California Lutheran University  
COVID-19 Prevention Plan – Ventura County  
Orange Tier

0. CURRENT PLAN VERSION AND SUMMARY OF CHANGES

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<th>Plan</th>
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<td>Residence Hall Plan</td>
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<td>Plan for using 668 of 1,420 beds on campus</td>
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<tr>
<td>COVID Prevention Plan, Rev. 01</td>
<td>Sep. 17, 2020</td>
<td>Allow library opening, outdoor fitness, lab and studio use</td>
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<td>COVID Prevention Plan, Rev. 02</td>
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<td>Revision to previous plan, allow limited indoor meetings, allow additional staff on campus, and revise visitor policy. <em>Changes are indicated in italics.</em></td>
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<tr>
<td>COVID Prevention Plan, Rev. 04</td>
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1. OVERVIEW

The California Lutheran University COVID-19 Prevention Plan (CLU COVID-19) is presented to articulate university strategy to mitigate COVID-19 risk on campus as the university moves through the State of California tiers of reopening.

A summary of these stages are presented as follows:

**Campus Usage, Orange Tier (current plan)** – Starting on April 12, 2021, Cal Lutheran will make the following changes (further detail is provided in specific sections such as classroom use and dining services).
- Expand indoor lecture to either 50% of room capacity or seating spaced six feet apart, whichever is less.
- Open limited indoor dining at the dining hall and at the Starbucks on campus (at no more than 50% capacity).
- Open the fitness center at the Gilbert Sports and Fitness Center (at no more than 25% of capacity).
- Continue to restrict gymnasium usage to athletic teams following State Guidelines for higher education athletics.
- Allow indoor chapel service at Samuelson Chapel at no more than 50% capacity.
- Continue to use specialty classroom space, such as labs and studios, at Red Tier capacities based on six-foot separation between students.
- Set guidance for student researchers to interact with human subjects.

**Limited Campus Usage, Red Tier (past plan)** – If Ventura County is in the State of California-defined Red Tier; Cal Lutheran will make the following changes (further detail is provided in specific sections).

- Introduce some indoor lecture, with capacity limited to 25% or 100 students (whichever is less)
- Allow some specialty courses, such as labs and studios, to be open at greater capacity (students will still be socially distanced).
- Open limited indoor dining at the dining hall and at the Starbucks on campus (at no more than 25% capacity).
- Open the fitness center at the Gilbert Sports and Fitness Center (at no more than 10% of capacity).
- Open the two gymnasiums at the Gilbert Sports and Fitness Center to allow socially distanced activities.
- Allow indoor chapel service at Samuelson Chapel at no more than 25% capacity.

**Limited Campus Usage, Red Tier, Revised (past plan)** – Starting in November, 2020, Cal Lutheran will make additional changes to the Red Tier plan as follows (further detail is provided in specific sections):

- Allow for some indoor meetings, although outdoor meetings are still encouraged.
- Allow for additional staff to be on campus as necessary to perform essential educational services.
- Allow additional visitors to be on campus.

**Limited Campus Usage, Purple Tier (past plan)** – If Ventura County is on the State of California-defined Purple Tier the university will deliver lectures in an online format, provide low-density residential housing, continue to limit staff and faculty presence on campus while providing additional access for tasks such as filming distance-learning sessions, and provide outdoor space for informal student use and limited specialized classroom instruction. Additionally, the
university will provide limited indoor laboratory and studio space and limited indoor space for directed student research in science laboratories and art studio space.

In this stage, the university will also open the library at 25% capacity and will provide some classes in socially distanced outdoor classrooms.

**Social Compact** – All limited and moderate campus usage will be conducted under the guidance of the California Lutheran University Social Compact, which mandates healthy hygiene habits such as wearing face masks at all times, social distancing and hand washing.

**Full Campus Usage** – When the State of California moves past the yellow tier, all normal campus activities will resume including filling residence halls and classrooms and conducting large events such as athletic competitions and commencement.

