This report contains California Lutheran University’s security policy disclosures, crime statistics and fire statistics for the years 2017, 2018, and 2019, for the Thousand Oaks, Oxnard, Westlake, Woodland Hills, Graz, Linz, Wien campuses and the Pacific Lutheran Theological Seminary, and is published and distributed annually by October 1* in accordance with the Crime Awareness and Campus Security Act (Title II of Public Law 101-542).

*Deadline for 2020 extended to December 31
California Lutheran University
2020 Campus Security and Fire Life Safety Report

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This report can also be found on the CLU website at: [http://www.callutheran.edu/safety_security](http://www.callutheran.edu/safety_security)

**Campus Safety** prepared this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.
Laws Governing This Report

Federal Legal Requirements – The Clery Act

Enacted in 1990, The Student Right to Know and Campus Security Act (pub. L. 101-542) was designed to “...assist students in making decisions which affect their personal safety...” and “...to make sure institutions of higher education provide students, prospective students, and faculty the information they need to avoid becoming the victims of campus crime”. The Higher Education Act of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R. 668.46) significantly expanded institutions’ obligations under the Act and renamed it the “Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act” (hereafter the Clery Act).

The Clery Act requires colleges and universities to:

- Publish an annual report every year by October 1st that contains three years of campus crime statistics and certain campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement, and other College officials who have “significant responsibility for student and campus activities.”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees.”
- Disclose in a public crime log “any crime that occurred on campus …or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.”

Clery Act Reporting Location Definitions

The Clery Act requires that institutions disclose statistics for criminal offenses/referrals committed in certain geographic locations associated with your institution that include:

On-Campus: Any building or property owned or controlled by an institution, within the same reasonably contiguous geographical area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

For purposes of Clery reporting, California Lutheran University classifies the following locations as on-campus locations:

- The Main Campus: This includes all buildings, outlying buildings, residential facilities, property, parking lots, and roadways on the Main campus. Incidents occurring in these areas are under the jurisdiction of the Californian Lutheran University Campus Safety Department. The geographic reporting area used for the Thousand Oaks Campus is Faculty
Street to the south, Campus Drive to the west, Mt. Clef to the east and the top of the mountain area where the CLU sign is located to the north.

**Residence Halls and other Residential Facilities located on-campus and that house students:** These locations are considered a subset of the on-campus category. Institutions must disclose the total number of on-campus crimes, including those in residential facilities for students on campus, and must also make a separate disclosure limited to the number of crimes occurring in student residential facilities on campus. As a subset, the number of crimes reported for residential facilities must be less than or equal to the number of reported crimes for the on-campus category.

For purposes of Clery reporting, any reportable crime, arrest, or referral that occurs in a Residence Hall is counted in the on-campus category and then broken out into the residential subset. A reportable event that occurs in a residential parking lot or on the grounds of a residential facility is only disclosed in the on-campus category and is not included in the residential facility subset. The total number of incidents/arrests/referrals will consist of the on-campus category + the non-campus category + the public property category. (The residential category is counted in the on-campus statistic.)

**Non-campus:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to, the institution’s educational purpose, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

For purposes of Clery reporting, California Lutheran University classifies the Santa Maria Center, located at 708 South Miller Street, Santa Maria, CA 93454 as a non-campus property.

**Public Property:** All public property, which includes thoroughfares, streets, sidewalks, public parking facilities, and public parks, that is immediately adjacent to and accessible from the campus.

For purposes of Clery reporting, California Lutheran University classifies the following locations as public property locations:

- All public property, which includes thoroughfares, streets, sidewalks, public parking facilities, and public parks, that is immediately adjacent to and accessible from the campus.

Incidents occurring at these locations are under the jurisdiction of the Thousand Oaks Police Department. The Thousand Oaks Police Department is canvassed each year by the Campus Safety Department for information on any Clery reportable incidents they responded to at these locations.

The Clery Act does not require the disclosure of crime statistics for public property that surrounds non-campus buildings or property.
# Crimes Monitored and Their Definitions

In accordance with the Clery Act, California Lutheran University’s annual security report includes statistics for the previous three calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the University; and on public property within, or immediately adjacent to and accessible from, the campus. The statistics for the report are obtained from the campus Crime Log, the Residence Life and Student Conduct Office, and local police authorities. In accordance with the Clery Act, the following crime categories must be reported:

- Murder/Non-Negligent Manslaughter
- Manslaughter by Negligence
- Sex Offenses  
  - Rape
  - Fondling
  - Incest
  - Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Hate Crimes (Any of the crimes listed above plus Simple Assault, Larceny-Theft, Intimidation or Damage/Destruction/Vandalism of Property motivated by bias in one of the bias categories)
- Liquor Law Violations (Arrests/Referrals)
- Drug Law Violations (Arrests/Referrals)
- Weapons Law Violations (Arrests/Referrals)
- Dating Violence
- Domestic Violence
- Stalking

The definitions of crimes under the Clery Act and the Violence Against Women Act can differ from the California Penal Code statutes enforced in California. The following table compares the Clery Act (federal) definitions, codified at C.F.R § 668.46(c), with the California statutes for similar crimes. This table is not exhaustive.

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<th>Clery Act / VAWA</th>
<th>CA Penal Code</th>
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<td>Aggravated Assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or</td>
<td>§ 245(a) - “Assault with a deadly weapon or by force likely to cause great bodily injury” Any person who commits an assault upon the person of another with a deadly weapon or instrument other than a firearm [...].</td>
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<td>great bodily harm. <em>(The criminal act need not result in injury when a gun, knife, or other weapon is used in the commission of the crime.)</em></td>
<td>Any person who commits an assault upon the person of another with a firearm […]. (4) Any person who commits an assault upon the person of another by any means of force likely to produce great bodily injury […].</td>
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<td>Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, vehicle or aircraft, or personal property of another.</td>
<td>§ 451 - A person is guilty of arson when he or she willfully and maliciously sets fire to or burns or causes to be burned or who aids, counsels, or procures the burning of, any structure, forest land, or property.</td>
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<td>Burglary is the unlawful entry into a building or other structure with the intent to commit a felony or theft.</td>
<td>§ 459 - Every person who enters any house, room, apartment, tenement, shop, warehouse, store, […] vehicle as defined by the Vehicle Code, […] with the intent to commit a grand or petit larceny or any felony is guilty of a burglary.</td>
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<td>Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; where the existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship; Dating Violence is not limited to sexual or physical abuse or the threat of such abuse. If an act of violence meets the definition of domestic violence (below), then the act is classified as Domestic Violence rather than dating violence. Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of California, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of California.</td>
<td>§ 242 - A battery is any willful and unlawful use of force or violence upon the person of another. § 243(e)(1) - A battery committed against a spouse, a person with whom the defendant is cohabiting, a person who is the parent of the defendant’s child, former spouse, fiancé, or fiancée, or a person with whom the defendant currently has, or has previously had, a dating or engagement relationship. § 273.5(a) - Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony […]. (b) Subdivision (a) shall apply if the victim is or was one or more of the following: (1) The offender's spouse or former spouse. (2) The offender's cohabitant or former cohabitant. (3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship. § 13700(b) - &quot;Domestic violence&quot; means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, &quot;cohabitant&quot; means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship.</td>
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Factors that may determine whether persons are cohabiting include, but are not limited to, (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuity of the relationship, and (6) the length of the relationship.

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<th><strong>Fondling</strong> is the touching of private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.</th>
<th>§ 243.4(b) - Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery [...]. § 243.4(e)(1) - Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of misdemeanor sexual battery [...].</th>
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<td><strong>A hate crime</strong> is any crime involving bodily injury, theft, intimidation, assault or destruction/damage/vandalism reported to the police or a campus security authority in which the victim is intentionally selected because of the actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability of the victim.</td>
<td>§ 422.55(a) - “Hate crime” means a criminal act committed, in whole or in part, because of one or more of the following actual or perceived characteristics of the victim: Disability. Gender. Nationality. Race or ethnicity. Religion. Sexual Orientation. Association with a person or group with one or more of these perceived or actual characteristics.</td>
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<td><strong>Incest</strong> is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.</td>
<td>§ 285 - Persons being within the degrees of consanguinity within which marriages are declared by law to be incestuous and void, who intermarry with each other, or who being 14 years of age or older, commit fornication or adultery with each other, are punishable by imprisonment in the state prison.</td>
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<td><strong>Murder</strong> is the willful killing of one human being by another.</td>
<td>§ 187(a) - Murder is the unlawful killing of a human being, or a fetus, with malice forethought.</td>
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<td><strong>Negligent manslaughter</strong> is the killing of another person through gross negligence.</td>
<td>§ 192 - Manslaughter is the unlawful killing of a human being without malice.</td>
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<td><strong>§ 192(b)</strong> Involuntary - in the commission of an unlawful act, not amounting to a felony; or in a commission of a lawful act which might produce death, in an unlawful manner, or without due caution and circumspection.</td>
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<td><strong>Rape</strong> is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by the sex organ of another person, without the consent of the victim.</td>
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| **§ 261(a)** - Rape is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator, under any of the following circumstances:

1. Where a person is prevented from resisting by any intoxicating or anesthetic substance, and this condition was known, or reasonably should have been known by the accused.
2. Where a person is incapable, because of mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act. [...]
3. Where it is accomplished against a person's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the person or another.
4. Where a person is at the time unconscious of the nature of the act, and this is known to the accused. [...] 
5. Where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or another person, and there is reasonable belief that the perpetrator will execute the threat. [...] 
6. Where the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official. [...] 
7. Where the person submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with the intent to induce the belief. 

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**§ 263** - The essential guilt of rape consists in the outrage to the person and feelings of the victim of
the rape. Any sexual penetration, no matter how slight, is sufficient to complete the crime.
Pursuant to Penal Code 263.1, as of January 1, 2017, all forms of non-consensual sexual assault may be considered rape for the purposes of the gravity of the offense and support of survivors. Some of the crimes which would be classified as rape pursuant to Violence Against Women Act include (list is illustrative not exhaustive):
§ 286(a) - Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.
§ 288a - Oral copulation is the act of copulating the mouth of one person with the sexual organ or anus of another person.
§ 289(a) (1) (A) - Penetration by foreign object. Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person [...]
§ 261.5(a) - Unlawful intercourse is an act of sexual intercourse accomplished with someone who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a “minor” is a person under the age of 18 years and an “adult” is a person who is at least 18 years of age.

<table>
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<tr>
<th>Statutory rape</th>
<th>Sexual assault</th>
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<td>is sexual intercourse with a person who is under the statutory age of consent.</td>
<td>a forcible or non-forcible sex-offense that meets the (Clery/federal) definition of rape, fondling, incest, or statutory rape.</td>
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intended to be illustrative not comprehensive): § 220- Assault with intent to commit mayhem or specified sex offenses; assault of a person under 18 years of age with intent to commit specified sex offenses 
§ 261- Rape 
§ 261.5- Unlawful Sexual Intercourse with a minor 
§ 262- Spousal Rape 
§ 264.1- Punishment for aiding or abetting rape 
§ 266c- Inducing consent to a sexual act by fraud or fear 
§ 269- Aggravated sexual assault of a child 
§ 285- Incest 
§ 286- Sodomy 
§ 288- Lewd or lascivious acts involving children 
§ 288.5- Continuous sexual abuse of a child 
§ 288a- Oral Copulation 
§ 289- Penetration by foreign object 
§ 647.6- Annoying or molesting children 
§ 243.4(b) - Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery [...].
Per § 263.1, all forms of nonconsensual sexual assault may be considered rape for the purposes of the gravity of the offense and the support of survivors.

**Stalking**: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition—

**Course of conduct** means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.

**Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.

§ 646.9(a) - Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking...
Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Policy for Reporting the Annual Disclosure of Crime Statistics

Annually, by October 1st, Campus Safety prepares a report to comply with the Clery Act. This report is prepared with input from Residence Life and Student Conduct in cooperation with local law enforcement agencies surrounding each campus. Each entity provides updated information on educational efforts and programs to comply with this Act.

Campus crime, arrests, and referral statistics include those reported to Campus Safety, the Thousand Oaks Police Department or other local police departments, and designated campus officials including, but not limited to, directors, deans, department heads, coaches, athletic directors, designated Residence Life staff, Student Conduct, and advisors to recognized clubs and student organizations. These statistics may also include crimes that have occurred in private residences or businesses.

These statistics, which are reported annually to the U.S. Department of Education, cover a three-year period, from 2017-2019.

Section 11160 of the California Penal Code requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or as the result of an assault or abusive conduct. Campus pastors and Counseling Services staff inform their clients of the procedures to report a crime to either Campus Safety or local law enforcement officials on a voluntary or confidential basis. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, faculty, staff and students receive an email with the Web address to access this report. Copies of the report may also be obtained at Campus Safety, located in the Welcome Center, 60 W. Olsen Road, Thousand Oaks, CA 91360, or by calling (805) 493-3208. Prospective employees may obtain a copy from Human Resources or by calling (805) 493-3185. Prospective students may obtain a copy by calling (805) 493-3208.

General Procedures for Reporting a Crime or Emergency

On the Thousand Oaks Main Campus, Campus Safety Officers are on duty 24 hours a day and patrol the campus on foot, bicycle, electric cart and motorized vehicle.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes in an accurate and prompt manner along with other public safety-related incidents to Campus Safety from campus phones at extension 3911 or (805) 493-3911 from cell phones or off-campus phones. Emergency phones are located in the East Administration Parking Lot, Buth Park, on the
wall outside the Campus Safety Office, outside the east lobby of the Gilbert Sports and Fitness Center, at the Samuelson Aquatics Center, and in the west side parking lot of Trinity Hall.

Life-threatening emergencies should be immediately reported to the Thousand Oaks Police Department by dialing 911 from campus telephones or 911 from cell phones.

For routine service calls on the main campus, a Campus Safety Officer may be reached by dialing extension 3208 from a campus phone and dialing (805) 493-3208 from off campus and cell phones 24 hours a day. During the undergraduate fall and spring semesters, the Campus Safety Office is open 8 a.m. to 6 p.m. Monday through Thursday and 8 a.m. to 5 p.m. Friday. When classes are not in session, the office closes at 5 p.m. The office is closed on holidays and holiday weekends.

All crimes, whether involving the main campus or the off-campus centers should be reported to Campus Safety to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices and emergency notifications to the campus community when appropriate.

**Reporting Criminal Offenses**

From campus phones, contact Campus Safety at extension 3208 for non-emergencies and extension 3-9-1-1 for emergencies. For life threatening emergencies, immediately call the Thousand Oaks Police Department by dialing (9) 9-1-1 from campus telephones or 9-1-1 from cell phones and/or pay phones. Remember, when calling from your cell phone to 9-1-1, the operator will not know your location, so be prepared to provide the address of your location or the street or cross street where you are located.

Any suspicious activity or person observed in the parking lots or loitering near vehicles, inside buildings or around residence halls should be reported to Campus Safety immediately. In addition, crimes may be reported to the following people and/or departments designated as Campus Security Authorities:

- Campus Safety, (805) 493-3960
- Vice President of Student Affairs/Dean of Students, (805) 493-3553
- Director of Health Services, (805) 493-3225
- Director of Multicultural and International Programs, (805) 493-3951
- Director of Counseling Services, (805) 493-3390
- Title IX Coordinator, (805) 493-3630
- Deputy Title IX Coordinator, (805) 493-3630
- Residence Life Staff, (805) 493-3220
- Student Life Staff, (805) 493-3553
- Department Deans (or other senior student administrative personnel)
- Athletic Coaches, (805) 493-3400
- Overseers and advisors to student clubs and organizations and other campus officials who have "significant responsibility for student and campus activities" including: student housing, student discipline, and campus judicial proceedings.
Off-Campus Criminal Activity

When a California Lutheran University student is involved in an off-campus offense, Campus Safety Officers generally are not involved with the investigation by outside law enforcement agencies. When off-campus housing is provided by California Lutheran University, the Thousand Oaks Police Department maintains jurisdiction and responds to all calls for service. California Lutheran University does not operate any off-campus student organization facilities such as fraternity and sorority houses.

Voluntary Confidential Reporting

If you are the victim of a crime and do not wish to pursue action with the University or criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Campus Safety can file a report of the incident without revealing your identity. The purpose of the confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the University.

