseling Services: Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis Team, Coalition to End Family Violence, and Interface Sexual Assault Treatment Services.

Referral Services: Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis Team, Coalition to End Family Violence, and Interface Sexual Assault Treatment Services.

University Disciplinary Actions: Student Code of Conduct

State Legal Sanctions:

The State of California sets 21 as the minimum age to purchase or possess an alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Department of Campus Public Safety.

California Lutheran University standards do not allow alcoholic beverages or empty alcoholic beverage containers on campus, except where designated by the Vice President for Student Affairs/Dean of Students. Possession, use or distribution of illegal drugs and/or narcotics is likewise prohibited. A violation of any law regarding drugs and/or alcoholic beverages is also a violation of the University Student Handbook and will be treated as a separate disciplinary matter by the University.

Policy Statement Addressing Alcoholic Beverages

The possession, consumption, manufacture, sale or furnishing of alcoholic beverages on the University campus is governed by California Lutheran University policy and California statutes. The California Department of Alcohol and Beverage Control control the laws regarding the possession, sale, consumption and furnishing of alcoholic beverages. However, the criminal enforcement of alcoholic beverage laws on campus is the primary responsibility of the Thousand Oaks Police Department.

Campus policies, which are primarily enforced by Residence Life and Campus Public Safety, prohibit the consumption, possession, sale, distribution or furnishing of alcoholic beverages on campus, except when designated by the Vice President for Student Affairs/Dean of Students. Empty alcoholic beverage containers are also

prohibited.

Violations of University policy and state law regarding alcoholic beverages are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell or provide alcoholic beverages to a person under the age of 21. Further, the possession of an alcoholic beverage by anyone less than 21 years of age in a public place or location open to the public is illegal.

Organizations or groups violating the University alcoholic beverage policy or state law may be subject to University sanctions.

Driving a vehicle under the influence of alcohol or drugs (DUI) is a significant risk to the campus community. People driving under the influence are subject to arrest and University sanctions.

Megan's Law and Sex Offender Registration Information

In accordance with the Campus Sex Crimes Prevention Act of 2000, the Campus Public Safety Department provides a link to the State of California Department of Justice Sex Offender Registry. Information regarding registered sex offenders may be accessed at: <http://meganslaw.ca.gov/sexreg.htm>

This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the state about registered sex offenders may be obtained. It also requires sex offenders who must register in any state to provide notice to each institution of higher education where the person lives, works or attends school.

The Family Educational Rights and Privacy Act (FERPA) was amended to make it clear that institutions may disclose information received through state registration and community notification programs, even if the sex offender is

a student.

In California, persons convicted of specified sex offenses must register with the local law enforcement jurisdiction in which they reside. The Sex Offender Registry in the State of California is maintained by the California Department of Justice.

Megan's Law was enacted in 1996 and allows local law enforcement agencies to notify the public about sex offender registrants who pose a risk to the public. The information on this Web site is provided solely to protect the public. Anyone who uses this information to commit a crime or harass an offender or his or her family is subject to criminal prosecution and civil liability. Any person required to register pursuant to Penal Code Section 290 who enters this Web site is punishable by a fine not to exceed \$1,000 and/or imprisonment in a county jail not to exceed six months. (Penal Code 290.46 (i))

Security Awareness Programs

At the beginning of fall semester, students are informed of services offered by Campus Public Safety. Pamphlets and presentations outline ways to maintain personal safety and residence hall security. Students are informed of crime on campus and in neighborhoods surrounding campus. Similar information is conveyed to new employees at orientation.

Crime and Sexual Assault prevention programs are offered annually. Periodically, and as needed during the academic year, Residence Life or Campus Safety work with other campus organizations and departments to present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, vandalism and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students

and employees to be aware of their responsibility for their safety as well as the safety of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness pamphlets, security alert posters, articles in *The Echo* the student newspaper, on the Campus Public Safety website, student orientation, parent orientation for incoming students, and following scheduled resident hall fire drill meetings with participants.

When time is of the essence, information is released to the University community through security alerts posted electronically on the campus e-mail system. If necessary, security alerts are also posted in residence halls, Pearson Library, Student Union Building, Centrum, cafeteria and fitness center, and other public areas.

Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are available upon request by various campus departments and organizations throughout the year. The staff of Residence Life and Campus Public Safety provides programs for students, faculty, employees and student organizations. In addition, the Residence Life staff provides a variety of strategies and tips on how students can

protect themselves from sexual assault, theft and other crimes. Crime prevention brochures on a variety of topics are available in the Welcome Center.

Campus Public Safety provides an escort to students from 8 pm to midnight during the academic year, and at other times as needed.