### 2. GUIDING DOCUMENTS & LOCAL HEALTH DEPARTMENT

The following documents were utilized to develop this plan, and particular attention was paid to the State of California guidance with respect to formatting and overall coverage.

- [CDC Considerations for Institutes of Higher Education, December 31, 2021](#)
- [American College Health Association Considerations for Reopening, May 7, 2020](#)
- [County of Ventura COVID-19 Update, email of April 06, 2021](#)
- [California Department of Public Health Guidance for Institutions of Higher Education, Sep. 30, 2020](#)
- [Re-Opening Exercise Science Laboratories and Testing During the COVID-19 Endemic Phase](#)
- [California Department of Public Health Guidance for Youth and Recreational Adult Sports](#)

This plan details activities for the university’s main campus in Thousand Oaks and for the satellite center in Oxnard. With respect to COVID-19 response, these facilities are regulated by:

Health Care Agency Administration  
800 South Victoria  
Ventura, CA 93003  
805-677-5110
California Lutheran University Health Services is in continuing contact with Ventura County Public Health regarding prospective positive tests and appropriate institutional response.

Further information regarding the university COVID response can be obtained as follows:

Questions regarding this plan:

COVIDquestions@CalLutheran.edu

Requests for logistical support (plastic barriers, room “resets”)

COVID-operations@CalLutheran.edu

Other questions or comments:

Incident Commander, Ryan Van Ommeren
rvommeren@CalLutheran.edu

3. EMPLOYEE INFORMATION AND HEALTH

For current operations, the university will staff offices with a mixture of on-campus and remote work arrangements. Generally, all offices will have staff in offices so that offices are open between 8:00 AM and 5:00 PM workdays and all offices will have approximately 50% of staff working from campus.

In addition to the healthy hygiene habits mandated by the Social Compact, university staff and faculty have access to the information on this document, policies regarding COVID, and all institutional messages on the university KNOW page.

KNOW that we are committed to protecting our community.
NOW is the time to move forward, together.

Significant information regarding community health includes:

a. Vaccine access has been provided to all employees through an arrangement with local school districts. Although numbers are not certain, most likely over 75% of full and part-time staff have been vaccinated.

b. All employees are required to perform self-screening prior to coming to university facilities.

c. Employees are required to attest that they either have no COVID symptoms or exposure through a Cal Lutheran web app. The web app must be completed daily, and access to
buildings through the university access control system will not be allowed if employees have not completed the daily screening.

d. Employees who believe they may have symptoms are directed to stay at home and follow guidance as listed in the Social Compact.

e. Employees are required to report results to the university in the event they test positive for COVID.

f. Employees are required to follow all County Public Health instructions regarding contact tracing and isolation/quarantine in the event they test positive or have been in contact with someone who has tested positive.

All university staff and faculty will have access to COVID testing either through university-sponsored health plans, county testing sites or other arrangements made through specific circumstances.

4. CAMPUS ACTIVITIES

Classroom Instruction – When Ventura County moves into the “orange” tier, the university will move lectures to indoor classrooms while providing all students with an option to continue distance learning and while providing all faculty with medical exemptions to continue virtual teaching.

- Some classes (approximately 12) will meet in socially distanced outdoor spaces.
- A limited number of classes will meet inside. These classes will take place mainly in modern classrooms with operable windows and fresh air delivered at greater than code requirements. Seating will be limited to 50% of room capacity or to maintain six feet of space between students, whichever is less.

Athletics – Athletics resumed in January (as discussed in referenced COVID Prevention Plan for athletics.

Aquatics – The Samuelson Aquatics Center is currently open for unstructured fitness activities and has gone through the county attestation process. When athletic guidelines are changed (as listed above), Cal Lutheran will coordinate plans with Ventura County Public Health.