Confidential Reporting Procedures

The 1998 amendments to 20 U.S.C. Section 1092 (f) clarify who are considered to be campus security authorities. Campus Pastors and Campus Professional Counselors, when acting as such, are not considered a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, counselors are encouraged to inform victims of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Counselors are defined as:

Pastoral Counselor:

Is an employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor:

Is an employee of an institution whose official responsibilities include providing psychological counseling to its members and who is functioning within the scope of his or her license or certification.
Campus Security Authorities (CSA)

The law defines four categories of CSA’s: 1) University Police; 2) non-police security staff responsible for monitoring University property; 3) people/offices designated under University policy, as those to whom /which crimes should be reported and 4) "officials with significant responsibility for student and campus activities". It does not matter whether or not the individuals involved in the crime, or reporting the crime, are associated with the institution. If a CSA receives the crime information and believes it was provided in good faith, he or she should document it as a crime report. In “good faith” means there is a reasonable basis for believing that the information is not simply rumor or hearsay. That is, there is little or no reason to doubt the validity of the information. Some examples of CSA’s include but are not limited to: University Security/Safety staff, Academic Deans, Student Affairs staff, Residence Life staff, Sexual Assault and Peer Education Advisors, Athletic Director / Assistants and coaches, Student Activities Coordinators, Student Judicial Officer, Community Facilitators (Residence Life) and Faculty Advisors to student organizations. University Vice Presidents, Directors, Department Heads and other Administrators, based on their position responsibilities, will often meet the definition of a CSA. CSA’s are defined by function, not title.

CSA’s are willing to assist students and others in the University community in making crime reports to police agencies having jurisdiction. Reports made to CSA’s will be routed to Campus Safety for documentation and follow-up. In some instances, information reported may be used to generate a campus warning (Timely Warning) to the University community. As part of the federal Clery Act, qualifying incidents reported to Campus Safety from various sources, including CSA’s, are required to be published annually and made available to the campus community.

Part of the focus of the Clery Act, and one of the desires of Campus Safety, is to encourage the reporting and ensure the collection of accurate campus crime statistics to promote crime awareness and enhance campus safety. The intent of including non-law enforcement personnel in the CSA role is to acknowledge that some campus community members and students in particular, may be hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus-affiliated individuals.

University CSA's have an obligation to promptly report allegations of Clery Act defined incidents which occur on campus, on public property bordering campus, and in non-campus areas which the University leases or otherwise controls. Identified CSA’s receive annual training via the Clery Center’s CSA Training Video.

Daily Crime Log

All crimes committed on campus are entered into the Crime Log within two business days of the occurrence. Entry of a crime in the Crime Log may be temporarily withheld if the release of the information would jeopardize the safety of an individual, jeopardize an ongoing investigation, cause a suspect to flee or evade detection, or result in the destruction of evidence. The Crime Log is available upon request and is kept in the Campus Safety Office.
Crime Prevention Tips

While the California Lutheran University campus is a reasonably safe environment, crimes do occur. We offer the following safety tips so that you may increase your awareness of measures that you can take to protect yourself, other community members, and property. Exterior doors should never be propped open. A propped door puts everyone at risk. Residence hall room doors should be locked at all times even when leaving for a short time. Keys or key-cards should be carried at all times and never loaned to others. Exercise good judgment when walking, jogging, or engaged in solitary activity, especially at night. Engrave, mark, and/or photograph your property and record serial numbers and property description. Consider not bringing expensive jewelry, valuable property, and important keepsakes to campus. Purses, backpacks, and other personal property should not be left unattended or unsecured in office buildings, the library, and other common use areas. Parked cars should be locked at all times and valuables should be concealed. Program the phone number of Campus Safety (805-493-3208) in your cellphone. Travel across campus with a friend, sticking to lighted paths and walkways.

All crimes and suspicious persons should be reported to Campus Safety immediately. It is most helpful to Campus Safety if you can provide your name, telephone number and location as well as the following information on any crime suspect: physical appearance, clothing, height, weight, coloring, approximate age, sex, scars, or other noticeable features (glasses, facial hair, etc.), and whether or not s/he displayed or threatened a weapon. If a vehicle is involved, please note: last direction of travel, license plate number and state, make and model of the vehicle, color and body type, and other identifying marks (rust, dents, etc.).

Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are available upon request by various campus departments and organizations throughout the year. The staff of Residence Life and Campus Safety provides programs for students, faculty, employees, and student organizations. In addition, the Residence Life staff provides a variety of strategies and tips on how students can protect themselves from sexual assault, theft, and other crimes. Crime prevention brochures on a variety of topics are available in the Campus Safety Office. Campus Safety provides an escort to students anytime requested during the academic year.

Policy Statement on Illegal Drugs

The campus of California Lutheran University has been designated “drug free.” The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. The Thousand Oaks Police Department and California Lutheran University’s Residence Life and Campus Safety departments strictly enforce these laws.

Possession of paraphernalia is also a violation of the University drug policy. Paraphernalia includes any object that contains the residue of an illegal drug or narcotic and/or is used in the consumption, possession, or distribution of an illegal drug. All drugs and paraphernalia will be confiscated and/or destroyed.
Being under the influence of illicit drugs is also a violation of University policy. Additionally, items including, but not limited to drug-related posters, stickers, caps, clothing, flags, or lights may not be displayed in residence hall windows or outside doors. Violators are subject to University disciplinary action, criminal prosecution, fine, and/or imprisonment.

**Drug Policy Violation Sanctions for Students**

The following is a list of minimum sanctions for students found responsible for having violated the University policy on Drugs. The University reserves the right to impose further sanctions up to and including expulsion/dismissal from the University.

**1st Violation** Residence Hall Probation, participation in a drug education program, drug policy review, parents/guardians of students under 21 years of age notified.

**2nd Violation** Residence Hall Suspension, University Probation, drug policy review, parents/guardians of students under 21 years of age notified.

**3rd Violation** University Suspension, drug policy review, parents/guardians of students under 21 years of age notified.

Additional information regarding sanctions can be found in the Staff and Student handbooks, by following the provided links.

Staff Handbook [www.callutheran.edu/offices/human-resources/handbook-policies.html](http://www.callutheran.edu/offices/human-resources/handbook-policies.html)


**Policy Statement Addressing Alcoholic Beverages**

California Lutheran University policy and California statutes govern the possession, consumption, manufacture, sale or furnishing of alcoholic beverages on the University campus. The California Department of Alcohol and Beverage Control, control the laws regarding the possession, sale, consumption and furnishing of alcoholic beverages. However, the criminal enforcement of alcoholic beverage laws on campus is the primary responsibility of the Thousand Oaks Police Department.

Campus policies, which are primarily enforced by Residence Life and Campus Safety, prohibit the consumption, possession, sale, distribution, or furnishing of alcoholic beverages on campus, except when designated by the University’s Alcohol policy. Empty alcoholic beverage containers are also prohibited.

Violations of University policy and state law regarding alcoholic beverages are subject to University disciplinary action, criminal prosecution, fine, and imprisonment. It is unlawful to sell or provide alcoholic beverages to a person under the age of 21. Further, the possession of an alcoholic beverage by anyone less than 21 years of age in a public place or location open to the public is illegal. Organizations or groups violating the University alcoholic beverage policy or state
law may be subject to University sanctions.

Driving a vehicle under the influence of alcohol or drugs (DUI) is a significant risk to the campus community. People driving under the influence are subject to arrest and University sanctions.

**Alcohol Policy Violation Sanctions for Students**

The following is a list of minimum sanctions for students found responsible for having violated the University policy on Alcohol. The University reserves the right to impose further sanctions up to and including expulsion/dismissal from the University.

**1st Violation** Disciplinary warning, participation in an alcohol education program, students under 21 years of age are informed that parents/guardians will be notified if further violations occur.

**2nd Violation** Residence Hall probation, Educational Review, parents/guardians of students under 21 years of age notified.

**3rd Violation** Residence Hall suspension, University probation, parents/guardians of students under 21 years of age notified.

**4th Violation** Suspension from the University, parents/guardian of students under 21 years of age notified.

During each alcohol related policy violation the student is issued an Alcohol Policy Review acknowledging awareness of the University policy on alcohol, and acknowledging that future Alcohol Policy Violations will result in a minimum of the above outlined sanctions.

**Alcohol and Substance Abuse Prevention**

The University has developed a program to assist in preventing illicit drug use and alcohol abuse by students and employees. The program provides the following services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and University disciplinary actions.

**Alcohol and Drug Education:**

Employee Assistance Program, Health and Well-Being classes, Student Health Services, Student Life programs, Campus Safety, and Counseling Services.

**Counseling Services:**

Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis Team, Coalition to End Family Violence, and Interface Sexual Assault Treatment Services.

**Referral Services:**

Employee Assistance Program, Student Health Services, Counseling Services, Ventura County Mental Health Crisis Team, Coalition to End Family Violence, and Interface Sexual Assault
Treatment Services.

The University, through the Human Resources Office, annually distributes to employees, faculty, and students information concerning the dangers of alcohol and drug abuse in the workplace, available drug or alcohol counseling, rehabilitation and employee assistance programs, and the personnel actions to which employees are subject to as a consequence of their violation, and/or the conviction of a criminal drug statute for a violation occurring on or in University owned or controlled property or in the course of University business or activities.

State and Federal Laws Regarding Alcohol

Definition of a minor: California state law requires that individuals be 21 years of age to purchase alcoholic beverages.

Possession or consumption by a minor: Those under the legal drinking age are prohibited from possessing alcohol on any street or highway, or in any public place, or in any place open to the public. Any person not of legal drinking age who purchases or consumes any alcoholic beverages is guilty of a misdemeanor and shall be punished with a fine of no less than $100.

Sale or gift to a minor: It is unlawful for “every person”, regardless of age, to sell, furnish, give or cause to be sold alcoholic beverages to anyone under the legal drinking age.

Misrepresentation of age: Minors who use false identification in order to obtain alcoholic beverages are guilty of a misdemeanor and subject to a fine of at least $200. It is also unlawful to provide a minor with false identification.

Advertisement: Advertising of alcoholic beverages in such a way as to encourage a minor to drink is prohibited.

Drinking and Driving: No individual shall drink any alcoholic beverages while driving, and no person shall possess any bottle, can or other receptacle containing any alcoholic beverage that has been opened, or a seal broken, or the contents of which have been partially removed. No person under the legal drinking age shall knowingly drive any motor vehicle containing any alcoholic beverage, unless a parent or legal guardian accompanies that person. No individual of any age should operate a motor vehicle while under the influence of alcohol. In California, it is illegal to drive with a blood alcohol content of .08 percent or higher.

Sale or gift of alcohol to an intoxicated person: The sale or furnishing of alcoholic beverages to an obviously intoxicated person constitutes a misdemeanor.

Sale of alcohol: Selling, either directly or indirectly, any alcoholic beverages, except under the authority of a California Alcoholic Beverages Control License, are prohibited. This includes selling glasses, mixes, or tickets to be used for drinks. In addition, it is considered a violation to charge any admission to an event where alcohol will be provided, whether or not food will also be served.
**Disorderly Conduct:** Any people found in a public place under the influence of an intoxicating liquor or drug and unable to care for his/her own safety or interfering with the use of a public way is guilty of disorderly conduct, which is a misdemeanor.

**Effects of Alcohol and Other Drugs on the Body**

All drugs can be toxic or poisonous when abused. All drug use, including alcohol, can result in death. Increased risks are present when alcohol or other drugs are used and may involve impairments to mental, emotional, and physical health. Another element in making informed choices regarding alcohol and other drugs involves understanding the effect of the substance on the body.

For additional information regarding the effects of alcohol and other drugs on the body, please visit the Health Services website: [http://www.callutheran.edu/students/health-services/drugs-health-effect.pdf](http://www.callutheran.edu/students/health-services/drugs-health-effect.pdf)

**Alcohol and Other Drug Resources and Information**

**On-Campus Resources:**
- Student Counseling Services (805-493-3727), located at 3222 Luther Avenue
- Health Services (805-493-3225), located at 3240 Luther Avenue

**Off-Campus Resources:**
- Alcoholics Anonymous: [www.aa.org](http://www.aa.org)
- Narcotics Anonymous: [www.na.org](http://www.na.org)
- Tarzana Treatment Center (888) 777-8565: [www.tarzanatc.org](http://www.tarzanatc.org)
- Ventura County Help Line (800) 339-9597: [www.211ventura.org](http://www.211ventura.org)
Megan’s Law and Sex Offender Registration Information

In accordance with the Campus Sex Crimes Prevention Act of 2000 and the Adam Walsh Child Protection and Safety Act of 2006, Campus Safety provides this link to the State of California Department of Justice Sex Offender Registry. Information regarding registered sex offenders may be accessed at: https://www.meganslaw.ca.gov/.

If you have additional questions, contact Campus Safety at (805) 493-3208.

This act also requires sex offenders who must register in any state to provide notice of their status to each institution of higher education where the person lives, works, or attends school.

The Family Educational Rights and Privacy Act (FERPA) was amended to make it clear that institutions may disclose information received through state registration and community notification programs, even if the sex offender is a student.

In California, persons convicted of specified sex offenses must register with the local law enforcement jurisdiction in which they reside. The Sex Offender Registry in the State of California is maintained by the California Department of Justice. Megan’s Law was enacted in 1996 and allows local law enforcement agencies to notify the public about sex offender registrants who pose a risk to the public. The information on this Web site is provided solely to protect the public. Anyone who uses this information to commit a crime or harass an offender or his or her family is subject to criminal prosecution and civil liability. Any person required to register pursuant to Penal Code Section 290 who enters this Web site is punishable by a fine not to exceed $1,000 and/or imprisonment in a county jail not to exceed six months. (Penal Code 290.46 (i))

Sexual Assault Prevention and Response

California Lutheran University does not tolerate any degree of sexual misconduct, including dating violence, domestic violence, stalking, or sexual assault on or off-campus. In accordance with Title IX and the Clery Act, California Lutheran University prohibits all forms of sex based harassment and discrimination, including sexual harassment, sexual violence, sexual assault, dating and domestic violence and stalking. This includes claims of discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. Sexual assault violates the values of our community as well as the University’s mission to educate leaders who are strong in character and in judgment, confident in their identity and vocation, and committed to service and justice as articulated in the University’s mission statement. Students, faculty, and administration must be aware of University policies and procedures so that they may act in an educated, responsible manner when dealing with sexually coercive and/or violent situations. A student charged with assault, sexual or otherwise, whether the incident occurred on or off campus can be prosecuted under California’s criminal statutes and/or disciplined, suspended, or dismissed under the Standards of
Conduct. Registered sex offenders are not permitted on campus.

Abusive sexual behavior within the University is harmful to both the learning environment and the sense of community the University seeks to foster among students, staff and administration. All members of the University have an obligation to act responsibly in the realm of sexuality. Any student who, either individually or in concert with others, participates in any of the following misconduct is subject to University discipline, suspension, dismissal, and expulsion.

**Procedures for Survivors of Sexual Assault or Rape**

If you are the survivor of a sexual assault, your first priority should be to get to a place of safety. You should obtain necessary medical treatment. The University strongly recommends that a survivor of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection (for legal purposes) and preservation.

Filing a report with the University will not obligate the survivor to prosecute, nor will it subject the survivor to scrutiny or judgmental opinions from officers or University staff. University personnel will assist the student in notifying authorities if desired (or if the University is legally obligated to do so). Filing a report with the University will:

- Ensure that a survivor of sexual assault receives information on how to obtain a medical examination for collection of evidence for legal purposes.
- Provide the survivor with information on where they can go for collection of evidence for legal purposes helpful in prosecution, which cannot be obtained later (ideally a survivor of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legalexam).
- Assure the survivor has access to free confidential counseling.

If a sexual assault survivor contacts the Police Department, the Sex Crimes Unit will be notified as well. A survivor may choose that the investigation is pursued through the criminal justice system. A survivor advocate from either the Coalition or District Attorney’s office will guide the survivor through the available options and support the survivor in his or her decision.

Survivors of sexual assault may also contact local law enforcement at:

- The local law enforcement agency at 911 for emergency assistance
- Ventura County Sheriff (805) 494-8200.
- Los Angeles Police Department-Topanga Canyon Division (818) 756-4800
- Oxnard Police Department (805) 385-7600
- Berkley Police Department (510) 981-7600

The Sheriffs’ Department will respond to campus and you will be transported to a safe harbor. Transportation can be provided by a friend or roommate to the Sheriff’s Department.
In order to collect evidence to later be used in legal proceedings, a Physical Evidence Recovery Kit (PERK) exam should be administered at the safe harbor. This is performed at the survivor’s discretion. Although the survivor may not want to press charges immediately, it is important that evidence for legal purposes be collected for potential future use as soon as possible after the assault takes place.

