THE WRITING PROCESS
A step by step organizational pattern to help make writing easier.
Writing Around the World

Is there a step by step process of writing in your country?

How is it alike or different?
Differences

**In some countries**

- criticizing the government is not allowed in her country
- restrictions to write only the subject the teacher tells you to
- only allowed to use books or text given to you by the professor
- not getting straight to the point or main idea
- encouraged use of many pronouns

**In America…**

- no restrictions, allowed to make judgements
- professors allow students to choose topics sometimes
- encouraged to use many sources outside of course textbooks
- expected to stay on topic in an organized and logical manner
- the use of too many pronouns is discouraged
What kind of writing will I be asked to do?
Academic Writing Genres

- **Argument**: defend your argument with evidence and research.

- **Descriptive**: describe a person, place, thing, situation, experience

- **Expository**: a research paper that is written to explain with facts supported by evidence

- **Narrative**: a story about a personal experience (anecdotal, personal, experiential)

- **Cause & Effect**: how an event or action causes something to happen which is supported by evidence
More Writing Genres

- **Compare & Contrast** - analyzes similarities and differences while making an argument.

- **Persuasive** - attempts to convince the reader about an idea or to take a certain action.

- **Case Analysis** - analyzes a problem, identify similarities and differences.

- **Classification & Division** - write about a subject as a group recognize and explain similarities/differences; determine effective solutions.

  (e.g. Careers and Occupations: Agriculture, Arts, Business, Education, Engineering, Government, Hospitality, Manufacturing, Science, Technology,
Writing Process

- Prewriting
- Drafting
- Revising
- Editing
- Publishing/Publication
PREWRITING

Before you write
Read carefully to understand assignment.

1. **Underline important phrases & things you should know.**

2. **Circle** words that tell what you must do.

3. **Highlight words** you don’t know the meaning

4. Star (★) anything you can’t miss.

5. Rank 1,2,3...in the order you will write.

---

**Research Paper and Presentation**

Each group will select a company from a list of public companies to write (and submit for grading) a research paper and will give a 15 minute presentation to the class on the results of the research. The objective is to provide data (specifically following a very detailed outline that I am providing to the class) on how the company enters foreign markets, and the successes or failures of the company to date. You will conclude with an assessment and recommendation for the company (or similar industries) on how to improve foreign market penetration.
Read carefully to understand assignment.

1. **Underline important phrases & things you should know.**

2. Circle words that tell what you must do.

3. **Highlight words you don’t know the meaning**

4. **Star (★) anything you can’t miss**

5. **Rank with 1, 2, 3, etc. the order you will write.**

---

**Research Paper and Presentation**

Each group will select a company from a list of public companies to write (and submit for grading) a research paper and will give a 15 minute presentation to the class on the results of the research. The objective is to provide data (specifically following a very detailed outline that I am providing to the class) on how the company enters foreign markets, and the successes and failures of the company to date. You will conclude with an assessment and recommendation for the company (or similar industries) on how to improve foreign market penetration.
What do you already know about the topic?

- **Brainstorm**
  - think about the topic
  - write all you know about it (make a list)
  - Why do it? Activates your thinking.

- **Freewrite**
  - set a timer (3-4 minutes)
  - write in sentence form everything you know about the topic even if you repeat yourself
  - DO NOT stop writing until the timer goes off
  - Activates your thinking.
Organize your brainstorm, freewrite, or notes!

Cluster map

- **Effect 1**: Subtopic explain details
- **Effect 2**: Subtopic explain details
- **Effect 3**: Subtopic explain details
- **Effect 4**: Subtopic explain details

**Topic**: Effects of COVID

**Cluster map design © 2017 Cult of Pedagogy**
Cluster- Organize Your Thinking!

Effects of COVID-19

- Easily spread
- Widespread sickness
- Exposed inequities in our society
- Death
- No vaccines
- Refusal to social distance and wear mask
- Closures businesses, schools, etc.
- Feelings of loneliness
- Virtual working and learning
- Children and parents at home together
- People sick all over world
- Symptoms include fever, coughing...
- Rescues businesses, schools, etc.
- Feelings of loneliness
- Virtual working and learning
- Children and parents at home together
- People sick all over world
- Symptoms include fever, coughing...
Expand your understanding of idea or topic.

- Research
- Talk to people
- Establish thesis
  - thesis - a statement which informs your reader what you will discuss in your paper.
  - usually at the end of introduction or introductory paragraph
Create an outline to guide your writing!

**Alphanumeric Outline**

I. Main point
   A. Minor point
      1. supporting details about minor point
      2. supporting details about minor point
   B. Minor point
      1. supporting details about minor point
      2. supporting details about minor point
         a. Details about supporting details
            i) even more details
Prewriting – Example

I. What are the effects of COVID-19? (main point)
   A. Widespread sickness (minor point)
      1. People from all over the world have contracted the virus. (details)
      2. Symptoms include sore throat, coughing, fever, loss of taste. (details)
      3. It can be easily spread. (details)
   B. Death (minor point)
      1. Death as a result of COVID-19 (details)
         a. Elderly people and those with pre-existing conditions. (subpoint)
         b. Many who refuse to wear mask and socially distance... (subpoint)
         c. Essential workers who have no choice to stay home.
      2. Working and Learning from home (details)
         a. Large and small businesses have closed to reduce spread of virus.
            i) Home is the new office and classroom for most families
A Quick Review

STEP ONE: PRE-WRITING

▪ read and understand the assignment
▪ determine what you already know
▪ research and gather information
▪ establish thesis
▪ create an outline

Save time!
Save energy!
Better quality writing!
DRAFTING

First attempt to write about the topic of assignment
Drafting (First Draft)

- 1st attempt at organization … rough draft
- *Let it flow, let it floooooowwww*...
- Follow basic structure of the assignment
- Main idea, supporting details, sentences, paragraphs,
- Don’t worry about spelling, grammar, punctuation
REVISING

Focus on overall content
Revision Focus

- Thesis
- Purpose
- Content
- Organization
- Paragraph Structure
- NOT Grammar
- NOT Punctuation
- NOT Mechanics

GLOBAL

LOCAL
Steps for Revising

**ADD**
- details
- examples
- Illustrations
- descriptive words

**REARRANGE**
- sequence
- flow

**REMOVE**
- off-topic
- distracting
- don’t belong

**REPLACE**
- contradictions
- inconsistencies
- redundancies
EDITING

Fine tune
Steps for Editing – Check ...

W - WORDS
- spelling
- word usage
- capitalization

S - SENTENCES
- phrases & clauses
- punctuation & mechanics
- run-ons

P - PAPER
- style
- clarity
- repetition
PUBLISHING

Final stage * Be polished * Be proud
Publishing Ideas

- Final draft
- Turnitin
- Share
- Blog post
- Read aloud
- Submit for publication
Any questions???
Make an appointment today!

THE WRITING CENTER!

writingcenter@callutheran.edu