Dear Colleagues & Friends,

Get ready to celebrate! The Center for Nonprofit Leadership’s Celebration of the Sector is just around the corner. If you are receiving this email, you have successfully RSVP’d to our event and will be getting reminders on how to access the event and related materials.

The Celebration of the Sector is confirmed for tomorrow, Wednesday, February 3rd, from 11:30 AM – 1:30PM. You’re in for an afternoon of fun and important dialogue as we take this moment to appreciate your leadership on behalf of the sector.

How to Join the fun via Zoom:
Our Celebration of the Sector is completely virtual this year and will be hosted on Zoom. If you’re new to zoom or would like a refresher, please take a moment to refer to our “Celebration of the Sector Experience Guide” attached to this email. This guide walks you through Zoom’s features we’ll be using during the event, and also gives your go-to contacts for any troubleshooting needs during the event! If you’ve reviewed this document and have questions—please reply to this email and let us know! We’re happy to help, and want to make sure you’re ready for the event.

Meeting Information:
To join the event, you may follow the meeting information below:
Topic: Celebration of the Sector
Time: Feb 3, 2021 11:30 AM Pacific Time (US and Canada)

Join Zoom Meeting
https://clu.zoom.us/j/94147453340?pwd=bCtueThiTQ3BxWTOM0Y2a1pDU3FLd09

Meeting ID: 941 4745 3340
Passcode: 426140
One tap mobile
+16699006833,94147453340#,,,,*426140# US (San Jose)
+12532158782,94147453340#,,,,*426140# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Washington DC)

Meeting ID: 941 4745 3340
Passcode: 426140
What to Expect:
Our Celebration of the Sector offers diverse experiences celebrating our nonprofit community. We are excited to start the event with surprise break out room experiences, where you will be randomly placed into a surprise experience developed by one of our colleagues and friends. Here’s the type of experience you can expect: a digital gallery tour of a local Museum, surprise nonprofit guests discussing relevant topics like Board Leadership during COVID 19, or even an interactive experience on the power of storytelling.

After a morning of fun, you’ll have the chance to hear from California Lutheran University’s new President, Dr. Lori Varlotta followed by a robust panel discussion focused on effective strategies for diversity and inclusion in the nonprofit boardroom. For a more detailed agenda of what to expect at our Celebration of the Sector, see our Event Agenda, and get excited for what’s in store!

Come one, Come all!
RSVP on your own and want to share this event with your friends and colleagues? Attached is the flyer with more information and please feel free to share the RSVP to your network so they can be added to the event’s communication! RSVP HERE.

Thank you to our Sponsors!
A special thanks again to our generous sponsors of this event:
- Amgen Foundation
- Ventura County Community Foundation
- JP Morgan
- Ventura County Credit Union
- Montecito Bank & Trust
- Citizens Business Bank
- Santa Barbara City College Foundation
- Envision Consulting
- Musick, Peeler & Garrett
- Netzel Grigsby Associates, Inc
- Pepperdine University – Nonprofit Leadership Collaborative
- TO Arts
- Visionality

If you have any questions or need any additional information, please let us know. See you tomorrow!

Best,
Jennelyn & Dena

**Jennelyn Tumalad (she/her/hers)**  
*Program Specialist, Center for Nonprofit Leadership*
California Lutheran University resides on the traditional territory of the Chumash, Fernandeño Tataviam, and Mukewma Ohlone people.

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Upcoming Workshops You Won’t Want to Miss!
Experience Guide for the CNL’s Celebration of the Sector

Before logging on…

We suggest you familiarize yourself with Zoom! The Celebration of the Sector will take place on Zoom. This is the program the CNL hosts all of our workshops and webinars, so if you have joined us digitally in 2020, you’re already prepared! If you want to freshen up your knowledge on Zoom or this is your first time joining us at an online event we encourage you to review the zoom basics below:

Frequently Asked Questions:

Do I need to download Zoom to attend a Workshop?

If you do not have Zoom downloaded on your mobile phone, tablet, or computer you will be prompted to download and install Zoom when you click the link to join the meeting. You may also download Zoom for free here.

Do I need to have an account to attend a Workshop?

You do not need to have an account to join a meeting. You may create one if you like.

Communicating on Zoom

It’s the Celebration of the Sector! What’s a Celebration without finding a way to catch up with your friends and colleagues? Please do so by using Zoom’s Chat Function!

The Chat Function is located on the right side of your Zoom window and allows you to chat to all the participants or privately to either CNL staff or your fellow participants. To chat privately, you will need to click the “Everyone” drop down menu located next to the “To:” in the Chat Function. After clicking this, you will see a drop-down menu of all the participants in the Workshop. You may click on the name of whoever you want to chat privately.
Audio Function

At the bottom left of your Zoom window is the **Audio Function** for your profile. You can use this microphone button to either allow other participants to hear you, or to mute yourself and any other sound that could be happening around you.

You may click this button to turn your audio on and off. When you are **Mute** you will see a red crossed out microphone next to your name on your profile’s video avatar as well as a red crossed line across your Audio Function button. This is a helpful indicator to pay attention to throughout a workshop.

Video on Zoom

The **Video Function** during the Celebration of the Sector is used during discussions and break out sessions. At the start of the Celebration of the Sector you’ll be placed into a randomized surprise break out session experience. You’ll have the opportunity to be in smaller groups and chat with others freely. Your comfort and privacy are very important to us, so if you ever want privacy during the event you are always encouraged to use the video function to turn your video on and off.

You can control your Video Function by pressing the button with a camera on it located on the bottom left corner of your Zoom window. This button is located right next to your audio function button. You may press this button to turn your video on and off. When your video is off you will see a red line across your video function button. If your video is on, your video function button will not have a red line on it and in many cases, your laptop or computer will have a light on where your webcam is located.
Troubleshooting Your Zoom During a Celebration of the Sector:

**Video Troubles? Try these Tips:**

Troubleshooting tips for Windows
1. Make sure that all other programs that utilize the camera are not using the camera or are closed.
2. Restart your computer.

Troubleshooting tips for macOS
1. Make sure that all other programs that utilize the camera, such as Photo Booth and Facetime, are closed.
2. Restart your computer.
3. If the camera still does not work in Zoom after restarting, check if the camera works in a Mac app, such as Photo Booth or Facetime.
   - If it does not work in any application, it is an issue with Apple, so we suggest you contact Apple support after your workshop and join in via audio.

**Audio Troubles:**
If you cannot hear other participants in a Zoom Workshop, follow these steps to troubleshoot the issue.
- Ensure your speaker is turned on. If you see the speaker icon in the top-left corner is turned off, tap it to turn on your speaker:

![Speaker On](speaker_on.png)

- Increase the volume on your mobile device using the volume buttons or notification panel. Even if the speaker is turned on in Zoom, your device’s volume might be set to mute or vibrate only.
- Try using earphones.
- Restart your mobile device.

**Troubleshooting Microphone Issues**
If you are experiencing issues using your microphone with Zoom, follow these steps to troubleshoot the issue:
- Ensure the microphone is not on mute. If you see the muted Audio icon in the meeting controls, tap it to unmute yourself:

![Audio Mute](audio_mute.png)

If you are still muted, the host may have muted you upon entering the meeting. Ask to be unmuted by sending a chat message to the CNL staff or facilitator.
- Try using earphones with a microphone.
Kicked off During a Workshop? Contact our Event Support Staff!

Tech issues happen! Whether it's your internet connection or Zoom, we're here to help.

Contact the following Event Support Staff via text or call if you are kicked off or have tech issues during the event and need help troubleshooting:

Breanne Foster, Visionality: (805) 500-6203