If you call the Ventura County Sheriff’s Department at 911 or (805) 494-8200. You will be asked to file a report. The option to press charges is an additional step beyond filing a report and is at your discretion. An officer of the same sex as the survivor can be requested.

If you choose not to report to the Sheriff’s Department, you may still seek medical help at both Cal Lutheran Health Services, (805) 493-3225, and Counseling Services, (805) 493-3727. Services at Cal Lutheran only address health concerns regarding sexually transmitted diseases and pregnancy tests and do not include taking evidence for legal purposes. Health Services and Counseling Services are both available for medical evaluation and psychological support and confidential counseling.

Health Services may be required to report to local law enforcement (pursuant to CA Penal Code 11160) if you are being treated for a physical injury caused by assaultive or abusive conduct. Health Services is not required to report this information to the university.

All counseling through the Student Counseling Center is free of charge for students. If you prefer to receive off-campus counseling, you may use your personal or student insurance plan.

**Reporting Options Following a Sexual Misconduct Incident**

**Please Note:** An individual who participates as a reporting party or witness in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the institution’s student conduct policy at or near the time of the incident, unless the institution determines that the violation was egregious, including, but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.

1. **File a Report with the Ventura County Sheriff’s Department or Local Law Enforcement**

Students who survived a sexual assault, dating/domestic violence, or stalking incident that took place on or off-campus and want to file a sexual assault report with the police can call 911. The Ventura County Sheriff’s Department can assist in filing a restraining order if requested. The survivor may request that the police investigate the crime and gather evidence for legal purposes at the time of the incident. The longer the survivor waits, the evidence for legal purposes the police will be able to obtain becomes weaker. However, it is important that there at least be an incident report on file if the survivor would later decide to take further action. The survivor may request that the police not investigate the crime itself but rather maintain the information of the crime and its particulars in its regular reservoir of crime data.
2. **File a Report with Campus Safety: (805) 493-3911**

For an incident that took place on-campus, students can contact Campus Safety. Campus Safety Officers are on duty 24 hours a day and 7 days a week and will initiate an investigation. Campus Safety officers will respond quickly and with sensitivity upon notification of the incident. At the discretion of the survivor, Campus Safety will assist in filing a report with the police. The longer the survivor waits, the evidence for legal purposes the police will be able to obtain becomes weaker. However, it is important that there at least be an incident report on file if the survivor would later decide to take further action. The survivor may request that the police not investigate the crime itself but rather maintain the information of the crime and its particulars in its regular reservoir of crime data.

3. **File a Report with Residence Life and Student Conduct: (805) 493-3220**

Whether a student elects to report a sexual assault, dating/domestic violence, or stalking to the police, he or she is urged to make an official report directly with a professional staff member in Residence Life and Student Conduct. Coordinators for Residence Life and Student Conduct and Graduate Resident Directors can assist in this process, particularly if the report is being filed after normal business hours. Any Resident Assistant (RA) can assist with getting in touch with a professional staff member at Residence Life and Student Conduct. For the Pacific Lutheran Theological Seminary campus, the equivalent of Resident Assistants are Dormitory and Apartment Building Managers.

Residence Life and Student Conduct staff will first suggest that the student attend to any medical needs immediately. The student will be provided with information regarding hospital procedures and available resources. Accompaniment to the hospital will be provided if desired by the student. The student will be assisted in contacting a support person such as a friend, if desired. The student will be informed that the University may investigate and will respond to any allegation of sexual misconduct. Students who have experienced sexual misconduct have access to other available assistance in changing academic and living situations after an alleged incident, if so requested by the student and if such changes are reasonably available.

**File a No Contact Order**

Students may also request a “no-contact order” towards the other student who has engaged in or threatens to engage in stalking, threatening, harassing or other improper behavior that presents a danger to the welfare of the complaining student or others. A professional staff member in Residence Life and Student Conduct will write this document on behalf of the student initiating the request. Students who initiate this letter must abide by the same expectations, and may go through the conduct process should they violate the conditions of the letter. Students who would like to initiate this process can contact Residence Life and Student Conduct at (805) 493-3220, located in Mt. Clef Hall.
4. Decline to File a Report

The student has the right not to file a report. However, students are highly encouraged to seek medical attention, including counseling, either on-campus or off-campus. Students who wish to file a report at a later date may do so by contacting Residence Life and Student Conduct and/or Campus Safety when they are ready. They can also file a report with the Ventura County Sheriff's Department should they choose to do so in the future. Please note that a delay in reporting could weaken evidence for legal purposes used to determine whether an individual is responsible for a sexual assault. Please note that if a student declines to file a report, the institution still maintains an obligation to provide a safe, nondiscriminatory environment for all students and may still move forward with conducting an investigation.

On-Campus Resources

(Applicable only to the Thousand Oaks, Woodland Hills, Westlake Village, and Oxnard Campuses; For the Austrian campuses, please see pages 123-143 of this report.)

In the event of a report of a sexual offense, California Lutheran University will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available, both within California Lutheran University and in the community. In the event of a report of a sexual offense, California Lutheran University will provide written notification to the reporting party about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures. California Lutheran University will make such accommodations or provide such protective measures if the reporting party requests them and if they are reasonably available, regardless of whether the reporting party chooses to report the crime to campus police or local law enforcement.

California Lutheran University is providing students with the following contact information for counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available both on and off-campus.

For official notification to the University which may result in a report and investigation:

- Angela Naginey, Title IX Coordinator (for general assistance and official notification to the University): (805) 493-3630, titleix@callutheran.edu, Academic Services Building
- Christine Paul, Deputy Title IX Coordinator, Residence Life and Student Conduct (for general assistance, change living accommodations, and official notification to the University): (805) 493-3630, titleix@callutheran.edu, Residence Life Office, Mt. Clef Hall.
- Vice President of Student Affairs/Dean of Students (for options regarding changing living, working, and academic accommodations and official notification to the University): (805) 493-3302, Student Union Building
- Campus Safety (for immediate emergency response and official notification to the University): (805) 493-3911, Campus Safety/Human Resources Building
• Residence Life and Student Conduct (to file a report, change living accommodations, and official notification to the University): (805) 493-3220, Mt. Clef Hall
• Assistant Vice President for Human Resources (for accommodations regarding work conditions): (805) 493-3183, Campus Safety/Human Resources Building

For confidential counseling, support, and advocacy: (no official notification to the University):

• Our Campus Advocate is **Dahkota Beckham** from the Coalition for Family Harmony. Dahkota is available for all students and can be reached at d.beckham@thecoalition.org (for confidential support and consultation). The Coalition also has a 24hr Crisis Hotline 1-800-300-2181
• Counseling and Psychological Services (CAPS) (for confidential counseling and emotional support): (805) 493-3727
• Campus Ministry (for confidential emotional and spiritual support): (805) 493-3228
• Health Services (for confidential consultation and assistance): (805) 493-3225

Health Services may be required to report to local law enforcement (pursuant to CA Penal Code 11160) if you are being treated for a physical injury caused by assaultive or abusive conduct. Health Services is NOT required to report this information to the university.

Other on-campus resources:

• Office of International Students and Scholars (for assistance with visa and immigration status): 805-493-3023
• Office of Financial Aid (for assistance with financial aid status): 805-493-3115

Off-Campus Resources

(*Applicable to the Thousand Oaks, Woodland Hills, Oxnard, and Westlake Campuses*)

• Call 911 for emergency medical treatment or to report rape
• Call 211 (24 hour Information and Referral Helpline).
• **Ventura County Mental Health Crisis Team** (805-652-6727). This team offers counseling to callers and a service that can meet a caller at an emergency room or safe harbor. Short term counseling can be provided.
• **Los Robles Hospital** (805) 497-2727, 215 W. Janss Rd. Thousand Oaks, California 91360. If you have been sexually assaulted and you go to the Los Robles Emergency Room, they will require police involvement before conducting a preliminary examination and referring you to a clinic in Simi Valley to have a full medical examination and to collect forensic evidence for legal purposes. **POLICE INVOLVEMENT IS MANDATORY.**
• **Kaiser Permanente** (818) 719-2000, 5601 De Soto Ave. Woodland Hills, California 91365. **POLICE INVOLVEMENT IS MANDATORY.**
• **Santa Monica Rape Treatment Center** (310) 319-4000 1250 Sixteenth Street Santa Monica, California 90404. This center will provide the survivor with a treatment exam to collect forensic
evidence for legal purposes (in the event that he/she chooses to prosecute) and will test for pregnancy and sexually transmitted diseases. Santa Monica Rape Treatment Center is a mandated reporter. A mandated reporter is a person or an agency that must notify the police that they are treating a rape victim. However, it is entirely the victim’s choice as to whether or not they want to communicate with the police in further detail. **POLICE INVOLVEMENT IS OPTIONAL.**

- **Strength United** (661) 253-0258. Located in Santa Clarita and Van Nuys. For individual counseling and referral to other services. **POLICE INVOLVEMENT IS OPTIONAL.**

- **LA County Department of Mental Health** (800) 854-7771. For information and referrals on mental health and crisis services.

- **CATS Center** (818-908-8630). This is a confidential location in the city of Van Nuys that will provide the survivor with a treatment exam to collect forensic evidence for legal purposes (in the event that he/she chooses to prosecute) and will test for pregnancy and sexually transmitted diseases. CATS is a mandated reporter. A mandated reporter is a person or an agency that must notify the police that they are treating a rape victim. However, it is entirely the victim’s choice as to whether or not they want to communicate with the police in further detail. **POLICE INVOLVEMENT IS OPTIONAL.**

- **Ventura County District Attorney’s Office** (for legal assistance) (805) 654-3622 800 S. Victoria Ave. Suite 314 Ventura, California 93009.

**Government Resources (All Campuses)**

[www.notalone.gov](http://www.notalone.gov)

**Procedures for Reporting and Investigating Sexual Misconduct**

Any member of the Cal Lutheran community (with the exception of those listed as confidential resources), visitor to the Cal Lutheran campus, or other individual who is subject to sexual assault or harassment, or becomes aware of an actual or potential incident of sexual assault or harassment, should report the incident immediately, either verbally or in writing, to any one of the following people in order to formally notify the University. Upon receiving a report, these individuals are obligated to take action in order to provide a safe non-discriminatory environment for all. Title IX prohibits discrimination on the basis of sex in any federally funded education program or activity. Sexual harassment, which includes sexual violence (assault, stalking, dating violence, domestic violence, rape) is a form of sex discrimination. If you would like to file a complaint under Title IX for sex discrimination, please contact the Title IX Coordinator or another department listed below:

To report a perceived violation of the Title IX policy, contact:

- Angela Naginey, Title IX Coordinator, naginey@callutheran.edu, (805) 493-3630
- Christine Paul, Deputy Title IX Coordinator, clapaul@callutheran.edu, (805) 493-3630
- Leslie Veen, Deputy Title IX Coordinator (PLTS), lveen@plts.edu, (510) 559-2749
California Lutheran University will respond to any reports about such incidents alleged to have been committed by students, staff, faculty or third parties.

Policy on Sexual Harassment Prohibited by Title IX

Policy Overview

This policy sets forth California Lutheran University’s (the “University”) obligations under the 2020 Title IX Regulations and applicable California law. This policy also includes the University’s obligations under the 2013 Clery Amendments pertaining to sexual assault, dating violence, domestic violence, and stalking.

This policy includes definitions of prohibited conduct, descriptions of resources available to reporting and responding parties, and the procedures the University will follow in the event of a report of conduct prohibited by this policy.

As set forth in the applicable procedures, individuals found to be responsible for prohibited conduct will be subject to disciplinary action that may include termination, expulsion, suspension, removal from campus, cancellation of contract, other appropriate institutional sanctions or any other means necessary to address the conduct. Prosecution by civil authorities may also occur.

The University prohibits retaliation against any individual who in good faith reports an incident of prohibited conduct or the possible witnessing of the warning signs of prohibited conduct. The University also prohibits retaliation against any individual who cooperates in good faith with an investigation regarding any matter covered by this policy.

Our Title IX Coordinator is:

Angela Naginey
titleix@callutheran.edu
(805) 493-3630
Academic Services Building

Our Deputy Title IX Coordinator is:

Christine Paul
titleix@callutheran.edu
(805) 493-3630
Residence Life and Student Conduct Office

Questions about Title IX may be referred to the Title IX Coordinator or to the assistant secretary for civil rights:

Office for Civil Rights,
San Francisco Office
U.S. Department of Education
50 United Nations Plaza
Any person may report conduct prohibited by this policy to the Title IX Coordinator, Campus Safety, and/or Residence Life and Student Conduct. A complaint about the Title IX Coordinator may be made to Human Resources.

Statement of Non-Discrimination

The University does not discriminate on the basis of sex in its educational programs and activities, including employment and admission. Complaints of discrimination based on sex will be handled under the applicable University policy, including the Student Conduct Code, HR Policy 006 and/or the Faculty Handbook.

Scope

This policy applies to all students, faculty, and staff who experience prohibited sexual harassment in the University’s education programs or activities. This includes locations, events, or circumstances over which the University exercised substantial control over both the Respondent and the context in which the sexual harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by the University. The University has other policies and procedures that may be applicable if the conduct does not meet the definition of prohibited sexual harassment under this policy or otherwise fall within the scope of this policy, including the Student Conduct Code, HR Policy 006, the Faculty Handbook and the Equity & Justice Policy.

Prohibited Sexual Harassment

In accordance with its obligations under the Title IX Regulations of 2020, the University prohibits sexual harassment, which is conduct based on sex, including gender identity, gender expression, or sexual orientation,¹ that satisfies one or more of the following definitions:

Quid Pro Quo Conduct. An employee conditions the provision of an aid, benefit, or service of the University on an individual’s participation in unwelcome sexual conduct;

Unwelcome Conduct. Unwelcome conduct that is determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University’s education program or activity; or

¹ 11th Circuit decision Adams vs. School Board of St. Johns County, Florida (Alabama, Florida, Georgia).
Sexual assault. This category of prohibited conduct includes the following:

- **Sex Offenses**—Any sexual act directed against another person, without the affirmative consent of the victim including instances where the victim is incapable of giving consent. Sexual Act is defined as conduct between persons consisting of:
  o Contact between the penis and the vulva.
  o Contact between the penis and the anus.
  o Contact between the mouth and the penis.
  o Contact between the mouth and the vulva.

- **Non-Consensual Penetration**—Actual or attempted penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the affirmative consent of the victim. This includes forcible penetration and/or penetration against that person’s will or not forcibly or against the person’s will in instances where the victim is incapable of giving affirmative consent because of their temporary or permanent mental or physical incapacity.

- **Fondling**—The non-consensual touching of the private body parts of another person for the purpose of sexual gratification without affirmative consent, forcibly and/or against that person’s will or not forcibly or against the person’s will in instances where the victim is incapable of giving affirmative consent because of their youth or because of their temporary or permanent mental or physical incapacity.

**Other Lawfully Prohibited Sexual Intercourse**
This category includes conduct that does not meet the definition of Non-Consensual Penetration or Fondling:

- Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law, regardless of affirmative consent.
- Nonforcible sexual intercourse with a person who is under the statutory age of consent, regardless of affirmative consent.

- **Dating violence.** Violence committed by a person—(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship. (ii) The type of relationship. (iii) The frequency of interaction between the persons involved in the relationship.

- **Domestic violence.** A felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or
family violence laws of the state of California or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the state of California.

- **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) fear for their safety or the safety of others; or (B) suffer substantial emotional distress.

**Definitions**

**Affirmative consent** means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that they have the affirmative consent of the other or others to engage in the sexual activity. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time.

- Lack of protest or resistance does not mean consent.
- Silence does not mean consent.
- The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

It shall not be a valid excuse that the Respondent believed that the Complainant affirmatively consented to the sexual activity if the Respondent knew or reasonably should have known that the Complainant was unable to consent to the sexual activity under any of the following circumstances:

- The Complainant was asleep or unconscious.
- The Complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the Complainant could not understand the fact, nature, or extent of the sexual activity.
- The Complainant was unable to communicate due to a mental or physical condition.

In addition, it shall not be a valid excuse to alleged lack of affirmative consent that the Respondent believed that the Complainant consented to the sexual activity under either of the following circumstances:

- The Respondent’s belief in affirmative consent arose from the intoxication or recklessness of the Respondent.
- The Respondent did not take reasonable steps, in the circumstances known to the Respondent at the time, to ascertain whether the Complainant affirmatively consented.