Fitness Center – The Forrest Fitness Center at Cal Lutheran (in the Gilbert Sports and Fitness Center) was opened at 10% of capacity when the County moves into the red tier. This capacity will be extended to 25% in the Orange Tier. Some fitness and weight equipment is currently available in an outdoor facility adjacent to the fitness center. The outdoor facility will remain open until further indoor activity is permitted.
Gymnasiums – The university currently does not allow recreational use of the two gymnasiums in the Gilbert Sports and Fitness Center as the space is currently reserved for athletics use. However, at the conclusion of athletics, the gymnasiums may be opened for recreational use:

- Occupancy will be limited to 25% capacity.
- Recreational use will be limited to low-contact sports (as defined by CDPH guidelines)

Science Labs – The university currently allows a limited number of science labs for in-person instruction of a limited number of students and for directed research by a limited number of students. Allowable capacities based on physical distancing have been established and are posted at each room.

Art Studios – The university currently allows a limited number of art studios for in-person instruction of a limited number of students and for directed research by a limited number of students. Allowable capacities based on physical distancing have been established and are posted at each room.

Student Research with Human Subjects – A limited number of students doing research will perform physiology testing indoors on volunteers from the community. There will be a maximum of one faculty member, six research students, and up to three research participants in the lab at the same time (a maximum of 10 people in total). Only the fully vaccinated, masked, faculty member will be permitted to get closer than 6 feet to the research participant for data collection purposes. All students must remain at least 6 feet apart from each other and the research participants at all times.

All lab members will complete a Daily Health Check. Research participants will be asked to complete a short questionnaire regarding COVID-19 symptoms or recent exposures to COVID-19 positive individuals. If any lab member of research participant does not pass the initial screening, they will not be permitted to enter the lab. Data collection will involve cardiopulmonary testing, with the research participant running on a treadmill and simultaneously breathing into an air tight mask for gas analysis. Body composition measurements will involve research participants sitting quietly in a BODPOD (a piece of equipment big enough for someone to sit in) for 10 minutes until the measurement concludes. Ultrasound measurements will also take place which requires the Faculty member holding a probe on the participant whilst in a supine position. All equipment will be heavily sanitized following use.

Pearson Library – In accordance with State guidance released on August 28 regarding libraries, in accordance with email correspondence with VCPH on August 31, the library at the Cal Lutheran Thousand Oaks campus is currently open. The library both provides supervised study space for students and provides on-site contact free pick up and book/item returns. Reference services, and other amenities, will remain virtual at this point.
Library practices with respect to employee health will be conducted as outlined in this document. Library practices with respect to cleaning and sanitation will be conducted as outlined in this document, also, with the additional criteria that all study spaces will be sanitized between student uses.

Library occupancy will be held at physically distanced capacity.

5. **CAMPUS ACTIVITIES (GATHERINGS AND MEETINGS)**

In-person meetings, including advising appointments, are permitted outdoors with people sitting 6 feet apart. All individuals are required to wear a face covering.

Meetings are allowed indoors if ventilation is appropriate and people can maintain physical distancing. Meetings in offices that are the regular workplaces of staff or faculty are discouraged. All conference rooms have signage indicating maximum physically distanced capacity.

Staff and faculty are still encouraged to hold meetings virtually if that format works well.

The following conditions apply to all indoor meetings:

1. All meeting attendees must wear face masks.
2. All meeting attendees must maintain a 6-foot separation.
3. Meeting attendance will be limited to physically distanced capacity.
4. The facilities department has provided information regarding room capacity.

The following conditions apply to outdoor meetings:

1. All meeting attendees must wear face masks.
2. All meeting attendees must maintain a 6-foot separation.
3. Meeting attendance will be limited to 28 individuals.

**Student Activities** – When Ventura County moves to the Orange Tier, the university will allow some limited indoor student activities such as study groups and meetings to occur indoors. Indoor gatherings must be held in accordance. Larger student gatherings must be held outdoors, and be held with the following conditions:

1. All meeting or activity attendees must wear face masks.
2. All meeting or activity attendees must maintain a 6-foot separation.
3. Activity attendance will be limited to 200 individuals.

