**MLA: Works Cited Page Guide**

**Works Cited Guidelines**

- **Heading:** Start **Works Cited** on a new page with a page number; center the words “Works Cited” at top.
- **Sources:** Include all sources cited in the text, both primary and secondary. Do not include sources consulted but not cited.
- **The Order:** **Alphabetize** by the last name of the author or the first significant word of an organization as author or the first significant word of the title if the work has no author.
- **The Parts:** Each entry must contain the author’s name, the article or book title, the title of container (self contained if book), other contributors (translators or editors), version (edition), number (vol. and/or no.), publisher, publication date, location (pages, paragraphs URL or DOI), date of access. Omit this information only if it is not available. Use “n.d.” if the source has no date. Use “n. pag.” if no page numbers are given.
- **Indent:** Use a hanging indent, meaning you should indent the second and subsequent lines in each entry.

**Conventions**

- **Punctuation Rules:**
  - **Use periods** between elements and at the citation end. Leave one space after each period.
  - **Use commas** between the names of multiple authors, with the word “and” before the last author’s name. In a listing of multiple authors, reverse the first and last names of the first author only. List multiple authors in the order in which they appear on the source.
  - **Use commas** instead of periods between publisher, publication date, and pagination.

- **Title Formatting:** **Use quotation marks** around article titles; **italicize** the titles of publications such as books and journals.

- **Spacing:**
  - Maintain double-spacing.
  - Separate the volume and issue number information for journal articles with a comma. For example, vol. 23, no. 3.

- **Capitalize each significant word of the title and subtitle as well as all proper names.**

Adapted from SVSU Writing Center