Under California law, consent is defined as follows:

§ 261.6 In prosecutions under Section 261 [rape], 262 [spousal rape], 286 [sodomy], 288a [oral copulation] or 289 [penetration by a foreign object], in which consent is an issue, “consent” shall be defined to mean positive cooperation in an act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a
prosecution under Section 261, 262, 286, 288(a) or 289. Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent.

§ 261.5 (a) Unlawful sexual intercourse is an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a “minor” is a person under the age of 18 years and an “adult” is a person who is at least 18 years of age. (b) Any person who engages in an act of unlawful sexual intercourse with a minor who is not more than three years older or three years younger than the perpetrator, is guilty of a misdemeanor. (c) Any person who engages in an act of unlawful sexual intercourse with a minor who is more than three years younger than the perpetrator is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year [...].

**Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment under this policy.

**Formal complaint** means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the University investigate the allegation of sexual harassment. At the time of filing a Formal Complaint, a Complainant must be participating in or attempting to participate in the education program or activity of the University with which the Formal Complaint is filed.

**Grievance Process** means the fact-finding process from the time of the filing of the Formal Complaint through the final determination of an appeal (if any).

**Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under this policy.

**Supportive Measures** means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed. Such measures are designed to restore or preserve equal access to the University’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the University’s educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. Supportive measures may also include written notification about available services both within the institution and the community and options for available assistance as required by the Clery Act. Supportive measures are not disciplinary measures.
Reporting Prohibited Sexual Harassment

**Notice of Allegations.** The University has notice of sexual harassment or allegations of sexual harassment under this policy when such conduct is reported to the Title IX Coordinator or any official of the University who has authority to institute corrective measures on behalf of the University. However, all employees are required to report sexual harassment, as defined and prohibited by this policy, to the Title IX Coordinator, consistent with the requests of the Complainant.

**Response to a Report.** With or without a Formal Complaint, upon a report of sexual harassment, the Title IX Coordinator will promptly contact the Complainant to discuss the availability of Supportive Measures, consider the Complainant’s wishes with respect to Supportive Measures, inform the Complainant of the availability of Supportive Measures with or without the filing of a Formal Complaint, and explain to the Complainant the process for filing a Formal Complaint.

**Information and Resources.** Upon a receipt of a report of sexual assault, dating violence, domestic violence or stalking, the University shall provide information that contains procedures to follow if a sex offense, domestic violence, dating violence, sexual assault, or stalking has occurred, including information in writing about—

- The importance of preserving evidence as may be necessary to the proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order and the identification and location of witnesses;
- How and to whom the alleged offense should be reported;
- Options regarding law enforcement and campus authorities, including notification of the option to:
  - Notify proper law enforcement authorities, including on-campus and local police;
  - Be assisted by campus authorities in voluntarily notifying law enforcement authorities; and
  - Decline to notify such authorities;
  - Where applicable, their rights and the institution's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court;
  - Information about appropriate and available services both at the institution and in the community including information about the availability of, and contact information for, on- and off-campus resources and services, and coordination with law enforcement, as appropriate; and
  - Options for, available reasonably available assistance and accommodations and how to request them; and
  - Information about the participation of victim advocates and other supporting people.

The University’s information and resources for victims of sexual assault, dating violence, domestic violence and stalking is located [here](#) or available from the Title IX Coordinator.
Implementation of Supportive Measures. The University shall treat parties equitably by offering Supportive Measures to the Complainant, and by following a grievance process that complies with this policy before the imposition of any disciplinary sanctions or other actions that are not Supportive Measures as against the Respondent. The University will maintain as confidential any Supportive Measures provided to the Complainant or Respondent, to the extent that maintaining such confidentiality would not impair the ability of the University to provide the Supportive Measures. The Title IX Coordinator is responsible for coordinating the effective implementation of Supportive Measures. The Title IX Coordinator shall record and retain records regarding requests and provision of Supportive Measure in accordance with the requirements set out at Section XIV. Record Keeping, below.

Emergency removal. Nothing in this part precludes the University from removing a Respondent from the University’s education program or activity on an emergency basis, provided that the University undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the Respondent with notice and an opportunity to challenge the decision immediately following the removal.

Administrative Leave. The University reserves the right to place a non-student employee Respondent on administrative leave during the pendency of a grievance process.

Amnesty for Student Code of Conduct Violations.

An individual who participates as a Complainant or witness in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the University’s student conduct policy at or near the time of the incident, unless the University determines that the violation was egregious, including, but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.

Procedures for Resolving Complaints of Prohibited Sexual Harassment

Informal Resolution

Consistent with the requirements of this section, at any time prior to reaching a determination regarding responsibility the University may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the University:

- Provides to the parties a written notice disclosing:
  - The allegations,
  - The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the Formal Complaint, and
o Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
o Obtains the parties’ voluntary, written consent to the informal resolution process; and
o Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.
o Completes the informal resolution process within 60 days of receiving the Formal Complaint, unless unusual or complex circumstances exist.

The University does not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of Formal Complaints of sexual harassment under this policy. The University shall not require the parties to participate in an informal resolution process and will not offer an informal resolution process unless a Formal Complaint is filed.

**Formal Complaint and the Grievance Process**

**Filing a Formal Complaint.** A Formal Complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information listed for the Title IX Coordinator above. A “document filed by a Complainant” means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the University) that contains the Complainant’s physical or digital signature, or otherwise indicates that the Complainant is the person filing the Formal Complaint. Where the Title IX Coordinator signs a Formal Complaint, the Title IX Coordinator is not a Complainant or otherwise a party. A Formal Complaint shall trigger an investigation except as specified below. The Formal Complaint should include the date(s) of the alleged incident(s), the name of the Respondent, and should describe the circumstances of the incident(s), where known.

- **Dismissal of a Formal Complaint.** The University shall investigate the allegations in a Formal Complaint, except as follows:
  - **Mandatory Dismissal.** The University shall dismiss the Formal Complaint if the conduct alleged in the Formal Complaint;
    o would not constitute sexual harassment as defined by this policy, even if proved,
    o did not occur in the University’s education program or activity,
    o or did not occur against a person in the United States.
    o This dismissal does not preclude action under another policy or procedure of the University.
  - **Discretionary Dismissal.** The University may dismiss the Formal Complaint or any allegations therein, if at any time during the investigation or hearing:
    o A Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw the Formal Complaint or any allegations therein;
    o The Respondent is no longer enrolled in or employed by the University; or
    o Specific circumstances prevent the University from gathering evidence sufficient to reach a determination as to the Formal Complaint or allegations therein.
Occurred prior to August 14, 2020, in which case, the University’s Title IX Policy (effective April 19, 2020) shall be used.

Upon a dismissal required or permitted under this section, the University will promptly send written notice of the dismissal and reason(s) therefor simultaneously to the parties.

Consolidation of Formal Complaints. The University may consolidate Formal Complaints as to allegations of sexual harassment against more than one Respondent, or by more than one Complainant against one or more Respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one Complainant or more than one Respondent, references in this section to the singular “party,” “Complainant,” or “Respondent” include the plural, as applicable.

Notice of Charges

Initial Notice of Charges. Upon receipt of a Formal Complaint, prior to commencing the investigation, the University shall provide the following written notice to the parties who are known. This notice shall include:

- This policy.
- Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in this policy, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment under this policy, and the date and location of the alleged incident, if known.
- A statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process.
- Notification to the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney.
- Notification to the parties that they may inspect and review evidence, as set forth in this policy.
- Any provision in the University’s code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.
- The University will use a preponderance of the evidence standard to determine if a violation of this policy occurred.
- The University may impose the following sanctions against an individual who has been found responsible per this policy of a violation of the policy: termination, expulsion, suspension, removal from campus, cancellation of contract, other appropriate institutional sanctions or any other means necessary to address the conduct.

Amended Notice of Charges. If, in the course of an investigation, the University decides to investigate allegations about the Complainant or Respondent that are not included in the initial notice of charge, the University must provide notice of the additional allegations to the parties whose identities are known.
Principles for the Grievance Process

Under this grievance process, the University shall:

- Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the University and not on the parties provided that the University cannot access, consider, disclose, or otherwise use a party’s records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional’s or paraprofessional’s capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the University obtains that party’s voluntary, written consent to do so for a grievance process under this section (if a party is not an “eligible student,” as defined in 34 CFR 99.3, then the University must obtain the voluntary, written consent of a “parent,” as defined in 34 CFR 99.3).

- Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.

- Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

- Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the Complainant or Respondent in any meeting or grievance proceeding; however, the University may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties. For the purposes of this policy, the role of the advisor is limited to the following: the advisor may attend any interview or meeting connected with the grievance process, but may not actively participate in interviews nor provide testimony or argument on behalf of the party. The advisor may attend the live hearing and may conduct cross-examination of the other party and any witness at the hearing; otherwise, the advisor may not actively participate in the hearing.

- Allow each party to be accompanied by a support person if they do not wish to have an advisor. Each party may be accompanied by only one other person.

- Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate.

- Require an objective evaluation of all relevant evidence—including both inculpatory and exculpatory evidence—and provide that credibility determinations may not be based on a person’s status as a Complainant, Respondent, or witness.

- Require that any individual designated as a Title IX Coordinator, investigator, decision maker, or any person to facilitate an informal resolution process, not have a conflict of interest or bias for or
against complainants or respondents generally or an individual Complainant or Respondent. The University may use internal personnel or external parties in the informal resolution process or the grievance process, provided that they meet this requirement.

- Include a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
- Use the following standard of evidence to determine responsibility for allegations in a Formal Complaint of sexual harassment: the preponderance of the evidence standard. The standard of evidence shall be the same for Formal Complaints against students as for Formal Complaints against faculty and staff.
- Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

**Extensions of the Grievance Process**

The Title IX Coordinator may grant or deny requests from either party to temporarily delay the grievance process or may issue the limited extension of time frames for good cause with written notice to the Complainant and the Respondent of the delay or extension and the reasons for the action.

Good cause may include considerations such as the absence of a party, a party’s advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

**Investigation of Formal Complaints**

If not serving as the Investigator, the Title IX Coordinator will appoint an Investigator, who may be an employee or official of the University or may be an external investigator with appropriate experience or expertise. The parties will be provided with notice of the identity of the appointed Investigator, and will be informed that any objections to the service of the appointed Investigator on grounds of conflict of interest or a lack of impartiality should be submitted in writing to the Title IX Coordinator within three days of notice of the appointment. The Title IX Coordinator will decide promptly whether the appointed Investigator will or will not continue to conduct the investigation. Any materials collected or notes prepared by the Investigator during the objection period will be turned over to any replacement Investigator. The replacement Investigator will decide whether to use such materials or not.

When investigating a Formal Complaint, the University shall, within 30 days of receiving the Formal Complaint, unless unusual or complex circumstances exist:

- Engage in fact-gathering of all relevant facts. Credibility resolutions and fact-finding shall be conducted in the live hearing phase of the grievance process.
- Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a Formal Complaint, including the evidence upon which the University does not intend to rely in reaching a determination
regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation.

- Prior to completion of the investigative report, send to each party and the party’s advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.
- Make all such evidence subject to the parties’ inspection and review available at any hearing to give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination; and
- Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to a hearing or other time of determination regarding responsibility, the Title IX Coordinator shall send to each party and the party’s advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response. Upon finalization of the investigative report, the Title IX Coordinator shall provide it to the decision-maker(s).

Live Hearings Under the Grievance Process


- Following the investigation, within 30 days of sending the final investigative report to the parties, unless unusual or complex circumstances exist, the University shall conduct a live hearing in front of the decision-makers for the purposes of determining responsibility for allegations of sexual harassment in the Formal Complaint. The decision-makers cannot be the same persons as the Title IX Coordinator or the investigator(s). A decision-maker may include internal employees or external third-parties contracted by the University. The Title IX Coordinator will choose 3 Review Panel members from its pool to attend the hearing and make determinations. All potential Review Panel members will receive annual training as specified by this policy. The parties each may challenge the participation of any member of the Review Panel for conflict of interest or other good cause. The Title IX Coordinator will make the final decision whether to select an alternate upon a challenge from a party. The Title IX Coordinator will appoint a member of the Review Panel to be Chair of the Review Panel.
- The live hearing will be closed. The only individuals permitted to participate in the hearing are as follows: the Complainant and Respondent, the decision-maker(s), the advisor for each party, any witnesses (only while being questioned), and any individual providing authorized accommodations or assistive services.
- If a party does not have an advisor present at the live hearing, the University shall provide without fee or charge to that party, an advisor of the University’s choice, who may be, but is not required to be, an attorney, to conduct cross examination on behalf of that party. The University is
obligated to ensure each party has an advisor, either of the party’s or the University’s choice regardless of whether or not the party is present at the hearing. To ensure timely proceedings, a party shall alert the Title IX Coordinator as soon as practicable if the party will need an advisor. If a party’s selected advisor is unavailable for a hearing date, the live hearing date may be postponed for good cause.

- Live hearings may be conducted with all parties physically present in the same geographic location or, at the University’s discretion, any or all parties, witnesses, and other participants may appear at the live hearing virtually, with technology enabling participants simultaneously to see and hear each other.
- At the request of either party, the University shall provide for the live hearing to occur with the parties located in separate rooms with technology enabling the decision-maker(s) and parties to simultaneously see and hear the party or the witness answering questions.

The University shall create an audio or audiovisual recording, or transcript, of any live hearing and make it available to the parties for inspection and review. Any other recording is prohibited and violations may result in discipline.

**Questioning at the Live Hearing**

- At the live hearing, the decision-makers must permit each party’s advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility.
- Only relevant cross examination and other questions may be asked of a party or witness.
- Decision-makers also have the right to question a party or witness.
- Cross examination at the live hearing must be conducted directly, orally, and in real time by the party’s advisor of choice and never by a party personally, notwithstanding the University’s ability to otherwise restrict the extent to which advisors may participate in the proceedings.
- Before the Complainant, Respondent, or witness answers a cross-examination or other question, the Chair must first determine whether the question is relevant. The Chair must explain to the party proposing the questions any decision to exclude a question as not relevant.
- Questions and evidence about the Complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant’s prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant’s prior sexual behavior with respect to the Respondent and are offered to prove consent.
Use of Witness Statements

- If a party or witness does not submit to cross examination at the live hearing, the decision-makers must not rely on any statement of that party or witness in reaching a determination regarding responsibility but may reach a determination based on evidence that does not constitute a statement by the party.
- The decision-makers cannot draw an inference about the determination regarding responsibility based solely on a party’s or witness’s absence from the live hearing or refusal to answer cross examination or other questions.

Written Determination of the Decision-Maker

- The decision-makers shall issue a written determination regarding responsibility. A majority of the Review Panel members must find that a policy violation occurred for a finding of responsibility and a majority of the Panel members must assent to the sanction(s) imposed, if any.
- To reach this determination, the decision-makers must apply the standard of evidence required by this policy. The written determination must include:
  - Identification of the allegations potentially constituting sexual harassment as defined by this policy;
  - A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
  - Findings of fact supporting the determination;
  - Conclusions regarding the application of the University’s policy to the facts;
  - A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions imposed on the Respondent, and whether remedies designed to restore or preserve equal access to the University’s education program or activity will be provided to the Complainant; and
  - The procedures and permissible bases for the Complainant and Respondent to appeal, as set forth in this policy.
  - The University shall provide the written determination to the parties simultaneously.
  - The determination regarding responsibility becomes final either on the date that the University provides the parties with the written determination of the result of an appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.
Appeals

Within 10 days of receiving the written determination, either party may appeal from a determination regarding responsibility, and from the University’s dismissal of a Formal Complaint or any allegations therein, on the following grounds:

**Ground 1:** Procedural irregularity that affected the outcome of the matter;

**Ground 2:** New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

**Ground 3:** The Title IX Coordinator, investigator(s), or decision-makers had a conflict of interest or bias for or against complainants or respondents generally or the individual Complainant or Respondent that affected the outcome of the matter.

Appeals must be sent to the Title IX Coordinator in writing.

