What do I need to report?

• The criminal offenses for which you are required to disclose statistics are murder / non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug abuse violations and weapons violations, including carrying and possessing.

• You are also required to report statistics for hate crimes for the following offenses: murder / non-negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, vandalism, intimidation, simple assault, and damage / destruction / vandalism of property.

• CLU is required to disclose statistics for offenses that occur on campus, in or on non-campus buildings, or property owned or controlled by CLU, and public property within or immediately adjacent to our campuses.

• If you are aware of any crimes that were reported to have occurred on campus that were not reported to Campus Safety, it is important that you forward the information to Campus Safety immediately. If it is available, provide the date, location, and a brief description of the incident.

Does CLU have a responsibility to notify anyone else other than the Department of Education?

• CLU has a responsibility to notify the campus community about any crimes which pose an ongoing threat to the community, and, as such, campus security authorities are obligated by law to report crimes to Campus Safety. Even if you are not sure whether an ongoing threat exists, immediately contact Campus Safety.

If I have questions who do I contact at CLU?

• If you have any questions about being a Campus Security Authority, contact the Director of Campus Safety at: (805) 493-3960

Campus Safety
3471 Mountclef Boulevard
Phone: (805) 493-3208
campussafety@CalLutheran.edu

California Lutheran University
U N I V E R S I T Y

CALLUTHERAN.EDU/SAFETY
Why am I being provided this brochure?

• You are being provided a copy of this brochure because in your position at California Lutheran University you are considered a Campus Security Authority.

What is a Campus Security Authority?

• The law defines “Campus Security Authority” as: “An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.” An example would be the dean of students who oversees student housing, a student center, or student extra-curricular activities director who has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also has significant responsibility for student and campus activities.

• A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. Clerical staff, as well, is unlikely to have significant responsibility for student and campus activities.

Why do we have Campus Security Authorities?

• According to a federal law known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California Lutheran University is required to disclose “statistics concerning the occurrence of certain criminal offenses reported to local law enforcement agencies or any official of the institution who is defined as a ‘Campus Security Authority.’” This information is reported to the U.S. Department of the Campus Security and Fire Life Safety Report.

Who is responsible for gathering and reporting these statistics?

• The responsibility to gather and report this information belongs to Campus Safety. As a Campus Security Authority all you have to do is report it to Campus Safety.

Who is considered a Campus Security Authority?

The following are considered Campus Security Authorities:

• Campus Safety Officers and Staff
• Vice President of Student Affairs/Dean of Students
• Director of Student Life
• Director of Health Services
• Director of Multicultural and International Programs
• Director of Counseling Services
• Residence Life and Residence Hall Staff
• Department Deans or other senior student administrative personnel
• Coaches and assistant coaches
• Overseers and advisors to student clubs and organizations and other campus officials who have “significant responsibility for student and campus activities.” These include: student housing, student discipline, and campus judicial proceedings.