# Application for a Reduced Course Load

## Student Section:

<table>
<thead>
<tr>
<th>Family name</th>
<th>First name</th>
<th>Student ID#</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Program/Major</th>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
</table>

Is this your **first** term/semester? Yes No

Is this your **last** term/semester? Yes No

Reason for requesting a reduced course load:  

<table>
<thead>
<tr>
<th>Medical condition</th>
<th>Academic reasons (1st or last term only)</th>
</tr>
</thead>
</table>

*If this is not your last term/semester,* briefly explain why you are requesting a reduced course load:

_________________________  

Signature: ___________________  Date _____ / _____ / 20__

## Medical Professional Section:

The above named international student is requesting a reduced course load on the basis of a medical condition. Immigration law requires confirmation in writing from a medical professional that a reduced course load is appropriate because of the student’s medical condition.

Doctor’s Name ___________________  Phone #: ( ) ______-__________

- A reduced course load is recommended from _____/_____/20__ through _____/_____/20__
- A zero course load is recommended from _____/_____/20__ through _____/_____/20__
- A reduced course load is **not required**

Please provide a brief explanation to justify the recommendation for a reduced course load.

________________________________________________________________________

________________________________________________________________________

Signature: ___________________  Date _____ / _____ / 20__

## Academic Advisor Section:

The above named international student is requesting a reduced course load on the basis of academic necessity. Immigration law requires confirmation from the academic advisor that a reduced course load is appropriate in the student’s **first or last** semester/term.

Is this the student’s first semester/term: Yes No

Please check one of the approved academic reasons for a reduced course load that best describes the student’s situation.

- Improper course level placement
- Initial difficulty with reading requirements
- This is the student’s final term/semester
- Initial difficulty with the English language
- Unfamiliarity with American teaching methods

Signature: ___________________  Academic Dept ___________________  Date _____ / _____ / 20__