As to all appeals, the Title IX Coordinator (or designee) shall:

- Notify the other party in writing immediately when an appeal is filed and implement appeal procedures equally for both parties;
- Ensure that the decision-maker for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator. An Appeal decision-maker may include internal employees or external third-parties contracted by the University. The Title IX Coordinator will choose an Appeal decision-maker from its pool to make determinations on the appeal. All potential Appeal decision-maker(s) will receive annual training as specified by this policy;
- Ensure that the decision-maker(s) for the appeal complies with the standards set forth in this policy;
- Give the non-appealing party an opportunity to submit a written statement in response to the appeal within 10 days of receiving the appeal, which shall be transmitted within 2 business days to the Appeal decision-maker(s);

Within 20 days of receiving the appeal and the response, the Appeal decision-maker(s) shall issue a written decision describing the result of the appeal and the rationale for the result; and provide the written decision simultaneously to both parties. The Appeal decision-maker(s) may deny the appeal or, if the appeal ground(s) has or have been met, may return the case to the initial decision-maker(s) for reconsideration, or convene a new hearing. If a case is returned to the initial decision-maker(s), the Appeal decision-maker(s) shall identify which aspects merit further review.
**Remedies and Sanctions**

Remedies must be designed to restore or preserve equal access to the University’s education program or activity. Sanctions and remedies that the University may implement following any determination of responsibility include: expulsion, withdrawal of an awarded degree, written warning, suspension, a fine, restitution, community service, probation, referral to counseling, removal from residence halls, termination of employment, and notation in the Respondent’s official student or personnel file of the fact of a violation and the sanction. For tenured faculty members found responsible, sanctions may additionally include a referral for Suspension or Dismissal for Cause pursuant to the procedures set forth in the Faculty Handbook.

The Title IX Coordinator is responsible for effective implementation of any remedies.

**Retaliation Prohibited**

No one may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right established by this policy or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy.

Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or Formal Complaint of sexual harassment, for the purpose of interfering with any right under this Policy constitutes retaliation.

The exercise of rights protected under the First Amendment does not constitute retaliation prohibited under this section.

Complaints alleging retaliation may be filed according to the grievance procedures for sex discrimination available found in the Student Handbook, HR Policy 006, and the Faculty Handbook.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy does not constitute retaliation prohibited under of this section, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

**Confidentiality**

Consistent with the requirements of this policy, the University shall keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a Formal Complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. 1232g, or FERPA regulations, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. This means that the University will
protect the party’s privacy consistent with this Policy but may disclose information to those who have a legitimate need to know and in order to process complaints under this policy.

Confidentiality is not absolute, however. Where criminal conduct has occurred, or where the health and/or safety of others in the community may be in danger, it may be necessary for the University to take appropriate steps to protect the safety of its students and employees, including the person who has reported the misconduct.

Counselors working at or on behalf of the University are Confidential Resources. In most cases, Confidential Resources at the University will not share the substance of any such communications or that such communications occurred without consent. Individuals who wish to talk about issues related to sexual harassment or sexual misconduct confidentially, with the understanding that the University will not take any action based on such confidential communications, are encouraged to contact one of these Confidential Resources.

Confidential resources may, however, have an obligation to disclose otherwise-privileged information where they perceive an immediate and/or serious threat to a person and/or property. This is a limited exception to the privileged nature of communications with Confidential Resources. Reports or records maintained by the University (including Counseling Service records), and other confidential, non-privileged records may, however, be subject to a subpoena if civil or criminal charges are filed in court.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Confidential Resources will not report Clery crimes they learn about through confidential communications for purposes of the University’s compilation of campus crime statistics. In addition, when appropriate and legally permissible, the University shall conduct record-keeping on reports of dating violence, domestic violence, stalking and sexual assault, such as that collected for legally required disclosures, that excludes personally-identifiable information of any complainants.

**Required Trainings**

The Violence Against Women Act amendments to the Clery Act require that certain college officials charged with responding to sexual assault, domestic violence, dating violence, and stalking be trained annually in a number of areas. California Lutheran University is a member of the SUNY Student Conduct Institute. As part of that membership, covered officials who investigate or conduct proceedings to address allegations of dating violence, domestic violence, sexual assault and stalking receive at least eight hours of training annually through attendance at the SUNY Student Conduct Institute’s Basic Compliance Training and/or live Advanced Trainings and/or digital Basic or Advanced Trainings. These in-person and digital courses address topics including how to determine the relevancy of evidence and use it during the proceeding, proper techniques for questioning witnesses, basic procedural rules for conducting a proceeding, and avoiding actual and perceived conflicts of interest. These trainings also address how to conduct an investigation and hearing process that protects the safety of victims, properly employs trauma-informed practice, and promotes accountability, while protecting the due process rights of the respondent. Finally, these trainings provide comprehensive reviews of federal and state laws and regulations on point as well as relevant court and administrative opinions.
Recordkeeping.

The University shall maintain for a period of seven years records of— (A) Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under this policy, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the University’s education programs or activities; (B) Any appeal and the result therefrom; (C) Any informal resolution and the result therefrom; and (D) All materials used to train Title IX Coordinators, investigators, decision makers, and any person who facilitates an informal resolution process. The University shall make these training materials publicly available on its website.

The University shall create, and maintain for a period of seven years, records of any actions, including any Supportive Measures, taken in response to a report or Formal Complaint of sexual harassment. In each instance, the University will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the University’s education program or activity. If the University does not provide a complainant with Supportive Measures, then the University must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the University in the future from providing additional explanations or detailing additional measures taken.

Sanctions

Where responsibility is found, possible sanctions may include, but are not limited to, expulsion, suspension, removal from campus, cancellation of contract and/or termination. Prosecution by civil authorities may also occur.

Faculty/Staff:

- Written warning
- Suspension
- Dismissal

Students:

The following sanctions are listed in no particular order; they may be issued singularly or in combination with other sanctions listed; and may be imposed on an interim basis.

- Policy Review
- No-Contact Order
- Residence Hall Probation
- Residence Hall Suspension
- University Probation
- University Suspension
- Expulsion
• Referral (for both on-campus and off-campus)
• Probation or Termination from University employment
• Alcohol Education Course
• Marijuana Education Course
• Changing residence halls, academic courses, University employment, or transportation
• Educational Programming Project
• Disallowed to participate in various University clubs, activities, and events
• Reflection Paper
• Regulations set on when students are allowed to be on campus
• Parental Notification
• Fine Assessed to Student Account
• Hours of Counseling
• Community Service or Campus Improvement Hours
• Restrictions placed on/or dismissal from Study Abroad opportunities

The University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

**Guests and other third parties** who are not subject to an explicit judicial procedure, upon a finding of a violation, shall be subject to adverse actions such as removal from campus, cancellation of contract or any other means necessary to address the behavior.

**Expectations of Community Members to Reduce Risk**

It can be difficult to discuss sexual expectations with someone—especially when it is early on in the relationship. However, both men and women must take responsibility to prevent rape or any other form of sexual assault. Listed below are prevention tips for both men and women. Although no single method will make you immune to rape and/or assault, there are steps you can take to avoid potentially damaging situations.

Responsibilities for individuals include:

- Get to know your partner and discuss sexual expectations before you find yourself in an intimate situation.
- Clearly communicate your desires and limits, do not make assumptions.
- Avoid excessive use of alcohol.
- Be assertive. If you say “no,” say it CLEARLY.
- Listen and hear. Being told “NO” is not a rejection of you as a person.
- Accept your partner’s decision. Do not try to manipulate or coerce.
- Understand and accept that you are responsible for your behavior and choices.
• Trust your instincts. If you think something is wrong, then you are probably right. Get out of the situation immediately.

Disclosure of Information

Public Information
All requests from the media, the campus community at large or the general public, for information concerning an alleged incident of sexual misconduct should be directed to Karin Grennan, Media Relations Manager, kgrennan@callutheran.edu, (805) 493-3512.

Public Notification of Incidents
As required by law, California Lutheran University collects and annually reports statistical information concerning sexual misconduct occurring within its jurisdiction. To promote public safety, California Lutheran University also alerts the campus community to incidents and trends of immediate concern.

Eminent Danger to the Community
If it is determined that a serious threat exists, the University will release a warning to protect the community while preserving the reporting survivor’s anonymity.

Prevention & Awareness Programs
The University educates the student community about sexual misconduct through wellness programs throughout the year. In addition, the Student Affairs staff, as well as Campus Safety offers sexual misconduct education and information programs to University students and all employees. Literature on physical and sexual assault, and general safety tips on risk education and University response are available at Campus Safety, Residence Life and Student Conduct, and Student Life.

The University’s primary prevention and awareness programs for all incoming student and new employees includes:

1. Web based online training that addresses the critical issues of sexual assault, relationship violence, and stalking, which impact countless college students across the country.
   • Reflective and personalized content
   • Bystander skill and confidence-building strategies
   • Campus-specific policies, procedures and resources

2. A similar training program is administered to all new employees.
3. Additionally, ongoing prevention and awareness campaigns are conducted throughout the year.
For the purposes of this section:

**Awareness programs** means community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.

**Bystander intervention** means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

**Ongoing prevention and awareness campaigns** means programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout California Lutheran University.

**Primary prevention programs** means programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

**Standards of Conduct**

Student Conduct at California Lutheran University seeks to contribute to the educational mission of the University and to support a safe environment conducive to academic excellence. Student Conduct provides a holistic, student-centered educational service, which promotes personal development and individual responsibility. Consistent with this mission, the staff members in Student Conduct, in conjunction with the faculty, administrators, and students who serve on the University

The California Lutheran University community assumes that each student who enters the University possesses an earnest purpose; the ability to exercise mature judgment; the ability to act in a responsible manner; a well-developed concept of and commitment to, honor, morality, and integrity; and a respect for law and the rights of others. This assumption prevails unless a student negates it through misconduct. The Standards of Conduct shall apply to conduct that occurs on the California Lutheran University premises, at University-sponsored activities, and to off-campus conduct that adversely affects the University and/or the pursuit of its objectives. Each student shall be responsible for his or her conduct from the time of application for admission throughout the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and between the terms of actual enrollment (and even if their conduct is not discovered until after a degree is awarded).
Student Conduct System

California Lutheran University is a comprehensive University of the Evangelical Lutheran Church in America, where the search for truth and freedom is strengthened by a sense of personal responsibility and a commitment to a just and caring community. In that spirit, California Lutheran University’s student conduct system seeks to provide a fair, clear, and caring framework for dealing with situations in which University policies have been violated. Though every effort will be made to follow all of the steps of this conduct process, be advised that in the case of danger to self or others or disruption of the educational environment, the University reserves the right to take immediate action to suspend, dismiss, or remove from campus the student(s) involved. This immediate action does not preclude the student from his/her rights subsequent to the immediate action.

The Student Conduct System operates under the following principles:

- To regard each student as an individual, deserving personal attention, consideration and respect,
- To consider the facts fully and carefully before reaching a decision,
- To provide an atmosphere where candid and honest communication can take place,
- To hold each student at a high standard of responsibility, both to protect the campus community and the individual,
- To recognize the reality of human fallibility, as well as the stresses associated with collegiate life, and to demonstrate compassion and understanding,
- To use an educational approach, which assists students in understanding that inappropriate behavior is unacceptable in the University community.
- Students are not assumed responsible for having violated University policies until the matter has been adjudicated and a determination has been made.

For the full Student Conduct System policy, including the decision-making process, timelines, and how to file a student conduct complaint, see the Student Conduct System Policy in the Student Handbook available at https://www.callutheran.edu/students/student-conduct/documents/Student-Handbook-2020-2021.pdf

Student Conduct System and Title IX Policy

If information revealed during a student conduct meeting provides facts related to an alleged violation of the California Lutheran University Title IX Policy, California Lutheran University reserves the right to investigate the matter further and hold students accountable via the Title IX investigation process.

Both the Student Conduct System and the Title IX process utilize the “Preponderance of Evidence Standard” means that the decision-maker must determine whether it is more likely than not (greater than a 50% chance) that the incident/disciplinary matter occurred.
Appealing the Result of a Student Conduct Investigation

The following narrative is not considered University policy, nor does it replace University policy. It is a narrative summary intended to inform students of what typically occurs in the conduct process:

All students are afforded the right to appeal the decision made from their Administrative Hearing within five business days as outlined on their decision letter. In these instances, 3-5 members of the University Hearing Board (trained faculty, staff, and students who are not Residence Life and Student Conduct staff members) will be convened to re-hear the case at a formal hearing (see: Operating Procedures for the University Hearing Board). In some instances, the Administrative Hearing may be skipped altogether and the case will be moved directly to the University Hearing Board.

In order to formally request an appeal, students must submit a written request to the office of the Vice President of Student Affairs/Dean of Students within 5 business days of the decision letter issued from their Administrative Hearing. Upon submission, students will be asked to fill out a form indicating their current class schedules so that the Residence Life and Student Conduct staff can arrange the hearing accordingly. Typically, the University Hearing Board will gather to hear the case within 10 days of the appeal. Once an appeal has been submitted within the given timeframe, any sanctions that were issued from the Administrative Hearing are placed on hold. The University Hearing Board will have the opportunity to review the student’s case and consequently issue a new decision. The University Hearing Board may decide to overturn the initial decision from the Administrative Hearing and find the student “Not Responsible,” to uphold the initial decision and maintain the same sanctions (with either the same or different due dates), or to uphold the initial decision and change or increase the initial sanctions that were issued. At the end of the hearing, the University Hearing Board will share their decision and subsequent sanctions with the student. The student will also receive written notification via their Cal Lutheran email account that summarizes the University Hearing Board’s findings.

Students may petition to the Vice President of Student Affairs/Dean of Students to reopen a hearing if there is new information sufficient to alter a decision or if the student’s rights were violated during the course of the hearing.

Operating Procedures for the University Hearing Board (Please note that at PLTS, this is referred to as the “Seminary Hearing Board”).

Hearings should be conducted by the University Hearing Board according to the following guidelines:

- Hearings shall be conducted in private.

- All hearings will be recorded. (This record excludes deliberations). A recorder will be provided by the Vice President for Students Affairs/Dean of Students or his/her designee. This record is the property of the University. This record will be made
available to the student or to other parties upon the student’s written request to release this information. This record will be maintained as a part of the student’s conduct file with the University. Students are not permitted to record the hearing on personal recording devices. Students will be asked to leave all recording devices, such as phones, tablets, etc., outside of the hearing room.

- Admission of any person to the hearing board shall be at the discretion of the Chair.

- If requested by the student, the University shall make available to the student, within a reasonable time prior to the hearing, redacted copies of filed information and any other documentation of the case or incident under review.

- The student will be responsible for reviewing all hearing procedures outlined in the Student Handbook.

- In hearings involving more than one student, the chairperson of the Board, at his or her discretion, may permit hearings concerning each student to be conducted separately.

- The student has the right to be assisted by an Advisor. This individual is allowed to accompany the student in the hearing.

- The person may be the University Hearing Board Advisor or another member of the University community and not an attorney.

- The Advisor may not be a part of the incident, and may not represent or speak for the accused student, nor to the Board.

- If the student wishes to have an Advisor present, the student is responsible for informing the Advisor of the scheduled date, time, and location of the hearing.

- The student is also responsible for notifying the Vice President for Student Affairs/Dean of Students of their request to bring an Advisor to the hearing.

- The student making the appeal, the University, and the Board shall have the right to present witnesses, subject to the right of cross examination by the Board.

- The student has the right to present witnesses on his or her behalf during the hearing.

- The witnesses presented must be able to give information related to the specific incident.

- The witnesses physically present must have been present at the time of the incident.
- Character witness statements may be presented in written form and must be approved by the Chair of the University Hearing Board for admittance as information in the hearing.

- The Board reserves the right to limit the number of witnesses to a reasonable number in any particular case.

- The student is responsible for contacting his or her witnesses and informing them of the date, time and location of the hearing.

- The student is responsible for notifying the Vice President for Student Affairs/Dean of Students at least two class days prior to the scheduled hearing of the Board of the names of the witnesses who will be in attendance. The notice must be in writing.

- Failure to provide witnesses’ names at least two class days prior to the hearing will result in the witnesses not being allowed to testify before the University Hearing Board.

- The student will not be present in the hearing during any information disclosed by any witnesses.

- Pertinent records, exhibits, and written statements may be accepted as information for consideration by the University Hearing Board at the discretion of the chairperson at the opening of the hearing. All such information must be submitted to the Advisor of the University Hearing Board prior to the hearing.

- The Vice President for Student Affairs/Dean of Students and his/her designee for the University Hearing Board will appoint members from the pool until a panel of at least 3 members is formed in each case.