**Outside Visitors** – In compliance with the State and Ventura County guidelines, and following all appropriate guidelines, the California Lutheran University Thousand Oaks campus permits visitors hosted by respective institutional representatives to support university operations. Campus offices reserve discretion to approve visitor(s) based on the health and safety guidelines. Individuals without campus-related business (e.g., Outside / Non-formal affinity groups seeking use of Cal Lutheran facilities, neighborhood members, etc.) are requested to refrain from use of the campus until guidelines change.

Examples of approved visitors include, but are not limited to the list below. All visitors will be required to sign the Campus Compact.

- Presidential Guests (Related to Presidential Transition):
  - Donors
  - Regents
  - City Council, City Officials & Community Partners
- Job Candidates (interviews, onboarding, etc.)
- Individuals with a previously scheduled appointment:
  - Alumni
  - Parents (meeting with an office representative)
  - Donors
- Guest Speakers for Classrooms (if virtual option not feasible)
- Friends/Guests/Parents of Staff, Faculty & Students
- Religious service attendees (outside of CLU community)
- Prospective Students (undergraduate and graduate)

**Campus Tours** – Campus tours will be allowed for very limited numbers of prospective students and parents. All campus tours will be socially distanced and all individuals will be outside at all times. Most tours will be conducted as self-guided tours.

**Neighbors** – As the university is an open campus in a residential neighborhood, pedestrian traffic from unaffiliated local residents will continue on campus. Neighbors have been reminded through mailings and signage to wear face masks and maintain social distancing on campus.
6. OVERALL FACILITIES PLAN AND PROTOCOLS

Facilities Plan for Return to Work – Facilities Management staff will clean and maintain the following areas in the manner that coincides with guidelines as set forth by the County of Ventura, as guided by the State of California and the CDC. Our goal is to ensure that all visitors of campus spaces encounter campus in a clean and healthy condition. To that end, the following is a listing of methods and measures being taken by Facilities Management to promote a healthy and hygienic campus.

Facilities Department, Healthy Practices for Staff

- All maintenance staff were provided dedicated time to sign up for a vaccine appointment and were provided overtime pay to receive both doses of the vaccine. We believe that all maintenance staff have been vaccinated.
- All staff are required to self-screen for COVID symptoms following the practice outlined above. Once this is completed and staff are cleared to work, staff will report to receive their daily assignment by their supervisor.
- All staff will wear PPE as appropriate for their situations encountered.
- Face masks will be worn at all times, except when eating.
- Tools and supplies will not be shared.
- Employees will only ride two a maximum of two per vehicle.
- Staff will take breaks and lunches in locations and in such ways as to comply with physical distancing guidelines. As much as possible, staff will be directed to use outdoor areas for breaks and lunch.

General Cleaning Responsibilities

Cleaning Product – Housekeeping will be using the disinfectant “Waxie 730,” which has an EPA registration No. 45745-11-14994 and is approved for disinfection of human coronavirus. Housekeeping will follow dwell time instructions for the product to ensure disinfection.

Restrooms – Housekeeping will clean, sanitize and stock one time per day, at a minimum. Heavily used restrooms will be cleaned two or more times per day.
- Fixtures – Toilets, dispensers, sinks and faucets will be wiped and cleaned. A final disinfectant spray will be applied and left to sit, allowing for the appropriate dwell time for the disinfectant to properly work.
- Countertops – Wiped down, disinfectant applied and allowed to sit for at least 10 minutes before a final wipe down.
- Handles – Door handles and such will be cleaned and then sprayed with the disinfectant and allowed to sit and dry.
- Trash - Removed on a daily basis, at a minimum.
• Flooring – Housekeeping will clean as necessary to maintain a clean surface. Vacuuming is currently prohibited for carpet care. Hard surface floors will be mopped.

Common Areas – Breakrooms, conference rooms, lobbies and waiting areas will be serviced by Housekeeping one time per day.

