How to Drop a Class

1. To drop, log into the **MyCLU Portal**
2. Click the "WebAdvisor" tab on the left
3. Click "Students"

WebAdvisor gives students, applicants and faculty access to our databases.

To enter WebAdvisor, click Log In above.

To search for classes, click the link above

WebAdvisor now has a new look that makes it easier to read and use. If you have any questions about it, please contact web@callutheran.edu.
4. Click "Register for Sections"

Current Students - WebAdvisor for Students Menu

User Account →
- I'm New to WebAdvisor
- Address Change

Fin Aid: Fall 2016 - NEW →
- Financial Aid Self Service

Fin Aid: 2015-16 & Prior →
- Financial Aid Award Letter

Registration →
- Register for Sections
- Student Bill

Academic Planning →
- Plan Courses - Old Version
- Program Evaluation
- Student Planning

Academic Profile →
- Grades
- Grade Point Average by Term
- Course Summary
- Program Evaluation
- Test Summary
- Enrollment verification request
- Enrollment verification request status
- My educational plan
- My class schedule
- My profile
- ENROLLMENT CONFIRMATION
- Grad Handbook Verification

Student Accounts →
- Pre-Bill
- CLUpay
- 1098 Electronic Consent
- View My 1098-T Forma
- Electronic Promissory Note
- FERPA Authorization
- Payment Contract

Student Payroll →
- W-2 Electronic Consent
- W-2 Statements
- Time Entry
- Time History
- Pay Advices
5. Choose the option *Drop Sections* and click on “ok”
6. Select “Submit” once all boxes are checked for classes wished to be dropped.

7. Once you click “submit,” the chosen course will be dropped. If you happen to have difficulty, contact your academic advisor.