- The student has the right to request the disqualification of not more than two members of the University Hearing Board. The request must show cause as to the reason for disqualification and be directed to the University Hearing Board Advisor at least 2 business days prior to the hearing.

- The University Hearing Board Advisor will review and determine the student’s request for disqualification of board members.

- University Hearing Board members reserve the right to disqualify themselves from a hearing for any personal reason or for conflict of interest.

- All procedural questions are subject to the final decision of the Advisor of the Board.

- A quorum of at least three (3) board members must be present to convene a
hearing. A simple majority is needed in all voting.

- In cases of University suspension, dismissals, or expulsion, a vote must be as follows:
  - 5 members- 4 out of 5
  - 4 members- 3 out of 4
  - 3 members- 2 out of 3

- All suspensions (other than residence hall suspension), dismissals and expulsions must be approved by the President of the University.

- The student has the right to remain silent during any and all parts of the hearing and this choice will not be taken as an admission of responsibility. The student shall be presumed not responsible for allegations made until the student’s responsibility for the alleged behavior is determined by the University Hearing Board.

- No student may be found to have violated a University policy solely because the student failed to appear before the University Hearing Board. In the event the student fails to appear, the information in support of the charges and appeal shall be presented and considered as written.

- The student is responsible for his or her actions before, during and after the hearing. Inappropriate conduct related to or during actions of the student conduct system will result in further disciplinary action.

- All Student Conduct System proceedings, including hearings conducted by the University Hearing Board may accommodate concerns for the personal safety, and well-being of the reporting party, accused student and/or other witnesses during the hearing by providing separate facilities or using other means of communication as determined by the Vice President for Student Affairs/Dean of Students to be appropriate.

- Appropriate accommodations will also be provided for any student at least 2 days prior to the hearing and may be submitted in writing to the office of the Vice President for Student Affairs/Dean of Students.

- The determination of the University Hearing Board shall be made on the basis of whether it is more likely than not that the accused student violated the Standards of Conduct or a University policy. Formal rules of process, procedure, and/or technical rules of evidence for legal purposes applied to criminal court or civil court, are not used in Student Conduct System proceedings.
• After the hearing, the University Hearing Board shall determine by majority vote whether the student has violated each section of the Standards of Conduct or University policy that the student is charged with violating.

• The student shall receive written notification of the decision of the University Hearing Board within five class days after the hearing. The decision of the University Hearing Board is final except where new information is available or where student rights have been violated.

• A student may petition to the Vice President for Student Affairs/Dean of Students to reopen a hearing in the event that new information is available or if student rights have been violated.

**Missing Student Policy**

In compliance with the California Higher Education Act, California Lutheran University has established the following protocol to assist in locating residential students reported missing.

**University Protocol:**

Upon notification from any entity that a residential student may be missing, several resources will be used by the University to assist in locating the student. An investigation may include:

- Contacting known associates of the student
- Contacting departments within the University
- Searching on campus locations
- Keying in to a student’s assigned room
- Issuing a picture of the missing student to the campus community
- Review of card access logs to determine last use of card
- Collaboration with Information Systems and Services for access to student email logs and portal login records

All missing student reports must be referred immediately to Campus Safety. With all missing student reports, Campus Safety and/or Residence Life will notify law enforcement personnel, not later than 24 hours after a student is determined missing.

Once Campus Safety or law enforcement has determined that a student is missing, California Lutheran University will initiate emergency contact procedures in accordance with the student’s designation (*see below.*)

**Student Rights:**

Residential students have the option of confidentially identifying an individual to be contacted by the institution not later than 24 hours after the time that the student is determined missing. This confidential information will be accessible only to authorized campus officials and it may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation. Students can register this confidential information with Residence Life when submitting their Emergency Contact information online during check in procedures.
Under the provisions of this law, students under 18 years of age are considered minors and not emancipated individuals. As such, the institution is required to notify a custodial parent or guardian not later than 24 hours after the time that the residential student is determined missing. Any individual of the campus community who has reason to believe that a residential student is missing should notify Campus Safety at (805)493-3911 and/or Residence Life at (805)-493-3220 immediately.

**Weapons Policy**

It is the policy of California Lutheran University to prohibit firearms, explosives and weapons (collectively referred to herein as “weapons”) on University Property and in programs or activities conducted by the University, whether on- or off-University Property. The only authorized exceptions to this policy are described below. This prohibition includes, but is not limited to, weapons in briefcases, purses, toolboxes, desks, in personal or University vehicles, or in other personal property or effects, even if the possessor has a valid federal or state permit or license to possess such weapon.

**The only authorized exceptions to this policy are:**

- Sworn law enforcement officers responding to campus incidents and/or participating in training seminars or classroom activities to the extent they are legally permitted to possess weapons in the jurisdiction in which the University premises are located.
- Persons authorized by their employer, and duly licensed and legally permitted under the laws of the jurisdiction in which they are located to possess weapons may do so provided they are on campus acting in their professional capacity (e.g. employees of armored car services that collect or transport money).
- Faculty or staff if they are part of an authorized academic, research, or employment activity (e.g., knives or tools used by Facilities Management personnel to perform the duties of their job; knives used in kitchens for food preparation purposes; knives or tools used in a classroom for carrying out specified assigned course tasks).
- University-approved groups or events where a particular weapon is required as part of the curriculum or activity (e.g., martial arts classes, fencing clubs, etc.).

**Campus Security and Access Policy**

During normal business hours, the University is open to students, parents, employees, contractors, and guests. During non-business hours, access to University facilities is by key or access card issued by policy or by a representative of Campus Safety, Facilities, or Residence Life. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities. Campus Safety Officers are required to patrol each building at least one time per scheduled shift.

Residence Halls are locked 24 hours a day and require the use of an identification access card during the academic year and as determined by the Office of Conferences and Events during the summer. Residence Halls are patrolled by Campus and R.A.s. Some facilities may have individual operating hours, which may vary at different times of the year. Examples of facilities
with individual operating hours are Pearson Library, Spies- Bornemann Center for Education and Technology, and the Fitness Center. These facilities will be secured according to a schedule provided by the department responsible for the particular building.

Emergencies may necessitate changes to any posted schedules.

**Security Considerations in the Maintenance of Campus Facilities**

Campus Safety Officers make note of any security issues such as broken locks, doors that will not shut, and lighting while they patrol the campus. Any problems noted are reported to Facilities Management for immediate correction. The Facilities Management staff also looks for any maintenance issues in the course of their duties and either corrects them on the spot whenever possible or submits a work order for their correction. Members of the University community are encouraged to report any security maintenance issues to Campus Safety or Facilities Management for corrective action. Residence Life staff also check their areas of responsibility for any security issues and report any repairs/corrections needed to Facilities Management. Resident students who notice any problems may report them to their R.A. or to Campus Safety.

**Security Awareness Programs**

At the beginning of fall semester, students are informed of services offered by Campus Safety. Pamphlets and presentations outline ways to maintain personal safety and residence hall security. Students are informed of crime on campus and in neighborhoods surrounding campus. Similar information is conveyed to new employees at orientation.

Crime and Sexual Assault prevention programs are offered annually. Periodically, and as needed during the academic year, Residence Life or Campus Safety work with other campus organizations and departments to present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, domestic and dating violence, stalking, theft, vandalism and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own safety as well as the safety of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness pamphlets, security alert posters, articles in *The Echo* (the student newspaper), on the Campus Safety website, during student orientation, during parent orientation for incoming students, and following scheduled residence hall fire drill meetings with all participants.

When time is of the essence, information is released to the University community through security alerts posted electronically on the campus e-mail system. If necessary, security alerts are also posted in residence halls, Pearson Library, Student Union Building, Centrum, cafeteria and fitness center, and other public areas.
Campus Law Enforcement Authority

University Campus Safety Officers have the authority to ask people for identification and to determine whether they have lawful business on University property. The officers have the authority to issue parking citations and may make arrests as a private person pursuant to Section 837 of the California Penal Code. However, University Campus Safety Officers do not possess police powers as outlined in Section 830 of the California Penal Code.

Campus Safety maintains a working relationship with the Thousand Oaks Police and Ventura County Sheriff’s Department. All crime victims and witnesses are strongly encouraged to immediately report crimes to the Thousand Oaks Police Department as well as Campus Safety. Prompt reporting will aid in apprehension of the offenders and ensure timely warning notices and disclosure of crime statistics. California Lutheran University does not have a memorandum of understanding with any law enforcement agency.

Timely Warnings

Procedures

Whether to issue a Timely Warning Notification is determined on a case-by-case basis for Clery reportable crimes: arson, criminal homicide, burglary, robbery, sex offenses, aggravated assault, motor vehicle theft, domestic violence, dating violence, stalking and hate crimes, as defined by the Clery Act. Timely Warning Notifications also may be issued for other crimes as determined necessary by the Director of Campus Safety, President and Vice President for Student Affairs/Dean of Students. Presuming there is an ongoing threat to the community, the University will issue a Timely Warning Notification with only partial information when the available information is limited.

Timely Warning Notifications will be distributed in various ways. The Director of Campus Safety will/may use the University’s mass notification, multimodal integrated communications system called CLU Alert to send students and employees an e-mail, text message, phone message. The same system also includes Alertus Beacons and desktop takeover. Information may be disseminated via the California Lutheran University homepage and alerts may be posted on bulletin boards throughout campus. The particular circumstances will determine the method of notification. Generally, notification will occur through the e-mail system to all California Lutheran University faculty, staff and students.

Timely Warning Notifications will typically include, to the extent known, the date, time and nature of the offense, a brief overview of its particular circumstances, a physical description of the actor(s), law enforcement’s immediate actions, a request and method for witnesses to contact local law enforcement and where applicable and appropriate, cautionary advice that would promote safety. In no instance will a Timely Warning Notification include the name of the victim or other identifying information about the victim. In developing the content of the Timely Warning Notification, Campus Safety will take all reasonable efforts not to compromise on-going law enforcement efforts. Campus Safety will document and retain the justification for determining whether to issue a Timely Warning Notification for a seven-year period.
Anyone with information about a serious crime or incident is encouraged to report the circumstances to Campus Safety by phone at 805-493-3911 or from campus phones at ext. 3911 and in person at 60 West Olsen Road, Thousand Oaks, CA 91360. If a report is made to other University officials, those officials will immediately notify Campus Safety.

Responsibilities

The Director of Campus Safety, President and Vice President for Student Affairs/Dean of Students determine if an alert should be sent. The Campus Safety staff and/or the Associate Vice President for Facilities Planning & Operations are officials who will send and or distribute the notifications. In determining whether to issue a Timely Warning Notification, the responsible individuals described above will consider whether the reported crime represents a serious or continuing threat to the campus community based on factors including, but not limited to: (a) the nature of the incident; (b) when and where the incident occurred; (c) the continuing danger to the campus community; (d) the amount of information known by the University and Campus Safety; and (e) when it was reported (as incidents reported more than 10 days after the fact will generally not result in a Timely Warning Notification unless the other factors weigh in favor of sending a notification). The University will follow its Emergency Notification procedures upon the confirmation of a significant emergency or dangerous situation (including a Clery reportable crime), involving an immediate threat to the health or safety of students or employees occurring on campus.

Emergency Notification Policy, Response, and Evacuation Procedures

Policy

Upon confirmation of sufficient information to indicate that an emergency or dangerous situation is or has taken place, the University will, without delay, initiate the notification system. The University’s activation of this system will take into account the safety of the community, as it determines the content of the notification. A notification may not be initiated in cases where the responsible authorities believe it would compromise efforts to assist a victim or in cases where officials believe it could exacerbate the emergency.

Procedures

In the event of a significant emergency or dangerous situation involving an immediate threat occurring on the campuses of California Lutheran University, the following steps will be taken:

- The University will confirm the significant emergency or dangerous situation poses an immediate threat to the health or safety of University faculty, staff, students, and/or visitors.
- This determination will be based upon:
- Personal observation of the event (by sight, smell, sound or other perceptive sense).
- Report from Campus Safety, faculty, staff, students, administrators, or visitors to the campus.
- Information from a reliable outside source, such as local police or fire departments, local news media, or notification from a government entity.
- Other reliable means that might be available.

When possible, the content of initial message should contain the following:

- Who the message is from;
• Type of incident and sufficient details to enable recipients to take proactive safety precautions;
• Action to be taken; and
• Where additional information may be obtained.

If the initial message is also sent as a text message, it may be shorter due to limitations on the number of characters that can be transmitted in a single message.

The method for disseminating the Emergency Notification: One to the university community will include one or more of the following methods:
• CLUAlert System: utilizes a combination of email, voice, and text messaging.
• Campus email system
• Posting of a message on the University emergency phone line (888-260-5450)
• California Lutheran University Web site http://www.callutheran.edu
• KCLU -88.3 FM

If the larger community needs to be advised of an emergency situation on a University campus, a combination of the following methods may be used:
• Posting of a message on the University emergency phone line (888-260-5450)
• California Lutheran University Web site http://www.callutheran.edu
• KCLU -88.3 FM
• Media Relations to contact local public media (radio, television, press)
• Request the City of Thousand Oaks utilize their emergency notification system or reverse 911 systems to notify residents.

Responsibilities

Campus Safety, in conjunction with input from the President, Vice President for Student Affairs/Dean of Dean Students, or their designated representatives, will determine the content and initiate the notification. If time is of the essence, Campus Safety will make the initial notification and a follow-up notification will be sent as soon as possible containing additional information and instructions. Authorization to carry out an initial emergency notification to the University campuses and the immediate community may come from the:
• University President
• Provost
• Vice President, Administration & Finance
• Vice President, Student Affairs/Dean of Students
• Vice President, Enrollment Management and Marketing
• Vice President, University Advancement
• Vice President, Mission & Identity
• Associate Vice President, Planning and Operations
• Chief Information Officer
• Director of Campus Safety
• Assistant Director of Campus Safety
• Campus Safety Officers, but only if delay could result in loss of life

Testing Of the Emergency Notification System

A test of the California Lutheran University CLUAlert System is conducted annually each academic year and includes:

• Notification to the University community that a test of the CLUAlert System will be conducted.
• Request that the University community sign onto MyCLU and update their profile under CLUAlert prior to the test, to include checking the accuracy of their personal contact information; i.e., home phone, personal cell phone, personal email address
• Request that the message be acknowledged when received
• Sending of a test emergency message
• Recording the results of the test and reporting the day and time of the test in the next Annual Security Report

2. Authorization to Initiate an Emergency Notification

Authorization to carry out an initial emergency notification to the University campuses and the immediate community may come from the:

• President of California Lutheran University
• Vice Presidents of California Lutheran University
• Associate Vice President, Planning and Operations
• Director of Campus Safety
• Assistant Director of Campus Safety
• Campus Safety Officers, but only if delay could result in loss of life

3. Evacuation Procedures

Members of the campus community may be told to evacuate by Campus Safety or emergency response personnel when: a fire and/or life safety emergency occurs or when the fire alarm activates (audible and/or visual). When evacuating, follow these safety steps:

• Be aware of all exits from your area and building;
• WALK quickly to the nearest marked exit and ask others to do the same. DO NOT RUN;
• DO NOT USE ELEVATORS unless directed to do so;
• ASSIST persons with limited mobility, if you are willing and able;
• Notify emergency personnel if you suspect someone may be trapped in a building;
• Follow instructions given by Emergency Building Coordinators;
• Once outside, move to your designated assembly area;
- Keep streets and walkways clear for emergency vehicles and personnel;
- DO NOT return to an evacuated building until an all-clear message is given and you are directed to do so.

**Testing Of Evacuation Procedures**

California Lutheran University conducts an annual emergency evacuation drill for each campus building that houses faculty, staff, administrators, or students during the day. The drills may be announced or unannounced. Drills are supervised by Campus Safety and utilize the assistance of designated Building Emergency Coordinators. The drills require all persons in the building to evacuate to their designated evacuation staging areas. These drills are documented and records are retained by Campus Safety.

California Lutheran University holds an annual exercise/training to test its Emergency Operations Plan that includes members of the Emergency Operations Team. This is separate from the emergency building evacuation drills.

Each Campus residence hall conducts two emergency evacuations drills (fire drills) each academic semester which are organized by Residence Life and attended by Campus Safety Officers. These drills are documented by Residence Life.

**Results of the 2019 Test of the Campus Emergency Alert System**

A test of the CLUAlert System was held on 12/06/2019. A CLUAlert message was sent out to all individuals in the system based upon information the University obtained from user records or from information provided when the individuals updated their contact information.