• Fixtures - Dispensers, sink faucets will be wiped, cleaned and then a final disinfectant spray will be applied and left to sit allowing for the appropriate dwell time for the disinfectant to properly work.
• Tables, chairs, countertops – Tables, chairs, and counter tops will be wiped down, and disinfectant will be applied and allowed to sit for at least 10 minutes before a final wipe down.
• Handles – door handles will be cleaned and then sprayed with the disinfectant and allowed to sit and dry.
• Trash/recyclables removal – Performed on a daily basis. Receptacles in these areas are also used as collection point for staff to discard their daily waste.
• Flooring – Housekeeping will clean as necessary to maintain a clean surface. Vacuuming is currently prohibited for carpet care. Hard surface floors will be mopped.
• Refrigerators – Handles will be sanitized daily. Interiors of refrigerators are the responsibility of the users of the refrigerators, as Housekeeping is not responsible for cleaning the interiors of refrigerators.
• “Convenience” Appliances – Housekeeping will not clean appliances, such as coffee makers, etc.

Classrooms - Housekeeping will service one time per day or more, depending on usage.

• Teaching station surfaces will be wiped down, disinfectant applied and allowed to sit for at least 10 minutes before a final wipe down. Keyboards and other touched items are the responsibility of the user to sanitize prior to use. Sanitizer wipes will be provided for continuing occupant use.
• Tables, chairs, countertops - Wiped down, disinfectant applied and allowed to sit for at least 10 minutes before a final wipe down.
• Handles – door handles will be cleaned and then sprayed with the disinfectant and allowed to sit and dry.
• Trash/recyclables removal – Performed on a daily basis.
• Flooring – Housekeeping will clean as necessary to maintain a clean surface. Vacuuming is currently prohibited for carpet care. Hard surface floors will be mopped.
Private Workstations – Staff will be responsible for cleaning and sanitizing their own spaces. As the increased cleaning requirements will greatly impact the cleaning responsibilities of the Housekeeping staff, individual office cleaning will be curtailed.

- Trash and recyclables are able to be deposited by space users in common area containers. These containers are placed to facilitate easy access of all occupants and will be emptied daily by the Housekeeping staff.
- Flooring – Housekeeping cleans as necessary to maintain a clean surface. Hard surface floors will be mopped.

General Campus Occupant Measures

- **Clear plastic window protection** – “Sneeze” protection plastic barriers have been installed at high-traffic, close-proximity locations such as customer-greeting stations, multiple-occupancy tables (study tables, breakroom tables, conference tables) where proper distancing is impossible.
- **Sanitation Stations** – Hand sanitation stations have been placed in the lobby or main entry of each building. Stations are checked daily by the Housekeeping staff and re-supplied as needed.
- **Individual work stations** – These areas are cleaned and sanitized by the occupant/user of the space. If it is a shared space, the responsibility of cleaning should fall upon the current user of the space, prior to use. Occupants are responsible for disposing of their trash and recyclables in the common area containers.
- **Study tables** – Study tables are situated to allow for physical distancing. Housekeeping will clean and sanitize one time per day. Sanitizer spray bottles are stationed in close and suitable locations for use.
- **Seating arrangements** – In all locations, seating is reduced to make allowances for physical distancing.
- **Breakrooms/Conference Rooms** – Seating is reduced to allow for correct occupancy based on current distancing guidelines.
- **Waiting areas** – Furniture in greeting and waiting areas is configured to accommodate physical distancing rules. Housekeeping staff will clean daily.
- **Open Landscape and exterior spaces** – Patios and other outdoor gathering locations will have furniture distributed and configured in such a way as to accommodate distancing. Grounds staff will clean and sanitize tables and chairs one time per day.
Building Control and Directional Signage – Hand sanitation stations are placed in the lobby or main entry of each building. Stations are checked daily by the Housekeeping staff and re-supplied as needed.

Heating and Air Conditioning Systems (and related items) – Adjustments to the HVAC systems have been made as follows:

- Filters have been upgraded to MERV 13.
- All systems have been set to maximum-allowable outside air.
- All systems start circulating conditioned air two hours prior to occupancy.
- Operable windows have been added to the Humanities Building classrooms.
- All classrooms on campus with operable windows are opened by Campus Safety each morning.
- All labs and classrooms without operable windows have been provided with stand-alone HEPA air filtration units.
- All systems have been inspected including coils, ductwork, supply and return grills, and dampers. All coils have been cleaned.
- Outside air has been added to the Theater Arts building.
- The HVAC system for health services has been replaced with a system providing 100% outside air.
- All drinking fountains on campus have been disconnected (bottle-fill stations remain active.)
- All hand dryers in restrooms have been disconnected and paper towels are now supplied in all restrooms.

