CLU staff members in attendance
Ryan Van Ommeren, Associate Vice President of Operations and Planning
Lynda Fulford, Associate Vice President for University Relations
Valerie Crooks, Senior Project Manager
David Hilke, Director of Campus Safety
Cindy Keitel, Community Relations Coordinator
Mark Jacobsen, Director of Facilities Management
Clinton Oie, Director of Auxiliaries
Vanessa Webster-Smith, Director of Campus Services
Christine Cano, Project and Space Manager
Sandra Echavarria, Student Worker, University Relations

16 neighbors in attendance

Meeting Purpose: An open forum to review and resolve neighborhood issues in relation to Cal Lutheran’s operations and events and to provide updates on campus construction. These meetings are hosted by Cal Lutheran and are offered as a community service to neighbors who live within 500 feet of the university.

Meeting started at 6 p.m.

Introductions
Ryan Van Ommeren opened the meeting followed by introductions from each of the university staff in attendance. Valerie Crooks, Christine Cano and Ryan Van Ommeren presented the following information on campus updates and building projects.

1. **Campus Updates** (provided by Ryan Van Ommeren)
   a. Houses Purchased
      i. A house was purchased on Pioneer Avenue about a year ago. Permits were obtained. The house was converted into an office and student services. Staff moved in around April.
      ii. Another house was purchased on Faculty Street. Conversions similar to the house on Pioneer are planned. The permit process has not started.
   b. The Gallegly Center library addition was completed.
   c. The F, A and B buildings were demolished just after Christmas. The new science building will be built in the area of the courtyard and the old F Building.
   d. Fall Semester
      i. The semester begins on Aug. 29 and ends on Dec. 14.
ii. New Student Orientation will be Aug. 25-28.
iii. Resident Assistants (RAs) are already on campus.
iv. There will be a large freshman enrollment this year.
v. Parking is being managed. CLU is planning to have students park only on campus, not in the neighborhoods. Signage will be put out in the neighborhoods as usual. A temporary parking lot for overflow event parking is being constructed north of the tennis courts.

2. **Los Angeles Rams** (provided by Ryan Van Ommeren)
   a. Year three of the five-year deal (two years plus three one-year options).
      i. The Rams have sent written notification that they plan to stay a fourth year.
      ii. The fifth-year extension is unknown.
      iii. The agreement is up after five years; the current entitlement requires the modular buildings be removed and the area restored within six months.
   b. A Cal Lutheran wide receiver was invited to Rams training camp (but was cut on July 30)
   c. Expectations are high for a good season for the Rams.

3. **Construction Projects** (provided by Valerie Crooks)
   a. Construction of New Science Building
      i. Project is consistent with Campus Master Plan.
      ii. The new science building is located south of existing Ahmanson Science Center, in the center of south campus.
   b. Ahmanson is outdated – building and ventilation codes for labs, ADA accessibility, have changed over the years.
   c. Moving all the “wet” uses to new building – chemistry and biology teaching and student-faculty research labs.
   d. Ahmanson will be renovated to house the “dry” sciences (geology, physics, math) and introductory biology.

4. **2018 Progress Review** (provided by Valerie Crooks)
   b. Approved for:
      i. 47,000 square-foot, three-story science building
      ii. Increase in permitted height to an average 52.6 feet above adjacent finished grade
   c. The use of shared parking. Building plans are completed and in plan check.

Q: A neighbor asked what shared parking means.

A: It means that we are not required to build any additional parking for the building. The existing parking on campus will be used. There will be no additional programs or students added due to the construction of this building.
Q: A neighbor asked what shadows will the building cast, and then whether the building shadow would impact houses on Faculty Street.

A: The building is three stories. When the sun moves around, the shadows will move around the building and the building will cast a shadow of a little bit more than 52 feet. The houses on Faculty Street are too far away to be affected by the building’s shadow.

e. An image of the construction areas was shown:

**Construction Areas**

There are four areas used for construction, each will be fenced, gated and access controlled by the contractor:

i. The Building Construction Area. A large fenced area in the center of the campus that includes the former landscaped courtyard area and the former area of F Building. There will be a 6-foot-wide walkway between Spies Bornemann Building and the construction site. Fencing will extend to D building, leaving a 3-foot walkway around D Building.

ii. Construction Site Trailers and Laydown Area. This includes the area previously used for the A and B buildings and parking.

iii. Storage Area West of D Building. Mulched area west of D Building will be fenced and used for materials and equipment storage.

iv. Construction Worker Parking Area. The open area owned by the university south of Grace Hall parking lot will be fenced and gated with crushed rock placed on the area for use as construction worker parking. There will also be some construction storage in this area. No student parking in this area.
There will be defined sidewalks to access D Building during construction for the faculty, students and staff.