A total of 4,212 persons were sent the text message, 4,158 received the message. A total of 9,817 email messages were sent and 9,255 of those were received.

California Lutheran University continues in its efforts to have students, faculty, and staff ensure their emergency contact information will be accurate and updated. California Lutheran University continues to evaluate the current system and the possibility of expanding it to other social media available.
California Lutheran University Fire Life Safety Report

Fire Incidents

California Lutheran University keeps a detailed annual report of all fire-related incidents on campus, including the cause, cost, and injuries as a result of each incident. This report can be reviewed on the California Lutheran University website or by requesting it in the Campus Safety office.

Any fire-related incident on a California Lutheran University campus or in off-campus student housing, whether or not the fire department is called and responds, is to be reported to Campus Safety at (805) 493-3208. If the fire-related incident involves student housing, Campus Safety will notify the Director of Residence Life or designee as soon as possible.

Daily Fire Log

All fires on campus are entered into the Fire Log within two business days of the occurrence. Posting of a fire in the Fire Log may be temporarily withheld if the release of the information would jeopardize the safety of an individual, jeopardize an ongoing investigation, cause a suspect to flee or evade detection, or result in the destruction of evidence. The Fire Log is available for viewing upon request and is kept in the Campus Safety Office.

Fire and Life Systems

All campus residential halls are fully sprinklered (3268 Luther and 90 Faculty are houses and are not sprinklered). These same facilities are equipped with fire detection systems that include smoke and heat detectors, and older systems having pull stations. All detection systems are monitored by a central monitoring company.

Future Improvements

Improvement to the Campus Housing fire and life safety systems will be addressed on an ongoing basis as needed.

Mandatory Fire Drills

All residents of campus housing are required to participate in two fire evacuation drills per year. These drills are supervised by Residence Life with support from Campus Safety. Fire drills are conducted by activating the system and ensuring all occupants evacuate the building in an orderly manner to a predetermined evacuation point.

Fire Safety Regulations

California Lutheran University fire safety regulations regarding policies and rules on portable electrical appliances, smoking, and open flames in student housing are located in the student handbook. These regulations are in place to protect the CLU community, and will be enforced at all times. Disciplinary action could result if regulations are not being followed. Periodic room
inspections are performed at various times throughout the year, performed by residence life; along with daily fire and life safety walk through in common areas, performed by Campus Safety.

**Training**

All Graduate Resident Assistants (GRD) and Resident Assistants (RA) are required to attend training in the following areas on an annual basis: 1) Fire and life safety, 2) Emergency evacuation, 3) Basic first aid, CPR and fire extinguisher use/inspection.
Campus Housing Fire Systems and Fire Statistics

The following pages contain the Thousand Oaks and Pacific Lutheran Theological Seminary Residential Fire Statistics for 2017, 2018, and 2019 as required by the U.S. Department of Education.
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### 2018 California Lutheran University Thousand Oaks Campus Housing Fire Statistics

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## 2019 California Lutheran University Thousand Oaks Campus Housing Fire Statistics

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2017 Pacific Lutheran Theological Seminary Campus Housing Fire Statistics

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## 2018 Pacific Lutheran Theological Seminary Campus Housing Fire Statistics

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<th>Building</th>
<th>Number of Fires</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
<th>Nature of Fire</th>
<th>Property Loss Value</th>
<th>Number of Annual Drills</th>
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*2750-2770 Marin Avenue, Berkeley, CA 94708 Property was sold on 9/12/2017

**Delaware Apartment complex sold in May 2019

***Overture Apartments agreement began June 2019
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Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey Statistics for the Thousand Oaks Campus.

Campus-specific policies, as well as Campus Crime and Security Survey Statistics for the Pacific Lutheran Theological Seminary, Oxnard, Westlake, Woodland Hills, Graz, Linz, and Vienna Campuses are found immediately following the Thousand Oaks statistics.
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<th>Gender or Gender Identity</th>
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## 2018 Thousand Oaks Campus Hate Crime Statistics

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### Thousand Oaks Campus Crime Statistics

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#### Negligent Manslaughter

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#### Sex Offense-Statutory

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## Thousand Oaks Campus Crime Statistics

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### Illegal Weapons Possession Violations Referred for Disciplinary Action

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### Domestic Violence

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### Thousand Oaks Campus Crime Statistics

#### Dating Violence

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*Crimes included in the residential facilities column are included in the on-campus category.*

**In 2019, California Lutheran University performed an internal audit regarding Liquor Law Violations Referred for Disciplinary Action and has amended the 2017 data of this report to accurately reflect documented violations of California’s minor (persons under the age of 21) in possession law for those years.

***On October 23, 2019 California Lutheran University corrected the number of residential Liquor Law Violations because all of the reported violations occurred in public or public-adjacent locations outside of CLU’s residential facilities.

****On October 23, 2019 California Lutheran University corrected the number of on-campus Liquor Law Violations because one of the reported violations occurred in a non-public location on CLU’s campus and was not in violation of California’s Minor in Possession Law.

#### Stalking

<table>
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POLICIES AND STATISTICS FOR OTHER CAMPUS LOCATIONS

Universally Applicable Policies

The security policies and procedures of the California Lutheran University Main Campus in Thousand Oaks, CA serve as the model for the security policies and procedures for the University’s other Campus locations.

Unless modified herein, and to the extent those policies do not conflict with local laws, all Main Campus policies and procedures apply with equal force to any other California Lutheran University campus location. This includes, but is not limited to, the following key policies and procedures:

- Missing Student Notification Policy – see page 56 of this report.
- Alcohol and Other Drug Policies – see pages 16-20 of this report
- Preventing and Responding to Sexual Assault, Dating Violence, Domestic Violence and Stalking (and all subsections) – see pages 21-50 of this report.
Pacific Lutheran Theological Seminary Campus

For the PLTS campus, the Associate Dean in the Office of Student Affairs prepares a report on behalf of the PLTS Safety Team (PLTS ST) in cooperation with Campus Safety on the Thousand Oaks campus (Thousand Oaks Campus Safety) to comply with the Clery Act. This report is prepared with input from Residence Life, in cooperation with local law enforcement agencies surrounding the PLTS campus. Each entity provides updated information on educational efforts and programs to comply with this Act.

On Campus Geography

Pacific Lutheran Theological Seminary (PLTS, Seminary) is a graduate school of California Lutheran University (CLU, University) whose campus is located at 2000 Center Street, Suite 200 Berkeley, CA 94704.

Off Campus Geography

Off-Campus property included in this report includes 905 Creston Road and student housing at 1300 Delaware Street.

General Procedures for Reporting a Crime or Emergency

For life threatening emergencies, immediately call the Berkeley Police Department by dialing 911. Remember, when calling from your cell phone to 911, the operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are located. Any suspicious activity or person observed in parking lots or loitering near vehicles, inside buildings, or around residence buildings should be reported to the Berkeley Police immediately. Then contact Thousand Oaks Campus Safety at (805) 493-3911, operated 24 hours a day.

Students, faculty, staff, and guests of the Seminary are strongly encouraged to report any suspected criminal activity, crime, or other emergency that poses a threat to life or property by dialing 911. Then contact Thousand Oaks Campus Safety at (805) 493-3911. Thousand Oaks Campus Safety will immediately notify the members of the PLTS Safety Team for action and follow-up.

If there is no immediate danger, call the Berkeley Police Department at (510) 981-5900 to report criminal activity. Then contact Thousand Oaks Campus Safety at the Thousand Oaks campus at (805) 493-3911. Thousand Oaks Campus Safety will immediately notify members of the PLTS Safety Team for action and follow-up.

Because PLTS does not have an on-campus safety department or staff, a report should be made to the City of Berkeley Police Department. After a police report is made, the crime should be reported to the Associate Dean in the Office of Student Affairs; to “campus security authorities” which is defined as other members of the Safety Team who have “responsibility for controlling
access to buildings or facilities and officials having significant responsibility for student and campus activities”; or to any senior administrator.

Campus Security Authorities PLTS Safety Team:

- Ray Pickett, Rector, (510) 559-2710
- Leslie Veen, Associate Dean for Academic Affairs, (510) 559-2749
- Brian Stein-Webber, Director of Seminary Relations, (510) 559-2711

**Timely Warnings**

In the event that a situation arises on or off campus that constitutes an on-going or continuing threat in the judgment of the PLTS Safety Team in coordination with Thousand Oaks administrators, a campus-wide “timely warning” will be issued. The warning will be issued through the Seminary e-mail system to students, faculty and staff, and the Campus Emergency Notification Alert System that uses email, text message, and voice messages to mobile, office, and home phones. The Campus Emergency Notification Alert System is tested annually by sending a test message to those who have registered.

If Pacific Lutheran Theological Seminary learns of an immediate threat to the health or safety of students, faculty, or staff on the Campus or surrounding areas, the PLTS Safety Team will notify the Campus community via the Seminary e-mail system and the Campus Emergency Notification Alert System.

Where a crime or event is not an immediate threat, the PLTS Safety Team may also post a notice in the 2000 Center Street property or the Delaware Apartments.

The PLTS Safety Team works with the City of Berkeley Police to obtain updated information about ongoing criminal activities that could affect the PLTS Campus.

Anyone with information warranting a timely warning should report the circumstances to members of the PLTS Safety Team, other senior administration, or to Thousand Oaks Campus Safety by phone at (805) 493-3911.

**Security and Access Policy**

Access to all space on PLTS campus is limited to the official occupant of that space and that occupant’s officers, employees, students, guests and/or invitees. Access to PLTS residence buildings at 1300 Delaware Street are limited at all times to residents, their guests, and Facilities and Residential Life. All other areas of PLTS campus are closed between the hours of 10:00 p.m. and 7:00 a.m. unless special arrangements are made with Residence Life.

Keycard and keys allowing entry to PLTS buildings and offices are issued by Residence Life. Residence Life maintains a list of persons holding keys. Unauthorized copying or lending to
Unauthorized persons, of keys is expressly forbidden by PLTS. Violations of this policy may result in the loss of access privileges.

Members of PLTS community are charged with responsibility for safeguarding the spaces under their control, maintaining custody of the keys to which they have been entrusted, and reporting promptly the loss of any such keys.

The Residence Life Coordinator has responsibility for close control of the activities of persons engaged in any form of maintenance or repair anywhere on the campus.

**Security Considerations in the Maintenance of Campus Facilities**

The PLTS Safety Team and administrators make note of any security maintenance issues such as broken locks, doors that will not shut, and lighting. Students, staff, and faculty are also encouraged to report problems to the PLTS Safety Team and administrators. Any problems at the PLTS campus site are reported to the building owner for immediate correction: Diablo Holdings, LTD. The PLTS Safety Team and Residence Life staff also checks student housing for any security maintenance issues, and reports any repairs/corrections needed to Facilities Management. Resident students who notice any problems may report them to their Residence Manager, other Residence Life staff, the PLTS Safety Team, administrators, Facilities Management, and/or Campus Safety.

**On Campus Resources For Survivors of Sexual Offenses**

Spiritual Care Team (PLTS) (for confidential counseling and emotional support):
[https://www.plts.edu/students/pltscares/spiritualcareteam](https://www.plts.edu/students/pltscares/spiritualcareteam)

Counseling and Psychological Services (for confidential counseling and emotional support):
(805) 493-3727

Referral counseling services:
[https://www.plts.edu/students/studentservices/Bay_Area_Counseling_Services.pdf](https://www.plts.edu/students/studentservices/Bay_Area_Counseling_Services.pdf)

Campus Safety (for official notification to the University): (805) 493-3911

Assistant Vice President for Human Resources (for accommodations regarding work conditions)
(805) 493-3183

Leslie Veen, Deputy Title IX Coordinator, Associate Dean for Academic Affairs (for general assistance and official notification to the University and visa and immigration assistance): ,
(510) 559-2749 [lveen@plts.edu](mailto:lveen@plts.edu)
Off-Campus Resources for Survivors of Sexual Assault

- Alta Bates Summit Medical Center, 2450 Ashby Avenue, Berkeley: (510) 204-4444 POLICE INVOLVEMENT IS MANDATORY.
- University of California at Berkeley Health Services, 2222 Bancroft Way, Berkeley: (510) 642-2000 POLICE INVOLVEMENT IS MANDATORY.
- Bay Area Women Against Rape, 470 27th St., Oakland: (510) 845-7273 POLICE INVOLVEMENT IS OPTIONAL.
- Highland Hospital, Highland Sexual Assault Response Team, 1411 E. 31st St. Oakland: (510) 534-9290 or (510) 437-4019
- Lloyd Center Pastoral Counseling Service, San Anselmo and Berkeley: (415) 258-6652
- California Counseling Institute, 2220 Cedar Street, Berkeley: (510) 704-8046
- Men Overcoming Violence, 1385 Mission St., Suite 300, San Francisco: (415) 626-6683
- Alameda County District Attorney’s Office (for legal assistance) (805) 272-6222 1225 Fallon Street, Suite 900 Oakland, CA 94612, info@alcoda.org
Pacific Lutheran Theological Seminary Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
### 2017 Pacific Lutheran Theological Seminary Campus Category of Bias for Hate Crimes Reported

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2018 Pacific Lutheran Theological Seminary Campus Category of Bias for Hate Crimes Reported

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Pacific Lutheran Theological Seminary Campus Crime Statistics

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As of September 12, 2017, the Pacific Lutheran Theological Seminary Campus no longer provides on-campus student housing. Students are housed in Non-Campus Property and statistics will be recorded accordingly.
Oxnard Campus

**Campus:** 2201 Outlet Center Drive, Ste. 600 Oxnard, CA 93036. There are no residential halls or non-campus property associated with the Oxnard Campus.

**General Procedures for Reporting a Crime or Emergency**

The Oxnard Campus is serviced by the Oxnard Police Department and by the Management Office who leases the space used by the Oxnard Campus.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes and other public safety-related incidents to Campus Safety on the Thousand Oaks Campus by calling (805) 493-3911, the Oxnard Police Department at (805) 385-7740, or to the Administrator of the Oxnard Campus. All crimes should be reported to Campus Safety at the Thousand Oaks campus to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices to the campus community when appropriate.

Life-threatening emergencies should be immediately reported to the Oxnard Police Department by dialing (9) 911 from campus telephones, or 911 from public pay phones or cell phones. Remember, when calling from your cell phone to 911, the operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are located.

**Security and Access Policy**

During normal business hours, the Oxnard Campus is open to students, parents, employees, contractors, and guests. Card access is required for the classroom and clinical sections of the campus. During non-business hours, access to Oxnard Campus is by access card if previously issued by policy or by a representative of Campus Safety. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities.

**Security Considerations in the Maintenance of Campus Facilities**

Site Coordinators make note of any security issues such as broken locks, lighting, and doors that will not shut. Any problems noted are reported to Facilities Management for immediate correction. The Facilities Management staff also looks for any maintenance issues in the course of their duties and either corrects them on the spot whenever possible or submits a work order for their correction. Members of the University community are encouraged to report any security maintenance issues to Campus Safety or Facilities Management so they can be corrected.

**Campus Law Enforcement Authority**

Campus Safety maintains a working relationship with the Oxnard Police and Ventura County Sheriff’s Department. All crime victims and witnesses are strongly encouraged to immediately report crimes to the Oxnard Police Department as well as Campus Safety. Prompt reporting will aid in apprehension of
the offenders and ensure timely warning notices and disclosure of crime statistics. California Lutheran University does not have a memorandum of understanding with any law enforcement agency.
Oxnard Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
## 2017 Oxnard Campus Category of Bias for Hate Crimes Reported

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### 2019 Oxnard Campus Category of Bias for Hate Crimes Reported

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# Oxnard Campus Crime Statistics

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## Negligent Manslaughter

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*No residential halls or non-campus property at the Oxnard Campus*
Westlake Campus

**Campus:** 31416 Agoura Road #109 Westlake Village, CA 91361. There are no residential halls or non-campus property associated with the Westlake Campus.

**General Procedures for Reporting a Crime or Emergency**

The Westlake Campus is serviced by the Los Angeles County Sheriff’s Department, Lost Hills Division, 27050 Agoura Rd. Agoura, CA 91301 and by the Management Office who leases the space used by the Westlake Campus.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes and other public safety-related incidents to Campus Safety on the Thousand Oaks Campus by calling (805) 493-3911, the Los Angeles County Sheriff’s Department at (818) 878-1808, or to the Site Coordinator of the Westlake Campus.