Cleaning of COVID-19 Exposure Locations – Upon discovery of an incident of building exposure, the university may contact a cleaning contractor to clean and sanitize, if the location needs to be put back into service quickly. However, if another space may be utilized, the location of exposure will be put off limits for a period of seven days, at which time, at the university’s discretion, university staff may be utilized to disinfect the space. The space will be isolated and sanitizing will follow protocols as attached document indicates.

7. DINING SERVICES

Open Venues – The university will continue operating two of the five food service venues on campus for the fall, Ullman Dining and Starbucks.

Ullman Dining – Our main dining hall, Ullman Dining, will operate as follows when the County moves into the Orange Tier:

- Faculty, Staff and students will have ID-Access-Only for entrance into Ullman Dining allowing the university to regulate who is allowed entrance privileges.
• Masks are required to be worn by patrons and employees.
• Plexiglass dividers have been installed at the register area and at some food prep tables in the back of house in order to provide appropriate social distancing.
• Traffic is managed with one way arrow floor decals to avoid paths from crossing as much as possible, while floor decals will indicate where to wait for queuing in order to maintain appropriate social distancing.
• Grab-and-go options are provided for take-out only meals and beverages.
• Some indoor dining will be allowed (although the meals will be grab and go). Indoor dining will be limited to 50% capacity.
• Food and beverages is provided in single serve, disposable food service items (e.g., utensils, dishes).
• Employees will wash their hands before putting on and after removing their gloves, and after directly handling used food service items.
• Limited seating is provided on the outdoor patios with seating distributed and configured in such a way as to accommodate social distancing.
• The Attestation Form was submitted May, 2020. The venue was inspected on May 13, 2020. A revised Attestation was submitted on June 3, 2020.

Starbucks – Our campus Starbucks will be open with social distancing protocols observed:

• Faculty, Staff and students will have ID-Access-Only for entrance into Starbucks allowing the university to regulate who is allowed entrance privileges.
• Masks will be required to be worn by patrons and employees.
• Plexiglass dividers have been installed at the register area in order to provide appropriate social distancing.
• Traffic will be managed with one way arrow floor decals to avoid paths from crossing as much as possible, while floor decals will indicate where to wait for queuing in order to maintain appropriate social distancing.
• Grab-and-go options will be provided for take-out only meals and beverages.
• Food and beverages will be provided in single serve, disposable food service items (e.g., utensils, dishes).
• Some indoor dining will be allowed (although the meals will be grab and go). Indoor dining will be limited to 50% capacity.
• Employees will wash their hands before putting on and after removing their gloves, and after directly handling used food service items.

8. RESIDENCE LIFE

Campus Residence Hall Plan – The University opened residential halls on Aug. 24, 2020. Pre-COVID times saw student residential hall usage/occupancy at approximately 1470. The current target for student residency of one person per bedroom with a maximum of three people per
apartment conforms to the most current state and county guidelines. At this rate, it was calculated that the university could accommodate 668 students. Just over 620 students are living on campus currently.

Those students who live on campus are processed through screening protocols daily. Individuals who exhibit signs of illness are instructed to remain in their apartment, isolate themselves from their co-habitants and notify Health Services immediately. Health Services will direct the student accordingly and students must comply with directives.

All students are required to maintain a six-foot distance from others and wear a face covering when on campus, with the exception of when they are in their apartments with their co-habitants. Face masks may be removed only when eating or drinking outside of their living quarters.

Students who show symptoms typical of COVID-19, have contact with a person who tests positive or who test positive themselves for COVID-19, will be cared for by the university Health Services and will be moved to a university housing area set aside for isolation/quarantine.