Sexual Assault Prevention and Response

The University educates the student community about sexual assaults and date rape through wellness programs each fall. In addition, staff from Residence Life and Campus Public Safety offers sexual assault information programs to University students and employees upon request. Literature on date rape, battery, general safety tips and University response is available at the Welcome Center and Residence Life Office.

If you are the victim of a sexual assault at this institution, your first priority should be to get to a safe place. You should then get necessary medical treatment. Campus Public Safety strongly encourages sexual assault victims to report the incident in a timely manner. Time is a critical factor in evidence collection and preservation. An assault should be reported to the Thousand Oaks Police Department, a University Public Safety Officer or Residence Life representative. Filing a report with the University will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. University personnel will assist the student in notifying authorities. Filing a report will:

- Ensure that a sexual assault victim receives the necessary medical examination for collection of evidence. There is no charge for this examination, but any other medical procedures unrelated to the collection of evidence may be charged to the victim. The victim may be reimbursed for additional treatments or medical procedures through the Victims of Crime Programs through the Coalition to End Family Violence (805) 093-6014 or their Hotline at (805) 656-111, or the Ventura County District Attorney's Office (805) 654-2500 or their Victim Assistance Office at (805) 654-3622.

- Provide the opportunity for collection of evidence, which is helpful in prosecution and cannot be obtained later. (Ideally, a sexual assault victim should not wash, douche, use the toilet or change clothing prior to a medical/legal exam.)
- Assure the victim has access to free confidential counseling from professionals specifically trained in sexual assault crisis intervention. When a sexual assault victim contacts the police department, the Sex Crimes Unit will be notified as well. The victim may choose that the investigation be pursued through the criminal justice system and/or the Student Code of Conduct. A victim advocate from the Coalition or the District Attorney's Office will guide the victim through the available options and support his or her decision. Various counseling options are available from the University, including the Student Health Center, (805) 493-3225, Counseling Services (805) 493-3390, and Campus Ministries (805) 493-3228. Counseling and support services outside the University system can also be obtained through the Coalition to End Family Violence. University disciplinary proceedings as well as codes of conduct for cases involving sexual misconduct are detailed in the Student Handbook. The handbook provides, in part, that the accused and the victim may have a judicial peer advisor appointed by the University present. Or, they may choose their own advisor who has no legal training. Both the victim and accused will be equally informed of the outcome of the hearing. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in state court and may be suspended or expelled from the University for the first offense. Student victims have the option

to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available. According to Government Code 6254 the names

of victims of sexual assault will not be made public.

Security and Access Policy

During normal business hours, the University is open to students, parents, employees, contractors and guests. During non-business hours, access to University facilities is by key or access card if previously issued by policy or by a representative of Campus Public Safety, Facilities or Residence Life. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities.

Residence Halls are locked 24 hours a day and require the use of an identification access card during the academic school year and as determined by the Office of Conferences and Events during the summer. Some facilities may have individual operating hours, which may vary

at different times of the year. Examples are Pearson Library, Spies-Bornemann Center for Education and Technology, and the Fitness Center. These facilities will be secured according to a schedule provided by the department in control of the particular building.

Emergencies may necessitate changes to any posted schedules. Areas identified as security concerns will have safety surveys conducted to determine measures to enhance the area. These surveys examine security issues such as lighting, landscaping, locks, alarms and communications. Administrators from Student Life, Residence Life, Facilities and Campus Public Safety review the results.

Campus Law Enforcement Authority

CLU Public Safety Officers have the authority to ask people for identification and to determine whether they have lawful business on University property. The officers have the authority to issue parking citations and may make arrests as a private person pursuant to Section 837 of the California Penal Code. However, CLU Campus Safety Officers do not possess police powers as outlined in Section 830 of the California Penal Code.

CLU Campus Public Safety maintains a working relationship with the Thousand Oaks Police and Ventura County Sheriff's Department. All crime victims and witnesses are strongly encouraged to immediately report crimes to the Thousand Oaks Police Department as well as Campus Public Safety. Prompt reporting will aid in apprehension of the offenders and ensure timely warning notices and disclosure of crime statistics. CLU does not have a memorandum of understanding with any law enforcement agency.

Timely Warnings

In the event that a situation arises on or off campus that constitutes an on-going or continuing threat in the judgment of the Director of Campus Public Safety or designee, Vice President Student Affairs/Dean of Students, or the President of CLU, a campus-wide "timely warning" will be issued. The warning will be issued through the University e-mail system to students, faculty and staff, and the Campus Emergency Notification Alert System that uses email, text message, and voice messages to

mobile, office, and home phones. This alert system is tested annually by sending a test message to those who have registered.