Life-threatening emergencies should be immediately reported to the Los Angeles County Sheriff’s Department by dialing (9) 911 from campus telephones, or 911 from public pay phones or cell phones. Remember, when calling from your cell phone to 911, the operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are located.

All crimes should be reported to Campus Safety at the Thousand Oaks campus to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices to the campus community when appropriate.

**Security and Access Policy**

During normal business hours, the Westlake Campus is open to students, parents, employees, contractors, and guests. During non-business hours, access to Westlake Campus is by access card issued by policy or by a representative of Campus Safety. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities.

**Security Considerations in the Maintenance of Campus Facilities**

Site Coordinators make note of any security issues such as broken locks, lighting, and doors that will not shut. Any problems noted are reported to Facilities Management for immediate correction. The Facilities Management staff also looks for any maintenance issues in the course of their duties and either corrects them on the spot whenever possible or submits a work order for their correction. Members of the University community are encouraged to report any security maintenance issues to Campus Safety or Facilities Management so they can be corrected.
Campus Law Enforcement Authority

Campus Safety maintains a relationship with the Los Angeles County Sheriff’s Department. All crime victims and witnesses are strongly encouraged to immediately report crimes to the Los Angeles County Sheriff’s Department as well as Campus Safety. Prompt reporting will aid in apprehension of the offenders and ensure timely warning notices and disclosure of crime statistics. California Lutheran University does not have a memorandum of understanding with any law enforcement agency.
Westlake Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
## 2017 Westlake Campus Category of Bias for Hate Crimes Reported

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* No residential halls or non-campus property at the Westlake Campus
Woodland Hills Campus

Campus: 5925 De Soto Avenue Woodland Hills, CA 91367. There are no residential halls or non-campus property associated with the Woodland Hills Campus.

General Procedures for Reporting a Crime or Emergency

The Woodland Hills Campus is serviced by the Los Angeles Police Department, Topanga Division, located at 21501 Schoenborn Street, Canoga Park, California, and by the Management Office who leases the space used by the Woodland Hills Campus.

Students, faculty, staff and guests of the University are strongly encouraged to report all crimes and other public safety-related incidents to Campus Safety on the Thousand Oaks Campus by calling (805) 493-3911, the Los Angeles Police Department at (818) 756-4800, or to the Site Coordinator of the Woodland Hills Campus.

Life-threatening emergencies should be immediately reported to the Los Angeles Police Department by dialing (9) 911 from campus telephones, or 911 from public pay phones or cell phones. Remember, when calling from your cell phone to 911, the operator will not know your location, so be prepared to provide the address of your location or the street or cross-street where you are located.

All crimes should be reported to Campus Safety at the Thousand Oaks campus to ensure inclusion in the annual crime statistics and to aid in the provision of timely warning notices to the campus community when appropriate.

Security and Access Policy

During normal business hours, access to the Woodland Hills Center is by card access for students and employees. Contractor and visitor access is controlled by front desk staff. During non-business hours, access to Woodland Hills Center is by access card issued by policy or by a representative of Campus Safety. During periods of extended closure, the University will admit only those people with prior approval to all University-owned facilities.

Security Considerations in the Maintenance of Campus Facilities

Site Coordinators make note of any security issues such as broken locks, lighting, and doors that will not shut. Any problems noted are reported to Facilities Management for immediate correction. The Facilities Management staff also looks for any maintenance issues in the course of their duties and either corrects them on the spot whenever possible or submits a work order for their correction. Members of the University community are encouraged to report any security maintenance issues to Campus Safety or Facilities Management so they can be corrected.
Campus Law Enforcement Authority

Campus Safety maintains a relationship with the Los Angeles Police Department. All crime victims and witnesses are strongly encouraged to immediately report crimes to the Los Angeles Police Department as well as Campus Safety. Prompt reporting will aid in apprehension of the offenders and ensure timely warning notices and disclosure of crime statistics. The University does not have a memorandum of understanding with any law enforcement agency.
Woodland Hills Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
### 2017 Woodland Hills Campus Category of Bias for Hate Crimes Reported

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<th>Sexual Orientation</th>
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### 2018 Woodland Hills Campus Category of Bias for Hate Crimes Reported

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# Woodland Hills Campus Crime Statistics

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Woodland Hills Campus Crime Statistics

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*No Residence Halls or Non-Campus Property for the Woodland Hills Campus*
Graz Campus

Campus: Austria 8054 Graz, Kärntnerstrasse 311 There are no residential halls or non-campus property associated with the Graz Campus.

General Procedures for Reporting a Crime or Emergency

California Lutheran University does not operate a campus safety force at the Graz location. All students, faculty, staff, and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes can be reported any time of the day or night, seven days a week, in person at Police Inspectorate Seiersberg, 8054 Seiersberg, Feldkirchner Strasse 21 (approximately 3.2km from campus).

Emergency numbers

- Fire Department: 122
- Police: 133
- Rescue: 144
- Emergency call for the deaf: 0800 133 133
- Medical service: 141

To further encourage the timely reporting of crimes on campus, the following persons have been designated as California Lutheran University Campus Security Authorities (CSA's):

- Campus Safety, +1 (805) 493-3960
- Vice President of Student Affairs/Dean of Students, +1 (805) 493-3553
- Director of Health Services, +1 (805) 493-3225
- Director of Multicultural and International Programs, +1 (805) 493-3951
- Director of Counseling Services, +1 (805) 493-3390
- Title IX Coordinator, +1 (805) 493-3630
- Deputy Title IX Coordinator, +1 (805) 493-3630
- Residence Life Staff, +1 (805) 493-3220
- Student Life Staff, +1 (805) 493-3553
- Department Deans (or other senior student administrative personnel)
- Athletic Coaches, +1 (805) 493-3400

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, the Thousand Oaks Campus Safety Department in conjunction with other departments from California Lutheran University’s Thousand Oaks campus, from time to time issues alerts to make students, faculty and staff aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes
against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks. Alerts are typically distributed via CLU Alert System that utilizes a combination of email, voice, and text messaging.

Security and Access Policy

The building is open during normal business hours and is staffed by a receptionist. Classrooms are locked and a key is made available to the instructors.

Security Considerations in the Maintenance of Campus Facilities

Safety and maintenance issues during normal business hours should be reported to the receptionist or directed to Klaus Posch, Head of Facilities and Maintenance.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited and are an egregious violation of university policy. In addition to potential criminal prosecution in Austria, California Lutheran University community members found in violation of policy or local law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus. California Lutheran University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of theCalifornia Lutheran University community regardless of location. For more information, please see pages 21-50 of this report.

Local Reporting Resources

Any student aware of an instance of sexual assault, domestic violence, dating violence or stalking is encouraged to immediately contact the Police Inspectorate Seiersberg by calling 133.

- If the reporting party chooses to contact law enforcement, University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- If the reporting party chooses not to go through the criminal justice system, there are disciplinary and non-disciplinary options available at California Lutheran University. The reporting party can discuss on-campus procedures by calling the Title IX Coordinator at (805) 493-3630 or the Deputy Title IX Coordinator at (805) 493-3630. University community members in Austria may also contact any of the reporting resources listed on page 13 of this report.
- California Lutheran University community members may also contact the
Medical Resources – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Students are advised to seek attention at their nearest hospital:

- LKH (Landeskrankenhaus) Graz, Auenbruggerplatz 1, 8036 Graz, Austria, +43 316 385-0
Graz Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
## 2017 Graz Campus Category of Bias for Hate Crimes Reported

<table>
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<th>Gender or Gender Identity</th>
<th>Sexual Orientation</th>
<th>Disability</th>
<th>Ethnicity or National Origin</th>
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<tbody>
<tr>
<td>Murder/Non-Negligent Manslaughter</td>
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*Austrian Police do not maintain the identified crime statistics.*
### 2018 Graz Campus Category of Bias for Hate Crimes Reported

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*Austrian Police do not maintain the identified crime statistics.*
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## Graz Campus Crime Statistics

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**Graz Campus Crime Statistics**

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*Austrian Police do not maintain the identified crime statistics.*
Linz Campus

Campus: Auf der Gugl 3, 4021 Linz, Austria. There are no residential halls or non-campus property associated with the Linz Campus.

General Procedures for Reporting a Crime or Emergency

California Lutheran University does not operate a campus safety force at the Linz location. Security services are provided by Franz Gimlinger, 0732/6902-1274, franz.gimplinger@lk-ooe.at. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes can be reported any time of the day or night seven days a week, in person at Polizeianhaltezentrum Linz, Nietzschestraße 33, 4021 Linz, Austria (approximately 3.8km from campus).

Emergency numbers

- Fire Department: 122
- Police: 133
- Rescue: 144
- Emergency call for the deaf: 0800 133 133
- Medical service: 141

To further encourage the timely reporting of crimes on campus, the following persons have been designated as California Lutheran University Campus Security Authorities (CSA’s):

- Campus Safety, + 1 (805) 493-3960
- Vice President of Student Affairs/Dean of Students, +1 (805) 493-3553
- Director of Health Services, +1 (805) 493-3225
- Director of Multicultural and International Programs, + 1 (805) 493-3951
- Director of Counseling Services, +1 (805) 493-3390
- Title IX Coordinator, +1 (805) 493-3630
- Deputy Title IX Coordinator, +1 (805) 493-3630
- Residence Life Staff, +1 (805) 493-3220
- Student Life Staff, +1 (805) 493-3553
- Department Deans (or other senior student administrative personnel)
- Athletic Coaches, +1 (805) 493-3400

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, the Thousand Oaks Campus Safety Department in conjunction with other departments from California Lutheran University’s Thousand Oaks campus, from time to time issues alerts to make students, faculty, and staff aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community
about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks. Alerts are typically distributed via CLU Alert System that utilizes a combination of email, voice, and text messaging.

**Security and Access Policy**

The building is open during normal business hours and is staffed by a receptionist. Classrooms are locked and a key is made available to the instructors.

**Security Considerations in the Maintenance of Campus Facilities**

Safety and maintenance issues during normal business hours should be reported to the receptionist or directed to Josef Reingruber, Head of Facilities and Maintenance, Auf der Gugl 3, 0732/6902-1264, josef.reingruber@lk-ooe.at.

**Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking**

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited and are an egregious violation of university policy. In addition to potential criminal prosecution in Austria, California Lutheran University community members found in violation of policy or local law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus. California Lutheran University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the California Lutheran University community regardless of location. For more information, please see pages 21-50 of this report.

**Local Reporting Resources**

Any student aware of an instance of sexual assault, domestic violence, dating violence or stalking is encouraged to immediately contact Polizeianhaltezentrum Linz by calling 133.

- If the reporting party chooses to contact law enforcement, University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- If the reporting party chooses not to go through the criminal justice system, there are disciplinary and non-disciplinary options available at California Lutheran University. The reporting party can discuss on-campus procedures by calling the Title IX Coordinator at (805) 493-3630 or the Deputy Title IX Coordinator at (805) 493-3630. University community members in Austria may also contact any of the reporting resources listed on page 13 of this report.
• California Lutheran University community members may also contact the Ombudsperson for Equal Treatment at the Regional office Linz: Mozartstrasse 5 4020 Linz, Austria Phone: +43 732 783 877, Fax: +43 732 783 877-3 or Email: linz.gaw@bka.gv.at.

• Medical Resources – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Students are advised to seek attention at their nearest hospital:
  o LKH (Landeskrankenhaus) Linz, Krankenhausstraße 9, 4020 Linz, Austria +43 (0)5 7680 82 - 0
Linz Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018 and 2019 as required by the U.S. Department of Education.
## 2017 Linz Campus Category of Bias for Hate Crimes Reported

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<th>Race</th>
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<th>Gender or Gender Identity</th>
<th>Sexual Orientation</th>
<th>Disability</th>
<th>Ethnicity or National Origin</th>
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*Austrian Police do not maintain the identified crime statistics.*
### 2018 Linz Campus Category of Bias for Hate Crimes Reported

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*Austrian Police do not maintain the identified crime statistics.*
### 2019 Linz Campus Category of Bias for Hate Crimes Reported

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<th>Race</th>
<th>Religion</th>
<th>Gender or Gender Identity</th>
<th>Sexual Orientation</th>
<th>Disability</th>
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*Austrian Police do not maintain the identified crime statistics.*
### Linz Campus Crime Statistics

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### Linz Campus Crime Statistics

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**Linz Campus Crime Statistics**

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*Austrian Police do not maintain the identified crime statistics.*
Wien Campus

**Campus:** 1030 Wien, Modecenterstrasse 22. There are no residential halls or non-campus property associated with the Wein Campus.

**General Procedures for Reporting a Crime or Emergency**

California Lutheran University does not operate a campus safety force at the Wien ("Vienna") location. Security is provided by Baecker & Partner, Modecenterstraße 6, 1030 Wien, Austria, Phone: +43 1 7985020. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to Baecker & Partner or local authorities. Crimes can be reported any time of the day or night, seven days a week, in person at Stadtpolizeikommando Landstraße - Polizeiinspektionen, Juchgasse 19, 1030 Wien, Austria (approximately 3km from campus).

Emergency numbers

- Fire Department: 122
- Police: 133
- Rescue: 144
- Emergency call for the deaf: 0800 133 133
- Medical service: 141

To further encourage the timely reporting of crimes on campus, the following persons have been designated as California Lutheran University Campus Security Authorities (CSA’s):

- Campus Safety, +1 (805) 493-3960
- Vice President of Student Affairs/Dean of Students, +1 (805) 493-3553
- Director of Health Services, +1 (805) 493-3225
- Director of Multicultural and International Programs, +1 (805) 493-3951
- Director of Counseling Services, +1 (805) 493-3390
- Title IX Coordinator, +1 (805) 493-3630
- Deputy Title IX Coordinator, +1 (805) 493-3630
- Residence Life Staff, +1 (805) 493-3220
- Student Life Staff, +1 (805) 493-3553
- Department Deans (or other senior student administrative personnel)
- Athletic Coaches, +1 (805) 493-3400

**Timely Warning Notices—Crime, Safety & Emergency Alerts**

To inform the community of crime and/or safety issues, the Thousand Oaks Campus Safety Department in conjunction with other departments from California Lutheran University’s Thousand Oaks campus, from time to time issues alerts to make students, faculty, and staff aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should
report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks. Alerts are typically distributed via CLU Alert System that utilizes a combination of email, voice, and text messaging.

**Security and Access Policy**

The building is open during normal business hours. Classrooms are locked and a key is made available to the instructors.

**Security Considerations in the Maintenance of Campus Facilities**

Safety and maintenance issues during normal business hours should be reported to Mr. Hollermann, Head of Facilities and Maintenance at technik@mgcwien.

**Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking**

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited and are an egregious violation of university policy. In addition to potential criminal prosecution in Austria, California Lutheran University community members found in violation of policy or local law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus. California Lutheran University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the California Lutheran University community regardless of location. For more information, please see pages 21-50 of this report.

**Local Reporting Resources**

Any student aware of an instance of sexual assault, domestic violence, dating violence or stalking is encouraged to immediately contact the Stadtpolizeikommando Landstraße - Polizeiinspektionen by calling 133.

- If the reporting party chooses to contact law enforcement, University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- If the reporting party chooses not to go through the criminal justice system, there are disciplinary and non-disciplinary options available at California Lutheran University. The reporting party can discuss on-campus procedures by calling the Title IX Coordinator at (805) 493-3630 or the Deputy Title IX Coordinator at (805) 493-3630. University
community members in Austria may also contact any of the reporting resources listed on page 13 of this report.

California Lutheran University community members may also contact the Ombudsperson for Equal Treatment at the Central Office Vienna Taubstummengasse 11 1040 Vienna, Austria, Phone: +43 1 532 0244, Fax: +43 1 532 0246, Email: gaw@bka.gv.at

Medical Resources – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Students are advised to seek attention at their nearest hospital:

- AKH (Allgemeines Krankenhaus) Wien, Währinger Gürtel 18-20, 1090 Wien, +43 1 404 0
Wien Campus Crime Statistics

The following pages contain the Campus Crime and Security Survey for 2017, 2018, and 2019 as required by the U.S. Department of Education.
### 2017 Wien Campus Category of Bias for Hate Crimes Reported

<table>
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*Austrian Police do not maintain the identified crime statistics.*
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*Austrian Police do not maintain the identified crime statistics.*
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*Austrian Police do not maintain the identified crime statistics.*
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Wien Campus Crime Statistics

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### Illegal Weapons Possession Arrests

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-End of Report-