Students requiring exemption from wearing face masks must contact Health Services at StudentHealth@callutheran.edu and Disability Support Services at dss@callutheran.edu. Students with the exemption will still be required to wear a face shield with a drape.

General precautions taken to promote a healthy and hygienic student environment.

- Residential students will be tested three times during the spring semester. Two rounds of testing are complete, and a third is scheduled for mid-April. No students tested positive in the most recent testing process.
- All units supplied with a spray bottle of cleaner/disinfectant and a clean towel. Bottles will be refilled by Residence Life staff upon request of the student.
- Drinking fountains have been disabled or removed. Bottle fill station will remain active, as they are touch-free.
- Signage has been posted at elevators restricting elevator occupancy to no more than two. During the period of student move-in, the university will make an exception to the elevator occupant capacity limit to allow one family unit up to three individuals, with no mixing of different families.
- Lounge areas have been converted to study areas. Furniture has been located accordingly, as dictated by State/County guidelines. Study areas to be supplied with spray bottles with cleaner/disinfectant and paper towels.
- All recreational equipment, i.e. pool tables, ping pong tables, etc., has been placed out of service. All related items – pool cues, ping pong paddles, balls, etc. will be removed.
- Laundry rooms are cleaned daily.
- Social distancing policies are posted on the door of every suite. Included in the posting is steps to be taken in the event of illness.
• Touchless hand sanitizer stations are located at every entrance of each building.
• For the few common restrooms, we have paper towels for hand drying and opening doors. All air hand dryers have been disabled.
• Signs promoting protective measures are placed in all residential halls. Signs requiring face masks will be placed in all residential building entryways.

**Ongoing expectations for students coming to campus –**

• All students are encouraged to get tested for COVID. Cal Lutheran has arranged for the Ventura County Mobile Test Unit to be on campus three times in the Spring semester.
• All students must check in via an electronic app every day, but only one time per day to complete a symptom check-in form.
  o They will have building access restricted until they complete the symptom check daily.
• No off-campus guest will be allowed in the residential buildings.
• Non-CLU affiliated guests from off-campus are strongly discouraged.
• All meals from on-campus dining facilities, Ullman Commons and Starbucks, will be done as take-out only. The facilities have been modified to follow county regulations including sneeze guards, social distancing markers, and no indoor seating.

**Isolation and Quarantine Facility Locations and Protocol** – Four residential buildings have been set aside for students who:

• Test positive for COVID-19 – Potenberg Hall
• Show symptoms for COVID-19 – West Hall
• Had contact with a person who has COVID-19 – North and South Halls

These halls have been slightly modified so that students will not be able to utilize the common area lounges and kitchens.

Health Services will be responsible for the directing and management of the utilization of the isolation and quarantine sites and the students who use them.

Students will be:

• Checked on by university staff from Health Services and others periodically.
• Provided with three meals per day.
• Given assistance regarding linen renewal, laundering of clothes, removal of trash and any special needs or requests.
Health Services will transition students out of isolation and quarantine areas following the guidelines set forth by the CDC for the specific situation of each student.

9. HEALTH SERVICES

**Testing and Tracing** – Outside of organized testing of all residential students, University Health Services has two rapid test machines with test kit inventory and will utilize the tests in the event a student has COVID symptoms.

Positive test results will result in extensive tracing, as well as notification to Ventura County Public Health.

Eight staff members in Ventura County and two in Berkeley have completed contact-tracing training. These individuals are prepared to perform contact tracing for all on-campus staff, faculty and students and have established contact with Ventura County Public Health.

Student isolation and quarantine processes are outlined above.

10. OTHER CONSIDERATIONS

**Communication** – University protocol currently requires notification to the university community regarding a positive test of an individual who has been in a university location when they may have been contagious. The university is exploring moving these notifications to an ongoing web-based “dashboard.”

**Potential Closure** – Although on-campus activities will be limited as currently planned, the university will be in close communication with the County regarding positive cases and will follow any guidance regarding full or partial closure of the campus.