Verification Worksheet
Federal Student Aid Programs

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Office of Financial Aid. We may ask for additional information. Should you require further instructions, please contact our office at (805) 493-3115 or finaid@callutheran.edu.

High School Completion Status

The student must provide one of the following documents that indicate the student’s high school completion status when the student will begin college in 2021-2022:

- A copy of the student’s high school diploma.
- A copy of the student’s official high school transcript that shows the date when the diploma was awarded.
- A copy of the student’s General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the Office of Financial Aid.

Note: there are two options to submit the Identity and Statement of Educational Purpose: 1) In person or, 2) Submit a Notarized Form (see the instructions below.)

Identity and Statement of Educational Purpose

To Be Signed at the Institution

The student must appear in person at California Lutheran University to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I ____________________________ ______________________________ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending California Lutheran University for 2021-2022.

Student’s Signature - Required

Date

Student’s ID Number

Financial Aid Office Use Only: (Make a copy of the ID for Office files)

Received/Witnessed By: ______________________________ Date: ___________
Identity and Statement of Educational Purpose

To Be Signed With Notary

If the student is unable to appear in person at California Lutheran University to verify his or her identity, the student must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver’s license, other state-issued ID, or passport; and
(b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I ________________________________________________________________ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending California Lutheran University for 2021-2022.

__________________________________________
Student’s Signature

__________________________________________
Date

__________________________________________
Student’s ID Number

Notary’s Certificate of Acknowledgement

State of ________________________________________________________________

City/County of __________________________________________________________

On _____________________________ , before me, _____________________________

(Date) (Notary’s Name)

Personally appeared, ______________________________________________________

(Printed Name of Signer)

and provided to me on basis of satisfactory evidence of identification

(Type of Government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

__________________________________________
Notary’s Signature

__________________________________________
Seal

My commission expires on _____________________________

(Date)