5. **Overall Project Schedule** (provided by Valerie Crooks)
   a. Preliminary Site Work completing this week:
      i. Existing tree (podocarpus, liquidambars, sycamores) excavation and boxing by Berylwood Nurseries in Somis, specializing in specimen trees. Trees will be nurtured on their tree farm and sold as specimen trees to other project sites in the area.
         1. 34-36 trees have been recovered.
         2. Some trees will go to a new hotel in Montecito.
   b. General Contractor W.E. O'Neill is mobilizing and is under contract.
      i. Site fencing starts on Aug. 20.
      ii. Site demolition, grading and site utilities starting after Aug. 22.
      iii. Construction hours are 7 a.m. to 7 p.m. Monday to Saturday, no work Sunday or major public holidays (Labor Day, Thanksgiving Day, Christmas Day, New Year’s Day, Memorial Day, July 4).
         1. There is site work, utilities, and foundation work to do in the remaining months of 2018.
   c. Two-year construction schedule targeting Fall 2020 opening but dependent on weather and other possible delays.

6. **Uniform Signage Program** (provided by Christine Cano)
   a. The uniform signage program was submitted to the City of Thousand Oaks in July 2016 for entitlement.
      i. Document provides design standards for all signs on campus.
      ii. Purpose is to get city approval on design standards as a whole so CLU can avoid applying for approval for future additional signs as long as they adhere to the approved Uniform Sign Program.
   b. Cano invited attendees to look at the Uniform Signage Program binder.
   c. Examples were presented for major types of signs in the Uniform Signage Program:
      i. Monuments Signs
         1. Possible locations for eight future monument signs were shown on a campus map. Photoshopped images of signs on the west, southwest and northeast corners of Olsen Road and Campus Drive were shown.
      ii. Message Boards
         1. The Message Board sign type does not exist yet on campus.
         2. Possible locations for two future digital message boards include one north of the pedestrian bridge and one at Regals Way adjacent to Ullman Commons.
      iii. Building Identification Signage
1. City approval of the Uniform Signage Program would include approval of the existing column monument sign for Ullman Commons.

   iv. Athletic Scoreboards

   1. The design standards for scoreboards provide the overall size of the sign and composition of information including where advertisements would be displayed.

7. Neighborhood Questions/Comments

S: A neighbor stated that it seems to take a few months to get wall signage fixed.

A: The last time the wall needed repair was due to vandalism a couple years ago.

Q: A neighbor asked when the three proposed monument signs are going to be put on the three corners of Olsen Road and Campus Drive and if not, when were we planning to put signs on all the corners.

A: We do not have immediate plans to put up the monument signs. We would probably do one monument sign. We do not know when others would be considered.

S: The neighbor added there is already a lot of signage and she did not want to see three more signs. There was a concern that it is feeling like a commercial street with lots of problems and congestion.

A: We are currently only planning one sign on the north side. Visitors have said that there is not enough signage. We want to identify the edges of the campus.

Q: Are you planting all those trees by the street (referring to Mountclef Boulevard)?

A: The city is planting them.

Q: Do you know when the new fire station will be approved?

A: We do not know.

S: A neighbor said that the Rams music and noise were starting around 7 a.m.

A: The Rams do not hold practices that early. The team usually practices midday and they consider music part of their training to simulate crowd noise conditions. They have hired a sound engineer to work on redirecting sound away from homes. There are conditions with all north campus athletics facilities about the hours teams can practice and make noise. The conditions include stopping noise at 10 p.m. weekdays and 11 p.m. on the weekends. If you hear music, it could be from the pool or other teams.

S: Several neighbors stated that they liked the university chimes and wanted to be able to hear them again.

Q: A neighbor asked if we have enough living space for students.

A: Undergraduate enrollment is not an exact count and can change over the first few months. In preparation for a higher start to enrollment, we have leased hotel rooms and apartments for students until we can relocate them back to campus.
Q: A neighbor asked if The Habit will be on campus and how it will be operated.

A: We are still figuring this out and would like to replace The Centrum with The Habit. We are expecting minimal retrofitting and construction and if all goes well the facility will open next summer. The Habit will be run by Sodexo. All of our eateries are open to the public.

Q: A neighbor asked about parking around north campus.

A: We think we have adequate parking for students in the fall. We have graded and put gravel down behind the tennis courts as a precaution if additional overflow parking is needed. We previously lost 35 parking spots when the community pool was built, and the city formally removed those 35 spaces from our required parking count.

S: A neighbor said that every weekend near the tennis courts on Mountclef Boulevard someone is leaving empty beer cans that need to be picked up.

Q: A neighbor asked if Cal Lutheran is leasing parking to University Village. The neighbor expressed concerns about the amount of foot and vehicle traffic from University Village employees parking in the lot and along the street.

A: University Village does not lease parking spaces from CLU but we do have a parking easement agreement with them. University Village initially stated they needed short-term parking spaces for their employees during their start-up phase. They funded the construction of the small parking lot. Similarly, they contributed money toward the construction of 50 additional parking spaces north of the Facilities building.

Q: A neighbor asked if the city would allow parking on just one side of Campus Drive to improve sight lines and ease congestion because of the foot and cross traffic. The neighbor thought it had become unsafe for biking.

A: Campus Drive is a public street and we would suggest addressing concerns about street parking with the city.

Q: A neighbor stated that the parked cars on Campus Drive prevented street sweeping and was a problem.

A: In the mornings, Cal Lutheran grounds crews clean the east side of the street, picking up trash and leaves. Cal Lutheran is responsible for maintenance of the east side of Campus Drive, and UVTO is responsible for maintenance of the west side.

The meeting was adjourned at 7 p.m.