If California Lutheran University learns of an immediate threat to the health or safety of students, faculty, or staff on the Campus or surrounding areas, The Director of Campus Public Safety or designee will notify the Campus community via the Emergency Notification Alert

System in not more than 30 minutes of confirmation of the threat.

Depending on the circumstances of a crime or event that is not an immediate threat, Campus Public Safety may also post a notice on the Campus Safety Web site at http://www.callutheran.edu/safety_security/ to provide the University community with additional information. In such instances, a copy of the notice may also be posted in each residence hall, the Student Union Building, cafeteria, Centrum, Pearson Library, the Gilbert Sports and Fitness Center, and other common areas of the Campus.

Campus Public Safety works closely with the City of Thousand Oaks Police and Oxnard Police to obtain updated information on ongoing criminal activities that could affect the Thousand Oaks or Oxnard Campus.

Anyone with information warranting a timely warning should report the circumstances to Campus Public Safety by phone at (805) 493-3208, (805) 493-3911, or in person at Campus Safety office located in the Welcome Center, 60 West Olsen Road, Thousand Oaks, Ca. The Welcome Center is adjacent to the east parking lot off Mount Clef Boulevard, next to the Administration Building.

Campus Emergency Response and Evacuation Procedures

In the event of a significant emergency or dangerous situation involving an immediate threat occurring on the Oxnard or Thousand Oaks Campuses, California Lutheran University will take the following steps.

Determining If an Emergency Notification Is Warranted

1. Take steps to confirm there is a significant emergency or dangerous situation that poses an immediate threat to the health or safety of CLU faculty, staff, students, or visitors. This will be done based upon:
 - Personal observation of the event (sight or sound)
 - Report from Campus Public Safety, faculty, staff, students, administrators, or visitor to the Campus
 - Information from an outside reliable source, such as local police or fire, news media, or government entity
 - Other means that might be available
2. Upon confirmation of the event or sufficient information to indicate the emergency or dangerous situation is or has taken place, Campus Public Safety will attempt to determine if notification would jeopardize an on-going fire or law enforcement activities, thereby causing greater harm to the Campus and its occupants or hinder efforts to contain the emergency. This will be based upon the professional judgment of the Director of Campus Public Safety, Assistant Director of Campus Public Safety, or outside emergency service providers (fire or police) that notification would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.
3. If notification is warranted, Campus Public Safety will determine the segments of the campus community to receive immediate notification and initiate the notification process. This will be determined by the:
 - Nature, size, and location of the event
 - Date and time of the event
 - Area that could be adversely affected
 - Information available for outside emergency services if the event happens off campus
4. Campus Public Safety, in conjunction with input from the Office of the President, the President's Cabinet or their designated representatives, will determine the content of the notification. If time is of the essence,

an initial notification will be made by Campus Public safety with a follow up notification as soon as possible containing additional information and instructions.

The initial message should contain the following:

- Who message is from
- Type of incident
- Action to be taken
- Where additional information may be obtained

If the initial message is also sent as a text message, it may be shorter due to limitations in the number of characters that can be transmitted in a single message.

Method of an Emergency Notification

One or more of the following methods to notify the Campus community will be utilized:

- Campus Emergency Alert System that utilized a combination of email, voice, and text messaging.
- Campus email system (clunet.edu)
- Posting of a message on the CLU emergency phone line (866-258-1810)
- CLU Web site
<http://www.callutheran.edu>
- KCLU -88.3 FM

If the larger community needs to be advised of an emergency situation on the CLU campus, a combination of the following methods may be used:

- Campus Emergency Alert System that utilized a combination of email, voice, and text messaging.
- Campus email system (clunet.edu)
- Posting of a message on the CLU emergency phone line (866-258-1810)
- CLU Web site
<http://www.callutheran.edu>
- KCLU -88.3 FM
- CLU Media Relations to contact local public media (radio, television, press)
- Request the City of Thousand Oaks utilize their emergency notification system or reverse 911 system to notify residents.

