Dual Enrollment Letter Request

*For F-1 students wishing to take a course at another SEVP approved college or university for academic credit towards the degree.*

The proposed course(s) are:

- For academic credit towards degree (attach an approved *Transfer Approval Form* from the Registrar’s Office)

*Please fill in the blanks. The information you provide will to be used for on actual dual enrollment letter:*

Today’s Date: ___/_____/20___

Month Day Year

Dear International Student Advisor:

The student, ______________________, is an F-1 visa student at our university in good standing. We acknowledge that he/she will be taking the following transferable course(s):

A. Course #________, titled: ________________________________

B. Course #________, titled: ________________________________

at ______________________College during the ___fall ___spring ___ summer, 20____ semester. Should you have any further questions regarding this student, please don’t hesitate to call.