Authorized To Initiate An Emergency Notification

Authorized to carry out an initial emergency notification to the CLU Campuses and the immediate community comes from the:

- President of CLU
- Vice Presidents of CLU
- Associate Vice President, CLU Planning and Operations
- Director CLU Campus Public Safety
- Assistant Director CLU Campus Public Safety
- CLU Public Safety Officers only if delay could result in loss of life

Testing Of the Emergency Notification System

A test of the California Lutheran Campus Alert System is conducted annually each academic year and includes:

- Notification to the CLU community that a test of the Campus Alert System will be conducted.
- Request that the CLU community sign onto MyCLU and update their profile under CAMPUS ALERTS prior to the test, to include checking the accuracy of their personal contact information; i.e., home phone, personal cell phone, personal email address
- Request that the message be acknowledged when received
- Sending of a test emergency message
- Recording the results of the test and reporting the day and time of the test in the next Annual Security Report

Testing Of Evacuation Procedures

California Lutheran University conducts an annual emergency evacuation drill for each campus building that houses faculty, staff, administrators, or students during the day. The drills are supervised by Campus Public Safety and utilize the Building Emergency Wardens and require all persons in the building to evacuate to their designated evacuation staging areas. These drills are documented and records retained by Campus Public Safety.

California Lutheran University holds an annual exercise/training to test its Emergency

Operations Plan that included members of the Emergency Operations Team. This is separate from the emergency building evacuation drills.

Each Campus resident hall conducts two emergency evacuations drills (fire drills) each academic semester that is organized by Residence Life and attended by Campus Public Safety Officers. These drills are documented by Residence Life.

Results of the 2010 Test of the Campus Emergency Alert System

A test of the CLU Emergency Alert System was held on October 12, 2010. A message was sent

out to 4806 individuals in the system based upon information CLU obtained from CLU records or from information provided when the individuals updated their contact information.

588 persons confirmed receipt of the test message within the first hour, 877 responded after the first hour, 3364 received the message but did not respond, and 6 could not be reached.

CLU continues in its efforts to have students, faculty, and staff ensure their emergency contact information will be accurate and updated.

Missing Student Policy

In compliance with the California Higher Education Act, California Lutheran University has established the following protocol to assist in locating residential students reported missing.

University Protocol:

Upon notification from any entity that a residential student may be missing, several resources will be used by the University to assist in locating the student.

An investigation may include:

- Contacting known associates of the students
- Contacting departments within the University
- Searching on campus locations
- Keying in to a student's assigned room
- Issuing a picture of the missing student to the campus community
- Review of card access logs to determine last use of card
- Collaboration with Information Systems and Services for access to student email logs and portal login records

Campus Public Safety and/or the Residence Life office will notify law enforcement a personnel

not later than 24 hours after a student is determined missing.

Once CLU Public Safety or law enforcement has determined that a student is missing, CLU will initiate emergency contact procedures in accordance with the student's designation (*see below.*)

Student Rights:

Residential students have the option of confidentially identifying an individual to be contacted by the institution not later than 24 hours after the time that the student is determined missing. Students can register this confidential information with Residence Life when submitting their Emergency Contact information online during check in procedures. Under the provisions of this law, students under 18 years of age are considered minors and not emancipated individuals. As such, the institution is required to notify a custodial parent or guardian not later than 24 hours after the time that the residential student is determined missing.

Any individual of the campus community who has reason to believe that a residential student is missing should notify Campus Public Safety at (805)493-3911 and/or Residence Life at (805)-493-3220 immediately.

California Lutheran University Fire Life Safety Report

Fire Incidents- California Lutheran University keeps an annual detailed report of all fire related incidents on campus, including the cause, cost, and injuries as a result of each incident. This report can be reviewed on the California Lutheran University website or by requesting it in the Public Safety office.

Any fire related incident on a California Lutheran University campus or in off-campus student housing, whether or not the fire department is called and responds, is to be reported to Campus Public Safety at (805) 493-3208. If the fire related incident involves student housing, once Public Safety is advised it will notify the Director of Residence Life or designee as soon as possible.

Fire and Life Systems- All campus housing facilities are fully sprinklered. These same facilities are equipped with fire detection systems that include smoke and heat detectors, and older systems having pull stations. All detection systems are monitored by a central monitoring company.

Future Improvements- Improvement to the Campus Housing fire and life safety systems will be addressed as needed.

Mandatory Fire Drills – All campus housing is required to participate in two fire evacuation

drills per year. These drills are supervised by Residence Life with support from Campus Public Safety. Fire drills are conducted by activating the system and ensuring all occupants evacuate the building in an orderly manner to a predetermined evacuation point.

Fire Safety Regulations- California Lutheran University fire safety regulations regarding policies and rules on portable electrical appliances, smoking, and open flames in student housing are located in the student handbook. These regulations are in place to protect the CLU community, and will be enforced at all times. Disciplinary action could result if regulations are not being followed. Periodic room inspections are performed at various times throughout the year, performed by residence life; along with daily fire and life safety walk through in common areas, performed by Campus Public Safety.

Training- All Graduate Assistants (GA) and Resident Assistants (RA) are required to attend training in the following areas on an annual basis:

- Fire and life safety
- Emergency evacuation
- Basic first aid
- CPR
- Fire extinguisher use/inspection

Campus Crime and Housing Fire Statistics

The following 8 pages contain the Campus Crime and Security Survey for 2008, 2009, and 2010 and the Campus Fire Statistics for 2008, 2009, and 2010 as required by the U.S. Department of Education.

California Lutheran University Thousand Oaks Campus			
Criminal Offenses-Main Campus	2008	2009	2010
Criminal Offenses-On Campus			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	1	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	1
Aggravated assault	0	0	0
Burglary - Forcible Entry	0	0	1
Unlawful Entry - No Force	8	3	6
Motor vehicle theft	0	1	0
Arson - Other	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-On Campus, In Residence Halls			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary-Forcible Entry	0	0	0
Unlawful Entry - No Force	7	3	5
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-Non-Campus Buildings			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-Public Property			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0

California Lutheran University Thousand Oaks Campus					
Arrests-Main Campus		2008	2009	2010	
On-Campus Arrests					
Liquor law violations		0	0	0	
Drug law violations		4	2	5	
Illegal weapons possession		0	0	0	
On Campus Disciplinary Action/Judicial Referral					
Liquor law violations		18	4	7	
Drug law violations		8	24	51	
Illegal weapons possession		0	0	0	
On-Campus, Residence Hall Arrests					
Liquor law violations		0	0	0	
Drug law violations		2	1	3	
Illegal weapons possession		0	0	0	
On-Campus Residential Hall Disciplinary Action/Judicial Referral					
Liquor law violations		18	3	4	
Drug law violations		8	20	46	
Illegal weapons possession		0	0	0	
Non-Campus Arrests					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
Non-Campus Disciplinary Action/Judicial Referral					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
Public Property Arrests					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
Public Property Disciplinary Action/Judicial Referral					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	

California Lutheran University Thousand Oaks Campus						
Hate Offenses-Main Campus						
There were no hate crimes reported for the year 2008, 2009, or 2010						

Hate Offenses-Main Campus						
There were no hate crimes reported for the year 2008, 2009, or 2010						

California Lutheran University Oxnard Campus			
Criminal Offenses-Main Campus	2008	2009	2010
Criminal Offenses-On Campus			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-On Campus, In Residence Halls			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-Non-Campus Buildings			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0
Criminal Offenses-Public Property			
Murder/Non-negligent manslaughter	0	0	0
Forcible sex offenses	0	0	0
Nonforcible sex offenses	0	0	0
Robbery	0	1	0
Aggravated assault	0	0	0
Burglary*	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0

California Lutheran University Oxnard Campus					
Arrests-Main Campus		2008	2009	2010	
On-Campus Arrests					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
On-Campus Disciplinary Action/Judicial Referral					0
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
On-Campus, Residential Hall Arrests					
Liquor law violations		0	0	0	
Drug law violations		0	0	0	
Illegal weapons possession		0	0	0	
On-Campus, Residential Hall Disciplinary Action/Judicial Referral					
Liquor law violations		0	0	0	0
Drug Law violations		0	0	0	0
Illegal weapons possession		0	0	0	0
Non-Campus Arrests					
Liquor law violations		0	0	0	0
Drug law violations		0	0	0	0
Illegal weapons possession		0	0	0	0
Non-Campus Disciplinary Action/Judicial Referral					
Liquor law violations		0	0	0	0
Drug law violations		0	0	0	0
Illegal weapons possession		0	0	0	0
Public Property Arrests					
Liquor law violations		0	0	0	0
Drug law violations		0	0	0	0
Illegal weapons possession		0	0	0	0
Public Property Disciplinary Actions/Judicial Referral					
Liquor law violations		0	0	0	0
Drug law violations		0	0	0	0
Illegal weapons possession		0	0	0	0

California Lutheran University Oxnard Campus					
Hate Offenses-Oxnard Campus					
There were no hate crimes reported for the year 2008, 2009, 2010					

Campus Housing Fire Report

<u>Campus Housing</u>		<u>Fires</u>	<u>Injuries</u>	<u>Deaths</u>	<u>Cause</u>	<u>Damage</u>	<u>Fire Drills</u>
Afton Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Conejo Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	1	0	0	Match	\$6 trash can	2
Grace Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Janns Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Kramer Court	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Mogen Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Mount Clef Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
North Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Pederson Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Potenberg Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
Rasmussen Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
South Hall							

Campus Housing Fire Report

Thompson Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2009	0	0	0	0	0	2
Trinity Hall	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
West Hall	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2
	2008	0	0	0	0	0	2
	2009	0	0	0	0	0	2
	2010	0	0	0	0	0	2

